



अखिल भारतीय आयुर्विज्ञान संस्थान बठिंडा
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
BATHINDA**

MINUTES OF THE 3RD INSTITUTE BODY MEETING



ON
20 July 2024
AT 1000 HRS
AIIMS, Bathinda

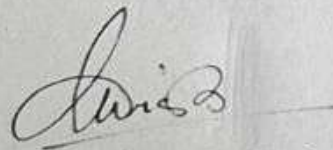
MoM 3rd INSTITUTE BODY MEETING - AIIMS BATHINDA


MINUTES OF THE 3RD INSTITUTE BODY MEETING

The 3rd Institute Body Meeting of AIIMS Bathinda was held on 20th July 2024 from 10:00 A.M. to 12:30 P.M. in the Boardroom of AIIMS, Bathinda. The meeting was chaired by Prof. (Dr.) Anil Kumar Gupta, President, AIIMS Bathinda with the following Members: -

Sr. No.	Name of the IB Members	Designation	Mode of attendance
1)	Shri Anurag Verma, IAS, Chief Secretary, Govt. of Punjab (Ex-Officio). <i>Dr. Akash Deep Aggarwal, Joint Director (Medical Education & Research). Government Of Punjab represented the Chief Secretary Govt. of Punjab.</i>	Member	Virtually
2)	Shri Jaideep Kumar Mishra, Additional Secretary & Financial Advisor, MoH&FW, Govt of India (Ex-Officio). <i>Sh. Saravjit Kumar, represented As&FA, MoH&FW, Gol.</i>	Member	Virtually
3)	Prof. Rajeev Ahuja, Director, Indian Institute of Technology, Ropar (Ex-Officio).	Member	Physically
4)	Dr. Kamlesh Upadhyay, Professor & In-charge, Head of the Department, Department of Medicine, BJMC & Hospital, Ahmedabad, Gujrat.	Member	Physically
5)	Prof. Raghavendra Prasad Tiwari, Vice Chancellor, Central University of Punjab, Bathinda (Ex-Officio).	Member	Physically
6)	Dr. Poonam Khetrapal Singh, Ex. Regional Director WHO South East Asia Region India New Delhi.	Member	Virtually
7)	Dr. Surjit Singh, Prof. & Head, Department of Pediatric Medicine, PGIMER, Chandigarh.	Member	Physically
8)	Prof. (Dr.) D.K Singh, Executive Director, AIIMS Bathinda.	Member Secretary	Physically
9)	Col. Rajeev Sen Roy, Dy. Director (Admin) AIIMS Bathinda.	Special Invitee	Physically

Sh. Apurva Chandra, IAS, Hon'ble Secretary, Ministry of Health & Family Welfare, Gol, Prof. (Dr.) Atul Goel, Director General of Health Services, MoH&FW, Gol, Dr. Yogender Malik, Professor, Bhagat Phool Singh, Govt. Medical College, Sonapat, Haryana, & Ms. Ankita Mishra Bundela, Joint Secretary, PMSSY, Division, MoH&FW Gol, Special Invitee, could not attend the meeting.


Prof. (Dr.) D.K. Singh
Member Secretary


Prof. (Dr.) Anil Kumar Gupta
President

Agenda Item No. 03/01

Welcome of the Hon'ble Chairman Prof. (Dr.) Anil Kumar Gupta, President AIIMS Bathinda by the Member Secretary, Prof. (Dr.) D.K Singh, Executive Director & CEO AIIMS Bathinda.

At the outset, Prof. (Dr.) D.K. Singh, Executive Director & CEO, AIIMS Bathinda welcomed and facilitated the Hon'ble President and all other Members of the Institute Body and requested the President to Chair the 3rd IB Meeting of AIIMS Bathinda.

Agenda Item No. 03/02

Introduction of newly appointed & other Members by the Member Secretary to the President & IB Members.

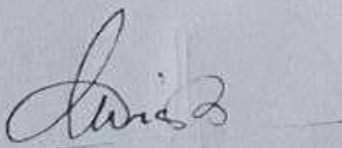
The Member Secretary introduced the three newly appointed IB Members to the President and IB Members. Prof. R.P Tiwari, Vice Chancellor, Central University of Punjab, Bathinda, Dr. Poonam Khetrapal Singh, Ex Regional Director, WHO South East Asia Region, New Delhi, India, Dr. Surjit Singh, Prof & Head, Department of Paediatric Medicine, PGIMER, Chandigarh.

Agenda Item No. 03/03

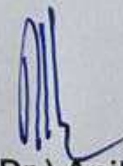
Address by the Hon'ble Chairman, Prof (Dr) Anil Kumar Gupta to the Members of the Institute Body.

I am honoured to be at AIIMS Bathinda for the 3rd Institute Body Meeting. It has been a remarkable journey at AIIMS Bathinda—one of excellence, innovation, and service to humanity. Today marks another significant milestone in our institute's history as we welcome three new members to our esteemed Institute Body, nominated by the Government of India. These individuals come to us with outstanding credentials, a wealth of experience, and a demonstrated vision for the development of our esteemed institute. Their expertise spans diverse fields and reflects the multidisciplinary approach at the heart of AIIMS Bathinda. I am confident that we will reach new heights in medical education, patient care, and research. Their commitment to excellence will undoubtedly enrich our discussions and decisions, propelling us toward our goal of becoming a beacon of hope for the ailing community in this part of the country.

To all other members, including Prof. Rajeev Ahuja, Prof. Kamlesh Upadhyay, and others, as well as our esteemed Director, I extend a warm welcome. Your presence is not just an addition to our numbers but an invaluable contribution to our collective wisdom. Your insights and perspectives will be instrumental in shaping the future of AIIMS Bathinda as we strive to fulfil our mission of providing world-class healthcare services and nurturing the next generation of medical professionals, who we are confident will excel in their fields in the coming times. As we embark on this new chapter, let us reaffirm our commitment to the values that define us: compassion, integrity, and relentless pursuit of knowledge.



**Prof. (Dr.) D.K. Singh
Member Secretary**



**Prof. (Dr.) Anil Kumar Gupta
President**

Together, we will continue to foster an environment that encourages commitment and passion in serving ailing humanity, reward innovation, and celebrate achievements. I am excited to see the positive impact your participation will have in our discussions. Let us work together to turn challenges into opportunities and dreams into reality. With your help, AIIMS Bathinda will continue to grow as a key national institute and a leader in healthcare excellence, with the cooperation of our esteemed AIIMS members—whether faculty, nurses, or other staff. So, dear friends, I once again welcome you all to this meeting. Let us join forces to make AIIMS Bathinda synonymous with excellence in every endeavour we undertake. Thanks, and regards to every one of you

Agenda Item No. 03/04

Action taken report on the MoM of 2nd Institute Body Meeting.

The Dy. Director (Admin), AIIMS Bathinda gave a detailed report to the President and other IB Members of Institute Body regarding the actions taken on the MoM of 2nd IB Meeting. A detailed report has been given on the implementation of the resolutions of MoM of 2nd IB Meeting. The President gave some suggestions which are as under: -

Agenda No.02/02 Compliances of the vision of the President as discussed in address of the President in the 2nd IB Meeting.

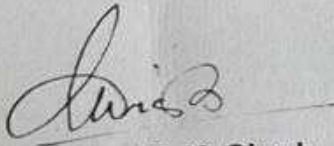
The compliance report on the visions of the Hon'ble President is as under: -

(a) Effective Functioning of the Jan Aushadhi at AIIMS Bathinda.


It has been apprised to the President that the Jan Aushadhi located in the OPD premises of the AIIMS Bathinda is functioning 24*7 smoothly. w.e.f 26th Aug 2023. The President appreciated that it is a very kind step to commission Jan Aushadhi for benefiting the common man and suggested to ensure the maximum use of Jan Aushadhi Kender by the patients. The Member Secretary apprised that Jan Aushadhi does not have all the drugs, AIIMS Bathinda authorities are taking up the matter with DC Bathinda to help in the availability of all the drugs.

(b) AIIMS Bathinda should have NABH & NABL Certification.

The Dy. Director, AIIMS Bathinda apprised the IB that we are in process of getting the NABH and NABL certification and it will be done very soon. The IB was informed that the work is being carried out under the supervision of Medical Superintendent. The President said that the MS should not be given the responsibility of Nodal Officer for NABL and NABH. Institute may identify a Nodal Officer and inform him in writing. The Nodal Officer will report to the Executive Director and DDA. Performance of that individuals may be assessed for promotion. The Member Secretary informed the IB that AIIMS Bathinda is working for NABL and NABH since its inception, HoDs department of Pathology and Biochemistry are responsible for their labs. For all other labs and hospital purpose AIIMS Bathinda had appointed a Biochemistry faculty and is in process of finalizing the same.


Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

- (c) A dedicated space may be allotted to Kedriya Bhandar, if possible.**

The Dy. Director (Admin) apprised the IB that presently AIIMS Bathinda does not have any Central Store, a floor of the Ayush Building is being used as Central Store. At this stage we are managing it and will take up the matter in subsequent SFC Meeting as directed by the Chairman SFC in the last SFC Meeting.

- (d) Recognizing and celebrating National and International Health Awareness Days.**

It has been apprised to the IB that all the National and International Days are being celebrated in AIIMS Bathinda.

- (e) To start and motivate the patients for Cornea Donation at an early possible.**

The Member Secretary apprised the President that we have requested the Govt. of Punjab to reinspect the Eye Bank, as in previous inspection, the DMER team had made some observations regarding shortage of equipment which have been procured by AIIMS Bathinda. Matter is under process, letter regarding the re-inspection of the Eye Bank, eye retrieval center and cornea transplant has been sent to Director Medical Education & Research, Punjab. Member Secretary also requested the representative to the Chief Secretary Govt. of Punjab to expedite the matter. Dr. Akash Deep Aggarwal, Joint Director (Medical Education & Research) assured the IB that he will follow up matter.

The President said that whenever and wherever the AIIMS authorities feels the work is delayed at Govt. of Punjab level, matter may be brought to the notice of the President and he will put forward his attempts with the Hon'ble Chief Minister to get the things expedited.

- (f) AIIMS Bathinda should have QR Code on its IPD, OPD cards and on discharge summary for online access of its services.**

It has been apprised to the IB that provision of QR Code on IPD and OPD cards has been implemented. The President appreciated the steps taken by the AIIMS Authorities.

- (g) Implementation of GoI Orders for prescribing generic drugs.**

The Dy. Director (Admin) informed the IB that a circular has been issued to all the departments to prescribe the generic drugs. The Office of Executive Director and Medical Superintendent is continuously advising the departments to prescribe the generic drugs and routine instructions have been taken out. The President pointed out that Jan Aushadhi counters within the hospital are empty. The presentation and the observations on Jan Aushadhi performance do not align. The Government rules are mandatory and it is a statutory provision to prescribe generic drugs. AIIMS Bathinda authorities need to take steps including audit of the prescription. Disciplinary action should be taken against delinquent officers who floats GOI instructions. The Member Secretary apprised the IB that he has personally enquired about it and it has been found that Jan Aushadhi has only a few medicines, it does not have maximum drugs.



Prof. (Dr.) D.K. Singh
Member Secretary



Prof. (Dr.) Anil Kumar Gupta
President

MoM 3rd INSTITUTE BODY MEETING - AIIMS BATHINDA

The President agreed that the Jan Aushadhi has its own problems and advised to nominate a Nodal Officer to flag the issue with concerned higher authorities. The Dy. Director (Admin) informed the President and IB that AIIMS Bathinda has already taken up the matter with the DC office as the red cross society works under DC office and they are asking for additional space in the AIIMS Bathinda premises, AIIMS Bathinda authorities asked them to first make this Jan Aushadhi Kender fully functional by providing all the drugs.

(h) Ensure timely payments to outsource workers including ESI, EPF etc.

It has been apprised to the IB that payments to outsource workers including ESI, EPF etc. are being paid on time. The President appreciated the same.

(i) Dedicated efforts by AIIMS Bathinda officials/faculty to get CSR Funds from the firms earning profit more than 25 Cr yearly.

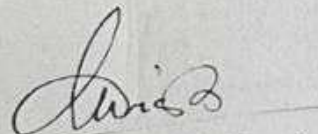
The Dy. Director (Admin) apprised the IB that AIIMS Bathinda is in collaboration with HMEI and ONGC for CSR funds. The HMEI has agreed to set up a Burn & Plastic Centre in AIIMS Bathinda and the ONGC has agreed to provide a night shelter. However, the latest guidelines of the Ministry say, any CSR proposal will be first ratified in the Standing Finance Committee before pursuing it with the concerned agency. Hence, AIIMS Bathinda is preparing the agenda and will proceed accordingly. Prof. Kamlesh Upadhyay suggested to start approaching for CSR Funds. The President suggested to share the details of the CSR Fund generated by AIIMS Bathinda in subsequent IB Meeting. The generation of CSR funds must follow all codal formalities envisaged by the Government of India. A Nodal Officer be identified who is good in public relations and approach the banking sectors. The President clearly emphasized that all his points are intended as constructive suggestions rather than criticism or fault-finding.

(j) Promotion of employees through DPC in due course of time.

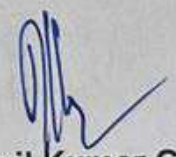
The Dy. Director (Admin) apprised the IB that AIIMS Bathinda has implemented it. The President suggested that promotions of employees should be done within six months before it is due as per the Government of India rules on the subject. Prof. Kamlesh Upadhyay suggested to do the same provided that the employee is working efficiently, contributing properly and is an asset to the Institute. The IB pointed out that HoDs give outstanding remarks in APAR of every employee which is not a good practice. Remarks must be given as per the actual performance of the employee.

The Dy. Director (Admin) apprised the IB that we have issued a detailed guideline to all the Head of the Departments that any employee who has been given outstanding remarks the Reporting Officer has to inform the Reviewing Officer & Accepting Officer at least three months in advance with self-appraisal that what extraordinary achievements the employee has done during that period for which the employee has been rated as outstanding. Similarly, if any employee has been rated below par the same needs to be informed to higher authorities that the employee has not performed or has underperformed, so that the next officers can evaluate the same.

AIIMS Authorities assured the IB that promotions will be done on due time taking into consideration overall performance of employees.


Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

(k) Patients' satisfaction and verification of referral cases.

It has been apprised to the IB that AIIMS Bathinda has started the Patient Feedback Form as mandatory for each patient and regular review meetings to discuss feedback and plan subsequent actions. A total of 550 feedback forms has been collected from the patients.

(l) Inviting persons like Eminent Medical Educationists on last Sunday of the month.

The Dy. Director (Admin) apprised the IB that by calling people abroad and within India, we have implemented it. AIIMS Bathinda has called Dr. Shubhash Gumber, Gastroenterologist from USA, Dr. Ashok Jindal, Executive Director, AIIMS Raipur, Dr. Sanjay Kalra, Bharti Hospital, Karnal, Haryana and many more. Dr. Rajeev Ahuja informed that he can also suggest some eminent persons of IITs. The President suggested that institute should bear the expenditure within India for the people who are coming from abroad. It was also suggested that a Nodal Officer be nominated among Dean (Academics), Sub Dean and Professor In charge and inform him in writing. The DDA informed the President that Dean Academics is already appointed for this work.

The President is enthusiastic about participating in events at AIIMS Bathinda when luminaries are invited to speak to the faculty, students, and staff, provided the institute considers his presence beneficial on these occasions alongside distinguished guests at AIIMS Bathinda. Prof. Kamlesh Upadhyay suggested that we can go with online lectures and at least 4-5 lectures may be conducted in a month by coordinating the eminent persons from abroad and within India.

Agenda Nos.

02/07: - Construction of Integrated Sports Complex for AIIMS Bathinda in a phased manner &

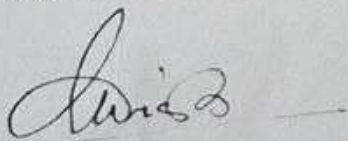
2/08: - Proposal for construction of New Hostel Building at AIIMS Bathinda.

The Dy. Director (Admin) apprised the IB that AIIMS Bathinda took up both the proposals in the 5th Standing Finance Committee Meeting held on 15 Jan 2024. The SFC approved both the agendas and directed to make a combined proposal. The CPWD has prepared a ground plan and we are having the interaction meetings with CPWD. We will be sending it to MoH&WF for the further DIB meeting.

The President suggested that a time bound work order should be given. Causing any delay may be penalized as per contract and if possible, execute it in two or three shifts. Prof. Kamlesh Upadhyay also suggested that work should be done on mission mode.

Prof. R.P Tiwari, Prof. Rajeev Ahuja and Prof. Surjit Singh, all three members shared their experience regarding the delay in construction projects with CPWD. The Members also suggested to allot the project to some other PSU with permission of Ministry to avoid the unnecessary delay. At the end the President suggested that AIIMS Authorities try get the project done on mission mode and in a time bound manner.

Resolution: - The IB unanimously approved the action taken agendas with the above suggestions.



Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

Agenda Item No. 03/05

Ratification of MoM of 1st & 2nd Governing Body Meeting of AIIMS Bathinda.

Resolution: - The IB unanimously approved the agenda.

Agenda Item No. 03/06

Ratification of extension in contractual period beyond 02 years in respect of employees recruited on Contract in AIIMS Bathinda.

Resolution: - Prof. Rajeev Ahuja, Prof. Poonam Khetrapal, Mr. Sarvajit, representative of As&FA shared their experience regarding the subject matter and suggested to avoid the direct contract if possible and recruit persons through 3rd party. Dr. Poonam Khetrapal also informed that during her service period, to avoid legal complications break of a few days was given before extending the contract period of an employee in exceptional circumstances. She suggested, if there is exceptional case where institute is not finding a better candidate extension may be given in a very careful manner with break in service. Prof. R.P Tiwari, informed that in exceptional cases Central University of Punjab, hires employees on a contract of 179 days as per guidelines and extend their services with break in service. Prof. Surjit Singh said that this must be a generic problem across all new AIIMS, hence we should try to fill regular vacancies because hiring a technical nature person on 3rd party basis is not going to be easy. Prof. Rajeev Ahuja suggested to fill the regular posts, the institute may modify the RR, convert some positions with the permission of its Governing Body.

The DDA AIIMS Bathinda informed the IB that Institute is making every effort to fill up the sanctioned posts on the regular basis. Approx 67% of the sanctioned posts have been filled, advertisement of balance vacant positions is on rotation, we have 27 people on contract and approx. 410 people through 3rd party. The Dy. Director (Admin) assured the IB that as per the guidelines and suggestions received from every IB Member, persons will be hired through a 3rd party agency to reduce the arbitration and other legal issues. For certain positions which are technical in nature and are on higher scale of salary who cannot be taken on outsource because of their qualification, we will get them on contract with a break in service of 2 to 10 days as suggested.

The IB unanimously approved the agenda.



Prof. (Dr.) D.K. Singh
Member Secretary



Prof. (Dr.) Anil Kumar Gupta
President

Agenda Item No. 03/07

Consideration and approval for the appointment of HITES as PSA (Procurement Support Agency) for AIIMS Bathinda.

Resolution: - The Dy. Director (Admin) apprised the IB that this is for the consideration and approval of hiring the HITES as the (Procurement Support Agency) PSA which is our earlier PSA also. As per the latest order of the Ministry the DPR items which are not provided to us of low value equipment below Rs.5 lac (five lac) have been descope and we will be released funds for the procurement of the same. However, when we go for the high value procurement anything which is beyond the financial power of the Executive Director i.e. beyond Rs. 5cr. (five crore) we have to go to the Standing Finance Committee (SFC) for sanction. Once the SFC sanctions, the procurement process for such high value equipment can be initiated. Further it is better to have a PSA to support us in the right way to get the correct equipment. As per the guidelines many AIIMS have adopted HITES as their PSA. However, we are not bound to go through PSA only for every equipment but it eases out the procurement process and reduce a lot of arbitration and other issues. So, AIIMS Bathinda has also identified the HITES to sign an MoU for the procurement of equipment. HITES charges consultancy fee of Rs. 2% plus GST for every procurement which is prevalent with all AIIMS who has done the MoU with HITES. The IB unanimously approved the agenda.

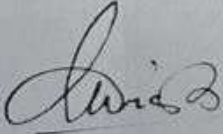
Agenda Item No. 03/08

Information regarding confirmation/renomination of IB members from the Ministry


Resolution: - The Dy. Director (Admin) informed the IB that we have written a letter to PMSSY Division, MoHFW reg. the confirmation/renomination of Membership of under mentioned IB Members: -

- (a) Sh. Shwait Malik, retd. from Member of Parliament Rajya Sabha.
- (b) Prof. S.C. Sharma, former President IB AIIMS Bathinda.
- (c) Sh. Sukhbir Singh Badal, as he has not contested the Lok Sabha elections and no more Member of Parliament.
- (d) Sh. Gurjeet Singh Aujla, he has been re-elected from Amritsar Constituency as Member of Parliament Lok Sabha hence need to be re-elected.
- (e) Prof. K.S. Rangappa, retd. from the position of General President, Indian Science Congress Association, Kolkata.

The President suggested to remind the Ministry again and again for the renomination/appointment of new of IB Members.


Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President


Agenda Item No. 03/09**Filling up the vacant positions of the Governing Body & various Standing Committees of AIIMS Bathinda.**


The Dy. Director (Admin) informed the IB that, according to Gazette Notification No. [F. No. Z-28016/131/2023-PMSSY-IV] dated 12 March 2024, three new IB Members have been appointed. As per the resolution of the 2nd IB Meeting, the IB is requested to fill the vacant positions on various standing committees. The IB unanimously nominated the three new members to these committees. Following the President's directions, a few positions remain vacant and will be filled once the five nominations from the Ministry, as mentioned in Agenda No. 03/08, are received. There is also an option to reconstitute the various committees once the vacant slots are filled by the GOI. The various committees are as under: -

CONSTITUTION OF GOVERNING BODY

In accordance with Section – 10(1) of the AIIMS Act, 1956, the Governing Body of AIIMS Bathinda is constituted as under:

i.	President of the Institute	Dr. Anil Kumar Gupta, former Sr. Prof. & Head, PGIMER, Chandigarh, (Chairperson)
ii.	Secretary, Ministry of Health & Family Welfare, Govt. of India,	Sh. Apurva Chandra, IAS, Secretary, MoH&FW, Govt of India or his nominee.
iii.	Director General of Health Services, Ministry of Health & Family Welfare, Govt of India.	Prof. (Dr.) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Government of India
iv.	Representative of the Ministry of Finance.	Sh. Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India
v.	Chief Secretary, Govt. Of Punjab, or his/her nominee.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee.
vi.	One member elected by the members of the Institute from amongst the three members of the Parliament elected to the Institute.	Vacant
vii.	Six Members of Institute Body	i. Dr. Poonam Khetrapal Singh, Ex. Regional Director WHO South East Asia Region India New Delhi.
		ii. Prof. Rajeev Ahuja, Director IIT Ropar
		iii.
		iv. Dr. Kamlesh Upadhyay, Professor and In-Charge, Head of the Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujrat.
		v. Dr. Yogender Malik, Professor Bhagat Phool Singh, Govt. Medical College, Sonapat, Haryana.
		vi. Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda, Member Secretary.

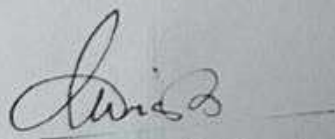

Prof. (Dr.) D.K. Singh
 Member Secretary


Prof. (Dr.) Anil Kumar Gupta
 President

STANDING FINANCE COMMITTEE

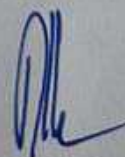
In accordance with Section – 10(5) of AIIMS Act, 1956, the Standing Finance Committee of AIIMS Bathinda is constituted as under:

Sr. No.	Name & Designation	Chairman/Member
i.	Sh. Apurva Chandra, IAS, Secretary, Ministry of Health & Family Welfare, Government of India.	Chairman
ii.	Sh. Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India.	Vice-Chairman
iii.	Prof. (Dr.) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Government of India.	Member
iv.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee.	Member
v.	Prof. R.P Tiwari, Vice Chancellor, Central University of Punjab.	Member
vi.	Dr. Surjit Singh, Prof & Head, Department of Paediatrics Medicine, PGIMER, Chandigarh.	Member
vii.	Dr. Yogender Malik, Professor Bhagat Phool Singh, Govt. Medical College, Sonapat, Haryana	Member
viii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary



Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

STANDING SELECTION COMMITTEE

In accordance with Section – 10(5) of the AIIMS Act, 1956, the Standing Selection Committee of AIIMS Bathinda is constituted as under:

Sr. No	Name & Designation	Chairman/ Member
i.	Prof. (Dr.) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Government of India.	Chairman
ii.	Prof. Rajeev Ahuja, Director, IIT Ropar.	Vice-Chairman
iii.	Dr. Kamlesh Upadhyay, Professor and In-Charge, Head of the Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujrat.	Member
iv.	Prof. R.P Tiwari, Vice Chancellor, Central University of Punjab.	Member
v.	Dr. Surjit Singh, Prof & Head, Department of Paediatrics Medicine, PGIMER, Chandigarh.	Member
vi.		Member
vii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary

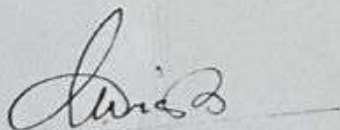

Prof. (Dr.) D.K. Singh
Member Secretary


Prof. (Dr.) Anil Kumar Gupta
President

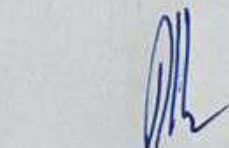
STANDING ACADEMIC COMMITTEE

In accordance with Section – 10(5) of the AIIMS Act, 1956, the Standing Academic Committee of AIIMS Bathinda is constituted as under:

Sr. No.	Name & Designation	Chairman/Member
i.	Dr. Kamlesh Upadhyay, Professor and In-Charge, Head of the Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujrat.	Chairman
ii.	Prof. Rajeev Ahuja, Director, IIT Ropar.	Vice-Chairman
iii.	Prof. (Dr.) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Government of India.	Member
iv.	Dr. Yogender Malik, Professor Bhagat Phool Singh, Govt. Medical College, Sonipat, Haryana.	Member
v.	Prof. R.P Tiwari, Vice Chancellor, Central University of Punjab.	Member
Vi.	Dr. Surjit Singh, Prof & Head, Department of Paediatrics Medicine, PGIMER, Chandigarh.	Member
vii.		Member
viii.		Member
ix.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary



Prof. (Dr.) D.K. Singh
Member Secretary



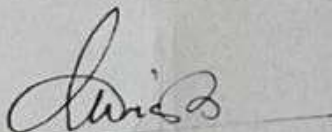
Prof. (Dr.) Anil Kumar Gupta
President

STANDING ESTATE COMMITTEE

Filling up the vacant positions of the Standing Estate Committee – AIIMS Bathinda.

In accordance with Section – 10(5) of the AIIMS Act, 1956, the Standing Estate Committee of AIIMS Bathinda is constituted as under:

Sr. No.	Name & Designation	Chairman/Member
i.		Chairman
ii.	Ex. Regional Director WHO South East Asia Region India New Delhi.	Vice-Chairman
iii.	Shri Jaideep Kumar Mishra, ICAS, Additional Secretary & Financial Advisor, Ministry of Health & Family Welfare, Government of India.	Member
iv.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee.	Member
v.	Prof. R.P Tiwari, Vice Chancellor, Central University of Punjab.	Member
vi.		Member
vii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary



Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

STANDING HOSPITAL AFFAIRS COMMITTEE

In accordance with Section – 10(5) of the AIIMS Act, 1956, the Standing Hospital Affairs Committee of AIIMS Bathinda is constituted as under:

Sr. No.	Name & Designation	Chairman/Member
i.	Dr. Surjit Singh, Prof. & Head, Department of Paediatrics, PGIMER, Chandigarh.	Chairman
ii.		Vice-Chairman
iii.	Prof. (Dr.) Atul Goel, Director General of Health Services, Ministry of Health & Family Welfare, Government of India.	Member
iv.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee.	Member
v.	Dr. Kamlesh Upadhyay, Professor and In-Charge, Head of the Department of Medicine, B.J. Medical College and Civil Hospital, Ahmedabad, Gujrat.	Member
Vi.	Dr. Yogender Malik, Professor Bhagat Phool Singh, Govt. Medical College, Sonipat, Haryana.	Member
vii.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary


The President made some remarks which are as under: -

➤ Hospital Affairs Committee Meeting should be held twice a year, last week of the January and July or any suitable day as per the mutual consent of the Chairman and Member Secretary. Vision given by the Hon'ble President in the 2nd IB should be its 1st Agenda Point. The President informed that the Hospital Affairs Committee is authorised to develop its own terms and conditions as the Govt. of India has not notified the terms and conditions. If there is any delay in conducting the Hospital Affairs Committee Meeting as mandated, the President should be informed with reason. The MoM of Hospital Affairs Committee should be brought in the GB and the President be informed personally.


➤ Medical Superintendent should be the special invitee.

➤ The President directed that all the committee meeting be conducted frequently as per the mandate of the AIIMS Act.

➤ Comprehensive and Extensive Promotion of Academic, Patient Care, and Research Initiatives at AIIMS Bathinda should be performed for good of all concerned. There should be PRO of AIIMS Bathinda. If the post has not been sanctioned the matter should be brought to the next Governing Body. In the meantime, the faculty from basic sciences could be given the responsibility of PRO who have flair, skill & attitude for this task and he will work under the guidance of the Executive Director and DDA. Activities on this task done in AIIMS Bathinda may be flagged to the IB Members on various e-platforms.


Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

STANDING HR SUB-COMMITTEE

Sr. No.	Name & Designation	Chairman/Member
i.	Dr. Yogender Malik, Professor, Bhagat Phool Singh, Govt. Medical College, Sonapat, Haryana	Chairman
ii.	Prof. Rajeev Ahuja, Director, IIT Ropar	Member
iii.	Sh. Anurag Verma, IAS, Chief Secretary, Government of Punjab, or his nominee.	Member
iv.	Prof. (Dr.) Dinesh Kumar Singh, Executive Director, AIIMS Bathinda.	Member-Secretary

The President made his observation on few things which are as under: -

- Biometric attendance should be mandatory for each employee of AIIMS Bathinda. It should be practiced in letter and spirit.
- There should be zero tolerance on ragging. Any ragging case found must be reported to the police, FIR must be filed. All the students should be warned/informed during the orientation regarding the **zero tolerance** against ragging in the institute.
- Name plates of the employees should be displayed at the counters. It should be at the around height of five feet for better visibility for the patients/attendants.
- Prof. Kamlesh Upadhyay said that there should be a monthly review meeting with the Medical Stores opened in AIIMS Bathinda. They should give the progress report on the medicines that were not available. If medicines are not available why it is so. Accountability of all the stores opened in AIIMS Bathinda must be fixed.
- President also suggested to expedite the cornea donation and organ donation programme.
- President also said the he is being informed about the feedbacks and is very happy with the AIIMS Authorities.



Prof. (Dr.) D.K. Singh
Member Secretary



Prof. (Dr.) Anil Kumar Gupta
President

Table Agenda Item No. 03/10

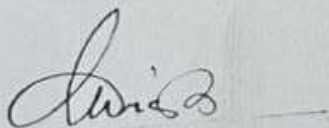
Establishment of Camp Office/ President office (including related office items, Furniture etc.) along with provision of vehicle and minimal manpower for the President of AIIMS Bathinda.

It was proposed to IB that a camp office may be set up for the President of AIIMS Bathinda. An Office Space as per the location required by the President with the under mentioned requirements.

- a) Groups A staff, (OSD) to President.
- b) Two DEOs out of which one will serve as a Personal Assistant.
- c) One MTS.
- d) A car and a Driver.
- e) Accessories like computers, Scanners, printers, photocopiers, telephone etc. and furniture for setting up Camp Office/President Office.

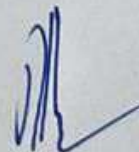
Resolution: - The President left the meeting because the agenda was related to him only. Being the senior most among the IB members, Prof. Rajeev Ahuja, Director IIT Ropar, was appointed as the Chairman for this agenda. Mr. Saravjit, representative of the As&FA suggested that since the agenda has financial implications the matter should be taken to SFC before taking any decision in the IB Meeting. Dr. Poonam Khetrapal has appreciated the step and strongly recommended to facilitate some kind of facilities for the smooth function of the President like camp office space, minimal staff etc. so that the institute can be developed as an Institute of repute. The Member Secretary suggest that since the President, AIIMS Bathinda is eminent personality of PGIMER, Chandigarh the Director of PGIMER, may be requested for a dedicated office space, however Prof. Surjit Singh said that the matter can be taken up with the Director, PGIMER, but it would be very difficult to have office space in PGIMER. The Chairman for this agenda being the Director, IIT Ropar shared his experience that they have also Board of Governors and there is no provision like this. Prof. R.P Tiwari also shared his experience that there is no provision like this in Central Universities for Chancellors which is equivalent to the President AIIMS. Since, the matter has financial implications it was unanimously decided that the matter should be taken in the next Standing Finance Committee Meeting.

The Member Secretary and Dy. Director Admin assured the IB that the requirements of the President will never be undermined and he will be provided with all the facilities which are required. The matter will be put up in next SFC for ratification.



Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President

REMARKS OF PRESIDENT

- The President, appreciated the Executive Director and his team for great efforts for the smooth functioning of the institute.
- The President appreciated the efforts of each member for upliftment of AIIMS Bathinda and requested the new members to give their very best to uplift the AIIMS Bathinda. The President was very grateful to the Members for spearing their valuable time for this meeting.

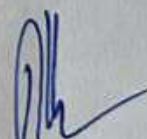
VOTE OF THANKS

The Executive Director, AIIMS Bathinda ended the meeting with a vote of thanks to the President and Members.



Prof. (Dr.) D.K. Singh
Member Secretary

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Prof. (Dr.) Anil Kumar Gupta
President