

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES BATHINDA  
(PUNJAB)**



ON  
29<sup>th</sup> October 2021,  
AT 10:00 AM

**MINUTES OF THE FIRST STANDING ACADEMIC COMMITTEE  
AIIMS BATHINDA**

## MINUTES

The First Academic Committee Meeting AIIMS Bathinda was held on 29<sup>th</sup> October 2021 at 10:00 AM in the College Council of AIIMS Bathinda. The Meeting was chaired by Prof (Dr.) Rajiv Kumar, Chairman Standing Academic Committee with the following members: -

### Members who attend the meeting Physically: -

- (1) Prof. (Dr.) Rajiv Kumar, Professor & Head, Cardio-vascular DMC & Hospital Ludhiana, Punjab, Chairman of the Standing Academic Committee.
- (2) Prof (Dr.) Vikas Chawla, Dean Academic, representative of Vice Chancellor I.K Gujral University Member of the Standing Academic Committee.
- (3) Prof. (Dr.) D.K Singh, Member Secretary, Standing Academic Committee.

### Members who attended the meeting virtually: -

- (1) Prof. Rajeev Ahuja, Director, IIT Ropar, Vice-Chairman Standing Academic Committee.
- (2) Prof. K.S Rangappa, General President, Indian Science Congress Association, Kolkata, Member Standing Academic Committee.
- (3) Prof. Anil Kumar Gupta, Senior Professor & Head, Post Graduate Institute of Medical Education and Research, Chandigarh Member Standing Academic Committee.
- (4) Prof. (Dr.) Yogender Malik, Bhagat Phool Singh Govt Medical College for Women Khanpur Kalan, Sonipat Haryana, Member of the Standing Academic Committee.

***Prof. (Dr.) Sunil Kumar, could not attend the meeting due to his busy schedule.***

At the outset, the Executive Director AIIMS Bathinda welcomed the Hon'ble Chairman and all the members of the Standing Academic Committee and requested the Chairman to initiate the SAC meeting of AIIMS Bathinda.

The Chairman, called the meeting to order. It was noted that the quorum was complete. The Chairman requested the Member Secretary to introduce the agenda points and initiate the discussion to threadbare deliberations.

**Prof. (Dr.) D.K Singh**  
Member Secretary

**Prof. (Dr.) Rajiv Kumar**  
Chairman

**SACM  
ITEM 01/1**

**Welcome & introduction of the Hon'ble Chairman Prof. (Dr.) Rajiv Kumar, Prof & Head, CTVS, DMC Ludhiana, & Other Members of the Standing Academic Committee, by the Member Secretary, Prof. (Dr.) D.K Singh, Executive Director AIIMS Bathinda.**

Prof. (Dr.) D.K. Singh, Executive Director & CEO, All India Institute of Medical Sciences, Bathinda, Punjab welcomed the Hon'ble Standing Academic Committee Chairman & Member.

**SACM  
ITEM 01/2**

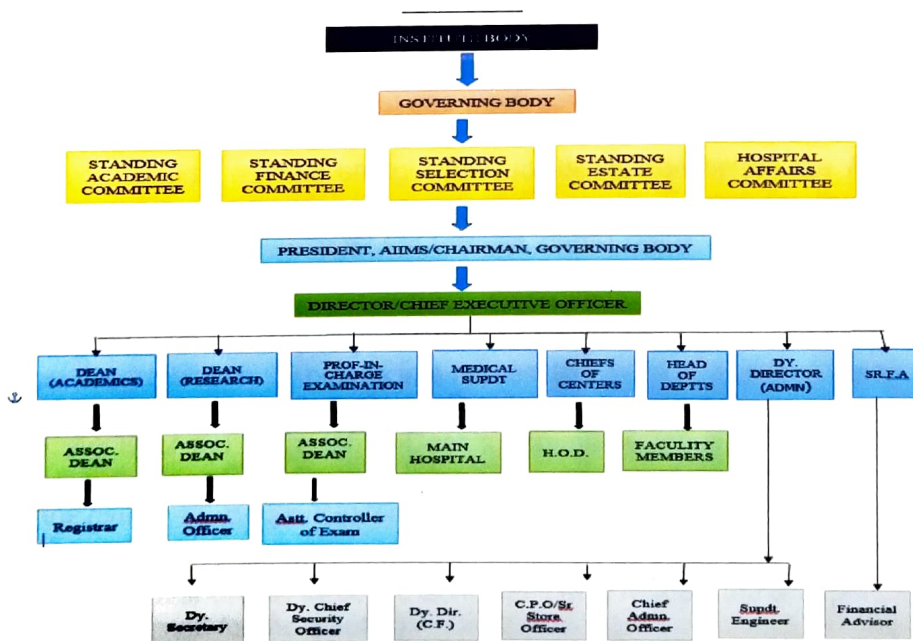
**Address by the Hon'ble Chairman, Prof. (Dr.) Rajiv Kumar to the Members.**

Prof. (Dr.) Rajiv Kumar, Hon'ble Chairman SAC addressed the august gathering and welcome the committee members and thereafter directed the commencement of proceedings.

**SACM  
ITEM 01/3**

**To CONSIDER & APPROVE the Modalities and Work Flow of Academic Committee AIIMS Bathinda.**

The modalities and work flow of Academic Committee of AIIMS Bathinda is as under: -



**Prof. (Dr.) D.K Singh  
Member Secretary**

**Prof. (Dr.) Rajiv Kumar  
Chairman**



**Preamble:** Academic Committee of AIIMS Bathinda will deliberate, and consider all academic matters related to AIIMS Bathinda or its constituent institutions for either approval.

**Scope:** Academic Committee will consider all matters related to

- (a) Establishment of new institutes within AIIMS Bathinda to facilitate teaching, research, or patient care and to establish avenues for multispecialty and cutting-edge disciplines.
- (b) Establishment of new specialties, departments and introduction of new courses, diplomas, and degrees.
- (c) Regulation, and evaluation mechanisms of all academic courses, diplomas, and degrees.
- (d) Functioning of teaching departments, their purpose, scope and nomenclatures.
- (e) Award of gold medals, setting up of endowments, chairs, funds of bodies to further enhance teaching, research or service delivery.
- (f) Academic well-being of the faculty members, so as to be able to fulfil the purpose of setting up of AIIMS Bathinda as an Institute of National Importance.
- (g) Facilities related to research and regulatory matters brought forward for deliberations.
- (h) Improvements in patient care, service delivery, new modalities for management of disease conditions, which are necessary to further enhance academic capabilities at AIIMS Bathinda.

**Work flow of Academic Committee: -**

- (a) Academic Committee will meet at least twice in a year. Director AIIMS Bathinda will direct the Dean (Academics) AIIMS Bathinda to look after the major and minor requirement of the institute and prepare agenda for the meeting and present the same to the Director for approval. Thereafter the Director Office will convene the meetings. Director AIIMS Bathinda can call an emergency meeting of Academic Committee if required. The agenda items will be circulated to all the members at least one week advance of the meeting.
- (b) Usually, most matters brought forth for discussion before the Academic Committee, would have been discussed before the staff council. Except for the matters that are of confidential nature (as deemed by the Director AIIMS Bathinda in consultation with the Deans Committee) that can be brought directly to the academic body.
- (c) Any department or faculty member can initiate proposal within the purview of Academic committee for discussion, by putting in a request to Dean (Academics). Dean (Academics) may refer the matter to the concerned Deans and then to the concerned Dean's Committee who will evaluate merits of the proposal. If Dean's committee recommends the proposal, it will be discussed before the Staff Council. Where the concerned department or faculty will have to present the matter. Subsequent to this presentation, and after incorporating suggested revisions, the revised proposal can be included in agenda for the next academic committee.
- (d) Any member of the Academic Committee may request the chairperson for voting on any matter on the agenda for the meeting.

**Prof. (Dr.) D.K Singh**  
Member Secretary

**Prof. (Dr.) Rajiv Kumar**  
Chairman



- (e) 50% of the members will form the quorum for the meetings of the Academic Committee.
- (f) Member Secretary will prepare minutes of the meeting of the academic committee meetings, and circulate it to all members within two weeks.

**Resolution: -**

The Member Secretary presented the agenda before the Committee, Prof. Anil Kumar Gupta has made an observation, being new institution AIIMS Bathinda should appoint only one Dean to avoid the unnecessary expenditure. Member Secretary apprised to Prof. Gupta that AIIMS Bathinda is adopting the procedure of AIIMS Delhi, the Deans and Associate Deans shall be appointed from existing faculty members and no additional remuneration shall be paid unless as approved from time to time by the Government of India. All other members of the Committee agreed to appoint three Deans and Associate Deans for the exposure of new faculty in administration and better functioning of the institute. Hence, after detailed discussion the Chairman & Committee Members approved the agenda.

**SACM  
ITEM 01/4**

**To CONSIDER & APPROVE Modalities for framing Staff Council at AIIMS Bathinda.**

**Composition:**

- |  |                  |
|--|------------------|
| (a) Chairperson                                    | Director         |
| (b) Vice-Chairperson:                              | Dean (Academics) |
| <b>(c) Members:</b>                                |                  |
| Dean (Examination)                                 | Member           |
| Deputy Director (Admin),                           | Member           |
| Associate Dean (Exam)                              | Member           |
| Associate Dean (Acad.)                             | Member           |
| Financial Advisor                                  | Member           |
| All Head of Departments,                           |                  |
| All Professors,                                    |                  |
| 5 Additional Professor,                            |                  |
| 5 Associate Professors,                            |                  |
| 5 Assistant Professors,                            |                  |
| One representative (President) of Student' "Forum, |                  |

**Prof. (Dr.) D.K Singh  
Member Secretary**

**Prof. (Dr.) Rajiv Kumar  
Chairman**

Principal of AIIMS Bathinda Nursing College and not more than five faculty members will be invited members till the framing of staff council in their college.

The Additional Professors / Associate Professor / Assistant Professor members will be nominated in rotation by the Director.

(d) **Member Secretary:**

**Registrar**

The Chairperson can co-opt any faculty member in to the committee for specific meeting requiring his/her expertise.

**Tenure:** One year

**Term of Reference:** All academic matters and any other matter deemed appropriate by the Director.

**Constitution:**

(a) **Quorum:** Half of the number of members.

(b) **Number of meetings:** At least three meetings in a year. The tentative weeks of meeting shall be pre-determined and be displayed in Calendar of events. Extra-ordinary meeting may be called by the Director at an advance of seven days' notice.

(c) The Staff Council will deal with all academic matters of AIIMS Bathinda namely, course of study, development of new courses: Extension of postgraduate and post-doctoral courses and any other matter the Director may find fit for its consideration. The Staff council's recommendations will be finally considered by the respective standing committees for approval.

(d) The agenda prepared by the Member Secretary in consultation with the Chairperson shall be circulated at least two weeks prior to the Staff Council meeting. The minutes shall be circulated by the member secretary within two weeks of conduct of meeting.

(e) The recommendations of the Staff Council shall be placed before concerned Standing Committee for consideration.

(f) Decisions will be either through consensus or by vote. Any member may request for the voting on any matter.

**Prof. (Dr.) D.K Singh**  
**Member Secretary**

**Prof. (Dr.) Rajiv Kumar**  
**Chairman**



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

NOT: 20.12.2008-ESTU-1

Ansari Nagar, New Delhi-29  
Dated the: 14.07.2008

MEMORANDUM

**Sub: Constitution of STAFF COUNCIL at the AIIMS, New Delhi:**

In supersession to all previous orders on the subject cited above and in compliance to the decision taken by the Governing Body in its meeting held on 20.12.2007, the competent authority has been pleased to approve that the Staff Council at AIIMS shall comprise of: Director (Chairman), Dean (Vice-Chairman), Dean (Examination), Dy. Director (Admin.), Sub-Dean (Acad.), Sub-Dean (Examination), Sr. Financial Advisor, all Professors, all Heads of the departments, five Additional Professors, five Associate Professors, two Assistant Professors and one representative (President) each of Students Union, Society of Young Scientists, Residents Doctors Association and Faculty Association. The Registrar will be the Member Secretary of Staff Council.

Accordingly, the composition of the Staff Council for the present term is enclosed

The Staff Council will meet at least thrice a year with pre-circulated agenda.

Staff Council will deal with all academic matters of AIIMS; namely: course of study, development of new courses; extension of post graduate and post doctoral courses, and any other matter the Director may find fit for its consideration. The Staff Council recommendations will be finally considered by the respective standing Committees for approval.

The tenure of the Staff Council will be one year.

Encl: As stated.

  
(RAVI CHAUHAN)  
ADMINISTRATIVE OFFICER

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after detailed discussion the Chairman & Committee Members approved the agenda.

**SACM  
ITEM 01/5**

**To CONSIDER & APPROVE the framing of eligibility and modalities for the appointments of Deans.**

Following is the Committees for the approval by the Academic Committee:

There shall be Dean (Academics), Dean (Examination) & Dean (Research) at AIIMS Bathinda.

**Eligibility criteria for Dean at AIIMS Bathinda:**

He/She should be a faculty of AIIMS Bathinda and possess the postgraduate qualification from a recognized institution with a minimum of ten years' teaching experience as Professor/Associate Professor/Reader. Out of which at least five years should be as Professor in a department. Preference for this appointment will be given to the Heads of the Departments.



**Prof. (Dr.) D.K Singh  
Member Secretary**



**Prof. (Dr.) Rajiv Kumar  
Chairman**

**Modality for appointment of Dean:**

- (a) Seniority list of existing faculty member of AIIMS Bathinda shall be prepared as early as possible.
- (b) Only the period of continuous experience as Professor shall be considered for determination of seniority for the post of Dean. Discontinuous period of service shall not be considered for calculating the ten years of teaching experience which is the minimum eligibility criteria for the post of Dean.
- (c) Director will recommend to Academic Committee the name of Senior Professors for the respective 3 Deans. The Director's recommendation will preferably be based on seniority, willingness to work and contribution in line.
- (d) The academic committee will deliberate and will approve the names. Subsequently the Director will issue the appointment order.

**Tenure:** 3 years. Only one term is allowed to any faculty as Dean during his service at AIIMS Bathinda.

- (a) Dean will not hold dual charge as the HoD. This clause will be invoked after approval by the Academic Committee and after five years when sufficient number of Professors are available at AIIMS Bathinda.
- (b) The Director shall hand over the charge during period absence in following order: Dean (Academics) - Dean (Examination)-Dean (Research).

**Gazette Notification of India dated 18 Oct 2019**

15.	<p><b>Procedure for appointment of Dean and Associate Dean.</b>— (1) There shall be three Deans, namely, Dean (Academic), Dean (Research) and Dean (Examination). A Professor and Head of Department shall be appointed as Dean by the Institute taking into consideration the seniority in consultation with the Director.</p> <p>(2) There shall be three Associate Deans, namely, Associate Dean (Academic), Associate Dean (Research), and Associate Dean (Examination). Any faculty (Additional Professor or above) can be appointed as Associate Dean by the Institute in consultation with Director. The Associate Dean (Academic) and Associate Dean (Research) shall be appointed from medical faculty only.</p> <p>(3) The tenure of the Dean and Associate Dean shall be for a maximum period of three years and further extendable for one more term by the Institute in consultation with Director of the Institute.</p> <p>(4) The Deans and Associate Deans shall be appointed from existing faculty members and no additional remuneration shall be paid unless as approved from time to time by the Government of India.</p>
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**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion in details the Chairman & Committee Members approved the agenda.



**Prof. (Dr.) D.K Singh**  
Member Secretary



**Prof. (Dr.) Rajiv Kumar**  
Chairman



**SACM  
ITEM 01/6**

**To CONSIDER & APPROVE the framing of eligibility and modalities for the appointments of Associate Deans.**

He/She should be a faculty of AIIMS Bathinda and possess the recognized postgraduate qualification from a recognized institution with a minimum of five years teaching experience as Assistant Professor and above.

**Modality for appointed of Associate Dean:**

- (a) Director will invite applications from all the eligible faculty members desirous of being considered for the post of Associate Dean. Final approval will be on the decision of the Director of the Institute.
- (b) Constitute an interview board comprising of external members of stature (two medical teachers/administrators of eminence of Professor grade) under the chairmanship of the Director.
- (c) Conduct interviews and mark them on objective parameters.
- (d) Ratification of appointment by Academic Body.

**Tenure:** 3 Years. One faculty can apply only for maximum of two terms. After completion of one term the faculty has to apply afresh.

- (a) Associate Dean will not hold dual charge of HoD's. This clause will be invoked after five years when sufficient number of faculty are available at AIIMS Bathinda. Final decision will be taken by the Director of the Institute.

**Gazette Notification of India dated 18 Oct 2019**

15.	<p><b>Procedure for appointment of Dean and Associate Dean.</b>— (1) There shall be three Deans, namely, Dean (Academic), Dean (Research) and Dean (Examination). A Professor and Head of Department shall be appointed as Dean by the Institute taking into consideration the seniority in consultation with the Director.</p> <p>(2) There shall be three Associate Deans, namely, Associate Dean (Academic), Associate Dean (Research), and Associate Dean (Examination). Any faculty (Additional Professor or above) can be appointed as Associate Dean by the Institute in consultation with Director. The Associate Dean (Academic) and Associate Dean (Research) shall be appointed from medical faculty only.</p> <p>(3) The tenure of the Dean and Associate Dean shall be for a maximum period of three years and further extendable for one more term by the Institute in consultation with Director of the Institute.</p> <p>(4) The Deans and Associate Deans shall be appointed from existing faculty members and no additional remuneration shall be paid unless as approved from time to time by the Government of India.</p>
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**Resolution: -**

The Member Secretary presented the agenda before the Committee and after detailed discussion the Chairman & Committee Members approved the agenda.



**Prof. (Dr.) D.K. Singh  
Member Secretary**



**Prof. (Dr.) Rajiv Kumar  
Chairman**

**SACM  
ITEM 01/7**

**To CONSIDER & APPROVE the framing of the various Dean's Committee.**

The following is proposed for the approval by the Academic Committee:

There will be Dean's Committee (Academic). Dean's Committee (Exams) & Dean's Committee (Research) at AIIMS Bathinda.

**Dean Committee (Academics)**

**Composition:**

- |     |                              |                  |
|-----|------------------------------|------------------|
| (a) | Dean (Academics)             | Chairperson      |
| (b) | All HODs                     | Members.         |
| (c) | Registrar                    | Members.         |
| (d) | Principal of Nursing College | Member           |
| (e) | Associate Dean (Academic)    | Member Secretary |

(f) Two special invitees as per agenda

(g) The Chairperson can co-opt any other faculty member in to the Committee under intimation/permission to the Director, for specific meeting requiring his/her expertise.

**Term of Reference:** All academic matter of AIIMS Bathinda including preparation of academic calendar, proposals to start new program, enhancement/ reduction in number of intakes of students, approval of syllabi / revisions, approval of examination scheme number of theory papers, distribution of marks to theory, practical, viva, internal assessment, modes of assessment, empanelment of MD/MS guides. Any other matter referred by the Director of the institute.

**Tenure:** Three years.

**Constitution:**

(a) **Quorum:** Two third members

(b) **Number of Meetings:** At least three meeting in a year. The tentative weeks of meeting shall be pre-determined and be displayed in Calendar of Events. Extra-ordinary meeting may be called by the Chairperson at seven days' notice.

**The Committee formation of AIIMS Delhi is placed as under:**

**Prof. (Dr.) D.K Singh  
Member Secretary**

**Prof. (Dr.) Rajiv Kumar  
Chairman**



**MINUTES OF THE DEAN'S COMMITTEE MEETING HELD ON 10.08.2015 AT 3.00 PM. IN DR. RAMALINGASWAMI BOARD ROOM, AIIMS, NEW DELHI.**

Following members of the Dean's Committee attended the meeting:

- |  |                  |
|--|------------------|
| 1. Dean (Academic)                                       | Chairman         |
| 2. Professor-in Charge (Exams.)                          | Member           |
| 3. Sub-Dean (Exams.)                                     | Member           |
| 4. Dr. Rashmi Mathur, HOD, Physiology                    | Member           |
| 5. Dr. Randeep Guleria, HOD, Pulmonary Medicine          | Member           |
| 6. Dr. O.P. Kharbanda, Professor, C.D.E.R,               | Member           |
| 7. Dr. Rajesh Sagar, Professor, Psychiatry               | Member           |
| 8. Dr. Nitish Naik, Professor, Cardiology                | Member           |
| 9. Dr. Shah Alam Khan, Professor, Orthopaedics           | Member           |
| 10. Dr. Sanjeev Bhoi, Addl. Professor, Medicine (JPNATC) | Member           |
| 11. Sub-Dean (Acad.)                                     | Member-Secretary |
| 12. Registrar, AIIMS                                     | Coordinator      |

Item No. 1: To confirm the minutes of the Dean's Committee Meeting held on 27.4.2015 at 3.30 pm in Dr. Ramalingaswami Board Room, AIIMS, New Delhi.

Approved

Item No. 2: Action taken on the minutes of the Dean's Committee Meeting held on 27.4.2015 at 3.30 pm in Dr. Ramalingaswami Board Room, AIIMS, New Delhi.

Noted

**Prof. (Dr.) D.K Singh**  
Member Secretary

**Prof. (Dr.) Rajiv Kumar**  
Chairman

**Dean's Committee (Exams)****Composition:**

(a) Dean (Examination)	Chairperson
(b) Director	Permanent Invitee
(c) Dean (Academic)	Member
(d) Registrar	Member
(e) Assistant Controller of Examination	Member
(f) Associate Dean (Examination)	Member Secretary

(g) Dean (Examinations) is the Controller of Examinations.

(h) The Chairperson can co-opt any faculty member in to the committee under intimation to the Director, for specific meeting requiring his/her expertise.

**Term of Reference:** All Examination related matters of AIIMS Bathinda including calendar of examination (main/supplementary), evolution schemes & modalities, identification of agencies for confidential work, administration of theory and practical examinations, empanelment of external examiners & moderators for various courses, approval of faculty members eligibility for examinership for various Medals/awards, preparation of budget and forwarding the same to SFC for examination activities, issues of malpractice and quantum of penalty, preparation of guidelines for declaring class & distinction, formats for question papers, answer sheet, degree certificates/mark sheets, registers for various courses, planning and execution of convocation. Any other matters referred by the Director of the institute.

**Constitution:**

(a) **Quorum:** Two third members

(b) **Number of Meetings:** At least three meeting in a year. The tentative weeks of meeting shall be pre-determined and be displayed in Calendar of Events. Extra-Ordinary meeting may be called by the Chairperson at seven days' notice.

(c) The agenda prepared by the member secretary in consultation with the Chairperson and shall be circulated at least two weeks prior to the meeting. The minutes shall be circulated by the member secretary within two weeks of conduct of meeting.

(d) For recommendations requiring further approvals, the same shall be placed before concerned Standing Committees for consideration.



**Prof. (Dr.) D.K Singh**  
**Member Secretary**



**Prof. (Dr.) Rajiv Kumar**  
**Chairman**



**Dean's Committee (Research)**

**Composition:**

- |                               |                   |
|-------------------------------|-------------------|
| (a) Dean (Research)           | Chairperson       |
| (b) Director                  | Permanent Invitee |
| (c) Dean (Academic)           | Member            |
| (d) Registrar                 | Member            |
| (e) Associate Dean (Research) | Member Secretary  |

The Chairperson can co-opt any faculty member into the committee under intimation to the Director, for specific meeting requiring his/her expertise.

**Term of Reference:** All Research matter of AIIMS Bathinda including PhD, DM/MCh, MD/MS courses, intra mural and extra mural research including approval of research projects, empanelment and allocation of PhD research supervisor, conduct and presentation of PhD research scholars, conduct and evaluation of PhD seminars, consideration of travel grants, grants sought for academic/research purpose, paper copyrights, malpractice, plagiarism etc. Preparation of formats for submission of PhD, DM/MCh, MD/MS thesis and desertions linked to various course. Any other matter referred by the Director of the institute.

**Constitution:**

**Quorum:** Two third members

- (a) **Number of Meetings:** At least three meeting in a year. The tentative weeks of meeting shall be pre-determined and be displayed in Calendar of Events. Extra-Ordinary meeting may be called by the Chairperson at seven days' notice.
- (b) The agenda prepared by the member secretary in consultation with the Chairperson and shall be circulated at least two weeks prior to the meeting. The minutes shall be circulated by the member secretary within two weeks of conduct of meeting.
- (c) For recommendations requiring further approvals, the same shall be placed before concerned Standing Committees for consideration.

**Resolution: -**

**The Member Secretary presented the agenda before the Committee and after detailed discussion the Chairman & Committee Members approved the agenda.**

**SACM  
ITEM 01/8**

**TO CONSIDER AND APPROVE the post facto Academic Calendar/Syllabus of MBBS Students.**

Proposal for the post facto approval of tentative Academic Calendar/Syllabus of MBBS Students at AIIMS Bathinda. The MBBS Classes were started at Guru Gobind Singh Medical College Faridkot, Punjab in 2019. AIIMS Bathinda has adopted the Syllabus of AIIMS Delhi for MBBS Course.

**Prof. (Dr.) D.K Singh  
Member Secretary**

**Prof. (Dr.) Rajiv Kumar  
Chairman**

# MINUTES OF THE 1ST STANDING ACADEMIC COMMITTEE MEETING-AIIMS BATHINDA

SEME- STERS	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEP	OCT	NOV	DEC
1.			<ul style="list-style-type: none"> <li>Anatomy</li> <li>Physiology</li> <li>Biochemistry</li> </ul>							*Diwali Holidays		1 <sup>st</sup> Terminal exam Last Week Winter vacations
2.			2 <sup>nd</sup> Terminal exam 4 <sup>th</sup> week *Holi Holidays			1 <sup>st</sup> Pre Prof. 1 <sup>st</sup> -3 <sup>rd</sup> -4 <sup>th</sup> Week Preparatory leaves: Last Week	1 <sup>st</sup> Prof Exam.: - 1 <sup>st</sup> -3 <sup>rd</sup> 2-Weeks Vacation: - 4 <sup>th</sup> Week			<ul style="list-style-type: none"> <li>Anatomy</li> <li>Physiology</li> <li>Biochemistry</li> </ul>		
3.			<ul style="list-style-type: none"> <li>Forensic Medicine and Toxicology</li> <li>Pharmacology</li> <li>Microbiology</li> <li>Pathology</li> <li>Community and Family Medicine</li> <li>General Surgery (Paediatric Surgery)</li> </ul>							*Diwali Holidays: 01 Week		3 <sup>rd</sup> Terminal exam 2 <sup>nd</sup> Week (10 Days) Winter Vacation: 01 Week
4.			*Holi Holidays : 01 Week			4 <sup>th</sup> Terminal exam : 1 <sup>st</sup> &2 <sup>nd</sup> Week (10 Days) Summer Vacation: 01 Week						<ul style="list-style-type: none"> <li>Forensic Medicine and Toxicology</li> <li>Pharmacology</li> <li>Microbiology</li> <li>Pathology</li> <li>Community and Family Medicine</li> <li>General Surgery (Paediatric Surgery)</li> <li>General Medicine</li> </ul>
5.			<ul style="list-style-type: none"> <li>Forensic Medicine and Toxicology</li> <li>Pharmacology</li> <li>Microbiology</li> <li>Pathology</li> <li>Obstetrics and Gynaecology</li> <li>Community and Family Medicine (only theory)</li> <li>General Medicine</li> <li>General Surgery (Paediatric Surgery)</li> </ul>						2 <sup>nd</sup> Pre Prof. - 2 <sup>nd</sup> - 4 <sup>th</sup> Week (20 Days) *Diwali Holidays : 01 Week		2 <sup>nd</sup> Prof Exam 3 <sup>rd</sup> & 4 <sup>th</sup> Week & 1 <sup>st</sup> Week Dec. (25 Days) Winter Vacation: 01 Week	
6.			*Holi Holidays : 01 Week			6 <sup>th</sup> Terminal exam: 10-15 June Summer Vacation: 01 Week						<ul style="list-style-type: none"> <li>General Medicine</li> <li>Community and Family Medicine</li> <li>Obstetrics and Gynaecology</li> <li>General Surgery (Paediatric Surgery)</li> <li>ENT</li> <li>Ophthalmology</li> </ul>
7.			<ul style="list-style-type: none"> <li>General Medicine</li> <li>Community and Family Medicine</li> <li>Obstetrics and Gynaecology</li> <li>General Surgery (Paediatric Surgery)</li> <li>ENT</li> <li>Ophthalmology</li> </ul>							*Diwali Holidays: 01 Week	7 <sup>th</sup> Terminal exam	3 <sup>rd</sup> Prof. Exam Winter Vacation: 01 Week
8.			*Holi Holidays : 01 Week			8 <sup>th</sup> Terminal exam: 10-15 June Summer Vacation: 01 Week						<ul style="list-style-type: none"> <li>General Medicine</li> <li>Community and Family Medicine</li> <li>Obstetrics and Gynaecology</li> <li>General Surgery (Paediatric Surgery)</li> </ul>
9.			<ul style="list-style-type: none"> <li>Community and Family Medicine</li> <li>Obstetrics and Gynaecology</li> <li>General Surgery</li> </ul>							9 <sup>th</sup> Terminal exam	4 <sup>th</sup> Pre Prof. *Diwali Holidays : 01 Week	4 <sup>th</sup> Prof. Exam Week Nov - 2 <sup>nd</sup> Week Dec

**Prof. (Dr.) D.K Singh**  
Member Secretary

**Prof. (Dr.) Rajiv Kumar**  
Chairman



For consideration and approval semester wise Examination schedule in MBBS Course

Sr. No.	Examination	Month	EXAMINATION	
1	1 <sup>st</sup> Terminal examination	January/First Year	First Professional exams	<ul style="list-style-type: none"> <li>• Anatomy</li> <li>• Physiology</li> <li>• Biochemistry</li> </ul>
2	2 <sup>nd</sup> Terminal examination	May /First Year		
3	3 <sup>rd</sup> Terminal examination	December/Second Year	Second Professional Exam	<ul style="list-style-type: none"> <li>• Pathology</li> <li>• Pharmacology</li> <li>• Microbiology</li> </ul>
4	4 <sup>th</sup> Terminal examination	June/Second Year		
5	5 <sup>th</sup> Terminal Examination	December/Third Year		
6	6 <sup>th</sup> Terminal examination	June /Third Year	Third professional Exams Part-1	<ul style="list-style-type: none"> <li>• ENT</li> <li>• Ophthalmology</li> <li>• Community and Family Medicine</li> <li>• Forensic Medicine and Toxicology</li> </ul>
7	7 <sup>th</sup> Terminal examination	December/Fourth Year		
8	8 <sup>th</sup> Terminal examination	June/Fourth Year	Third professional Exams Part-2	<ul style="list-style-type: none"> <li>• Medicine and allied subjects</li> <li>• Obstetrics and Gynecology</li> <li>• Pediatrics</li> <li>• Surgery and allied subjects</li> </ul>
9	9 <sup>th</sup> Terminal examination	September/Fifth Year		

**Resolution: -**

The Member Secretary presented the agenda before the Committee Dr. Yogender Malik brought into consideration that as per the agenda No. 01/8 Pediatric Surgery as subject is not mentioned but in final exam chart it is mentioned. The Committee approved the agenda after the correction.

**Prof. (Dr.) D.K Singh**  
Member Secretary

**Prof. (Dr.) Rajiv Kumar**  
Chairman



SACM  
ITEM 01/9

To CONSIDER & APPROVE the eligibility for undergraduate examiner at AIIMS Bathinda.

(a) Eligibility Criteria for the MBBS Examinership:

A faculty has to be Professor/Additional Professor/Associate Professor at any AIIMS/PGIMER/BHU/JIPMER/RIMS/SGPGI and any other medical colleges of National Importance recognized by the NMC. Details are as under: -

**4. Eligibility Criteria of Faculty members (Internal & External examiners) for MBBS examination.**


1. At least six months prior to the exam, maintaining confidentiality, Dean (Exams) shall seek from each of the Head of Departments in prescribed format, the names of faculty members fulfilling the eligibility criteria for MBBS and B.Sc (Hons) Nursing Examinership

For Internal Examiners

2. Apart from the HOD, the eligible Faculty members in department shall be an examiner for undergraduate examination by rotation
3. A particular Faculty member (except Head of the Department) can be examiner for not more than 2 consecutive years (4 Exams)
4. There would be 4 (four) Examiners for each exam: 2 internal & 2 External. Head of the Departments would be the Chairperson Board of Examiners for all the examinations to ensure smooth conduct of exams & shall be responsible to send the results to the Controller of Examination.
5. In case there is only one eligible internal examiner in department the second eligible internal examiner will also be called from outside (criterial same as external examiner).
6. Moderation of question paper shall be done by chairperson Board of Examiners of the concerned Department only
7. Second examiner shall be faculty members with 5 or more years of Post PG teaching experience( Min. 3 year as Assistant Professor). In case eligible faculty with teaching experience is not available faculty with similar experience in research can be considered as examiner.

For external examiners

8. External examiners should be Professor/Additional Professor of a recognized institute. Associate Professor who is having 2 years or more of experience as Associate Professor may also be eligible as an external examiner. A faculty member can be external examiner for not more than 2 years (4 Consecutive exams). The faculty has to be Professor/Additional Professor in one of the Institute of National Importance or in NMC recognized Preferably Government Medical colleges.





**Prof. (Dr.) D.K Singh**  
Member Secretary



**Prof. (Dr.) Rajiv Kumar**  
Chairman

**(b) Eligibility criteria for BSc (Hons.) Nursing Examinership.**

The examiner should be Professor/Additional/Associate Professor in a College of Nursing with M.Sc. Nursing qualification in respective subjects and minimum of (03) years of teaching experience after obtaining postgraduate nursing qualification at Collegiate/university level.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion the Chairman & Committee Members approved the agenda.

**SACM  
ITEM 01/10**

**To CONSIDER & APPROVE the eligibility criteria for Postgraduate Teacher (PG Guide & Co-Guide) At AIIMS Bathinda.**

**(a) Eligibility for Post Graduate Teacher/PG Guide & Co-Guide for MD/MS courses at AIIMS Bathinda.**

A faculty having at least 8 years teaching experience, has to be Professor/Additional Professor/Associate Professor in the concerned subject after obtaining Post Graduate degree (MD/MS/PhD) at any AIIMS/PGIMER/BHU/JIPMER/RIMS/SGPGI and other Medical Colleges of National Importance recognized by the NMC.

A Faculty having at least 5 years teaching experience after MD/MS/PhD can be Co-Guide in his/her respective specialty.

**(b) Eligibility for Post Graduate Teacher/PG Guide for M.Sc. Nursing.**

Nursing faculty/Nursing expert in the same clinical specialty holding PhD/MPhil/MSc Nursing with minimum of three (03) years teaching experience in the Post Graduate Program in Nursing.



**Prof. (Dr.) D.K Singh  
Member Secretary**



**Prof. (Dr.) Rajiv Kumar  
Chairman**

11. Supplementary examination will be held within a gap of 45 days from the declaration of results of annual examination. A candidate will not be promoted to the next year unless passing the previous year examination. However if the candidate wishes to re-attend the classes/lectures of the failed subject they may be permitted to do so.

12. A candidate who exhausts the attempts (3) in order to pass an examination will be declared ineligible to continue the B.Sc. (Hons) Nursing and his/her admission shall stand cancelled. Provision of one mercy chance shall be at the discretion of the Director.

13. The maximum period to complete the course successfully should not exceed eight years.

*AMENDMENT Point no. 10-13 read as (Supplementary examination will be held within a gap of 45 days from the declaration of result of annual examination. A candidate failing in one or two subjects may be promoted to next higher classes. However all papers need to be cleared before appearing in the final examination.*

*If a candidate fails in any subject can take any number of attempts with a condition that maximum period to complete the B.Sc. (Hons.) Nursing course in eight years.)*

14. An examiner should be an Assistant Professor/Lecturer or above position in a College of Nursing with M.Sc. Nursing qualification in respective subject with minimum of 3 years of teaching experience at Collegiate/ University level after obtaining postgraduate nursing qualification.

*AMENDMENT point no. 14 read as (An examiner should be an Assistant/Lecturer or above position in a College of Nursing with M.Sc. Nursing qualification in respective subject with minimum of three years of teaching experience at Collegiate/ University level after obtaining postgraduate nursing qualification. The examiner in non-nursing subjects will be the subject expert/ nursing faculty having three year of teaching experience in respective subject after obtaining post graduate qualification.)*

15. Maximum number of candidates for all practical examination should not exceed 30 per day.

16. All practical examinations must be held in the respective clinical areas.

17. The theory answer scripts to be evaluated by external and internal examiners.

18. Internal and External Examiner should jointly conduct practical examination of each student.

19. Grace marks and re-evaluation is not permitted in any subject. However, re-totalling of the papers may be allowed if a candidate desires.

20. Declaration of class shall done as follows:

- I. A successful candidate obtaining 75% and more marks in the grand total aggregate in the first attempt shall be declared to have passed with **Distinction**.
- II. A successful candidate obtaining 60% and more but less than 75% of marks in the grand total aggregate shall be declared to have passed with **First Class**.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion the Chairman & Committee Members approved the agenda.

Prof. (Dr.) D.K Singh  
Member Secretary

Prof. (Dr.) Rajiv Kumar  
Chairman



SACM  
ITEM 01/11

To CONSIDER & APPROVE the eligibility criteria for Postgraduate examiner at AIIMS Bathinda.

The faculty who is Post Graduate Teacher and has minimum eight (08) years of teaching experience in the concerned subject after obtaining Post Graduate degree (MD/MS/PhD) at any AIIMS/PGIMER/BHU/JIPMER/RIMS/SGPGI and other Medical Colleges of National Importance recognized by the NMC.

A Faculty shall be considered PG Teacher from the day of when PG Program is started in a department not from the day of allotment of PG Student.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion the Chairman & Committee Members approved the agenda.

SACM  
ITEM 01/12

To CONSIDER & APPROVE the eligibility criteria of Student and Supervisor for the start of PhD course at AIIMS Bathinda.

AIIMS Bathinda will follow the pattern of AIIMS Delhi for the start of PhD Course.

A faculty at AIIMS Bathinda with Postgraduate qualification (MD/MS/DNB/PhD) having minimum five PubMed/ Science Citation Indexed research papers being first author or corresponding author and minimum eight (08) years of teaching/ research experience after obtaining Post Graduate degree, out of which at least three years as Assistant Professor or above at AIIMS/JIPMER Puducherry/ PGI Chandigarh/SGPGI Lucknow/ any other institute of national importance established by the Govt. of India (where three years residency is required for appointment as Assistant Professor) or five years teaching/ research experience as Assistant Professor or above in a NMC recognized Medical College (where three years residency is not required for appointment as Assistant Professor) or five years of teaching/ research experience at a CSIR/ICMR/IIT/Laboratory or combinations thereof shall be considered eligible for Research Supervisor for the purpose of guiding a PhD student at AIIMS Bathinda.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion the Chairman & Committee Members approved the agenda.



Prof. (Dr.) D.K Singh  
Member Secretary



Prof. (Dr.) Rajiv Kumar  
Chairman

**SACM  
ITEM 01/13**

To **CONSIDER & APPROVE** the proposal for starting Postgraduate/Post-doctoral programs (DM/MD/MS/M.Ch./PhD/MPH etc.) in Medical College & Nursing Program such as B.Sc. (Hons) Nursing and M.Sc. Nursing.

AIIMS Bathinda proposes to start the Postgraduate/Post-doctoral programs (DM/MD/MS/M.Ch./PhD/MPH etc.) as per the details given as under: -

Sr.	Name of the Department	Description	Seats/Candidates per year
1)	<b>Anaesthesia</b>	<b>Course</b>	
		MD Anaesthesia	17 per year
		DM Critical Care	02 per year
		DM Neuro Anaesthesia	02 per year
		DM Cardiac Anaesthesia	02 per year
		DM Pain Medicine	02 per year
		BSc Operation Theatre and Anaesthesia and Technology BSc Operation Theatre and Technology	20 per year
2)	<b>Anatomy</b>	MD/MS Anatomy	03 per year
3)	<b>Biochemistry</b>	MD Biochemistry	2 per year
		PhD Biochemistry *	*
4)	<b>Burns and Plastic</b>	Post-Doctoral Certificate Course(PDCC) in Hand Surgery	2 Per year
		M Ch Plastic and Reconstructive Surgery	2 per year
5)	<b>Cardiology</b>	DM Cardiology	02 per year
		Fellowship – Cardiac Electrophysiology & Devices	02 per year
		Fellowship – Cardiac Imaging	02 per year
		Fellowship – Intervention Cardiology	02 per year
		Fellowship – Cardiac criticalcare	02 per year
		Fellowship – Cardiovascularresearch	02/ 6 months
		Cardiac Nursing MSc	04 per year
		B.Sc. Cardiology Technician	04 per year
6)	<b>Community and Family Medicine</b>	MD CFM	06 per year
		MPH (Master in Public Health)	10 per year
		Certificate Course in PublicHealth Nutrition	
7)	<b>Dermatology Venereology Leprology</b>	MD Dermatology	02 per year
8)	<b>Endocrinology</b>	DM Endocrinology	02 per year
		Diploma Diabetes	02 per year
		Fellowship Diabetes	03 per year
9)	<b>Forensic Medicine</b>	MD Forensic Medicine & Toxicology	05 per year

## MINUTES OF THE 1ST STANDING ACADEMIC COMMITTEE MEETING-AIIMS BATHINDA

		Fellowship Training Program in Forensic Psychology	02 per year
10)	<b>General Surgery</b>	MS General Surgery Training in MAS	03 per year
11)	<b>Obstetrics &amp; Gynecology</b>	MD/MS Obstetrics & Gynecology	06 per year
12)	<b>Hospital Administration</b>	MD Hospital Admin	02 per year
13)	<b>General/Internal Medicine</b>	MD Medicine	03 per year
		Diploma in Tropical Medicine	03 per year
		Fellowship Infectious Disease	03 per year
		Fellowship Critical Care Medicine	03 per year
14)	<b>Medical Microbiology</b>	MD Microbiology	03 per year
		PDDCC	02 per year
15)	<b>Neurosurgery</b>	MCh Neurosurgery	02/per year
16)	<b>Nephrology</b>	DM Nephrology	04/ per year
17)	<b>Ophthalmology</b>	MD Ophthalmology	03 per year
18)	<b>Oral Health Sciences (Dental)</b>	MDS Prosthodontics and Crown & Bridge	02 per year
		MDS Periodontology	02 per year
		MDS Orthodontics	02 per year
		MDS Conservative Dentistry and Endodontics	02 per year
19)	<b>Orthopaedics</b>	MS Orthopaedics	6 per year for first two years then 10 per year
		MCh Joint Replacement & Reconstruction	02 per year
		Bachelor of Science in Orthopaedic Operation Theatre & Plaster Technologist	02 per year
		MPT Orthopaedics	02 per year
		MPT Sports	02 per year
20)	<b>Otolaryngology (Ent)</b>	MS ENT	02 per year
21)	<b>Pathology</b>	MD Pathology	02/ per year
		PhD Immunopathology* 2 Years (Post MD) 3 years (Post MSc medical)	01 /per year
		<b>PDCC</b> Hematopathology Cytopathology Onco Pathology Immunopathology	1 year
		<b>MSc</b> Haematology	04/per year
		Histopathology	02/per year



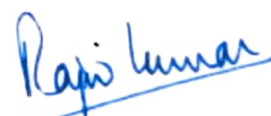
**MINUTES OF THE 1ST STANDING ACADEMIC COMMITTEE MEETING-AIIMS BATHINDA**

		<b>Certificate course</b> Haematology Histopathology Cytopathology Phlebotomy	} 06 months	02/biannually each	
22)	<b>Paediatric</b>	MD Paediatrics		02/per year	
		DM Paediatrics Critical Care		02/per year	
23)	<b>Paediatric Surgery</b>	MCh Paediatric Surgery (three-year course)		01 per year	
		MCh (6 years course)		01 per year	
		PDF (Post-Doctoral Fellowship Program)	Paediatric Surgical Urology		02 per year
			Paediatric Minimal Access Surgery (MSA)		02 per year
24)	<b>Pharmacology</b>	MSc Pharmacology		06 per year	
		MD Pharmacology		04 per year	
		PhD Pharmacology*		06 per year	
		Certificate Course in Pharmacology		10 per year	
25)	<b>Physiology</b>	MD Physiology		03 per year	
26)	<b>Psychiatry</b>	MD Psychiatry		02 per year	
		PDF in Non-Invasive Brain Stimulation for psychiatric disorders.		01 per year	
		PDF course in Consultation-Liaison Psychiatry		01 per year	
27)	<b>Radio Diagnosis &amp; Imaging</b>	MD Radiodiagnosis		05 per year	
		Thoracic Imaging Fellowship Training Program		01 per year	
		Diagnostic Neuroradiology Fellowship Training Program		01 per year	
		BSc (Radiography)		10 per year	
		Fellowship Body Imaging		01 per year	
28)	<b>Radiation Oncology</b>	MD Radiation Oncology		02 per year	
29)	<b>Surgical Oncology</b>	MCh		01 per year	
30)	<b>Surgical Gastroenterology</b>	MCh		02 per year	
31)	<b>Transfusion Medicine (Blood Bank)</b>	MD (Transfusion Medicine)			
		Post-Doctoral Certificate Course (PDCC) In Apheresis Technology and Blood Components		01 per year	
32)	<b>Urology</b>	MCh Urology		02 per year	

\*The Number of PhD seats will depend on the number of availabilities of eligible PhD Guides.



**Prof. (Dr.) D.K Singh**  
Member Secretary



**Prof. (Dr.) Rajiv Kumar**  
Chairman

B.Sc. (Hons) Nursing and M.Sc. Nursing

Sr.	Programme	Name of Department	Duration of the programme	No of seats
1)	B.Sc. (Hons) Nursing	Basic Bachelor program of Nursing	04 years	60 seats per year
2)	M.Sc. Nursing	Medical Surgical Nursing Psychiatric Nursing Paediatric Nursing Community Health Nursing Obstetrics & Gynecological Nursing	02 years	05 seats per specialty Total -25 seats per year

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after detailed discussion it is decided that fellowships will be of a 2-year course and MD/DM/MCh will be of three-year course. The courses will be initiated after the eligible and appropriate number of faculty will be available in the departments. The Chairman & Committee Members approved the agenda.

SACM  
ITEM 01/14

To CONSIDER & APPROVE the leave regulation for Faculty/SR/JR/Nursing Tutor/Clinical Instructor etc.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion it is decided that the faculty is eligible for the leave as per CCS rules after approval of the Executive Director AIIMS Bathinda and SR/JR/Demonstrator will avail leaves as per the rules and regulation of Residency Scheme i.e. 30 days in each year. Leaves will not carry forward to next year. The Chairman and Committee Members approved the agenda.

Prof. (Dr.) D.K Singh  
Member Secretary

Prof. (Dr.) Rajiv Kumar  
Chairman

SACM  
ITEM 01/15

To CONSIDER & APPROVE the organizing conferences, workshops and seminar.

To become familiar with new studies, curriculum, research works, National programs, events, and to increase mutual learning & fellowship etc. various departments of AIIMS are organizing conferences, workshops, Guest lectures, Grand rounds and seminars etc. Although AIIMS Bathinda prescribes per participant fees every time to meet the expenses but the experience has revealed that the expenses incurred are more than the fees realized. Therefore, it is proposed to finance the above-mentioned conference/workshop/seminars from AIIMS Bathinda funds as per the discretion of the Director, AIIMS Bathinda.

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion the Chairman & Committee Members approved the agenda.

SACM  
ITEM 01/16

To CONSIDER & APPROVE the reimbursement to faculty members at AIIMS Bathinda for attending/participating in the academic events like Conferences, Workshops, Training Programs, CMEs etc.

Following if placed for approval of the Academic Committee.

Designation	Academic event abroad	Academic events in India and SAARC countries	Quantum of reimbursement
Professor/ Additional Professor	1 per year	04 per year	As per the directions of the Director AIIMS Bathinda.
Associate Professor/ Assistant Professor	1 every 2 years	04 per year	

Leave on duty terms of a maximum period of 28 days for various academic/scientific activities attending conferences/workshops/seminars/congress etc. in an academic year. In special circumstances additional 14 days leave may be permitted for this purpose, with special permission from the Director of the Institute. If institute is funding for the scientific meeting, it is essential that faculty should have participation in scientific programme (Poster/Oral Presentation etc.)



Prof. (Dr.) D.K Singh  
Member Secretary



Prof. (Dr.) Rajiv Kumar  
Chairman



**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion it is decided that reimbursement and permission will be given to faculty if there is academic participation. The Chairman and Committee Members approved the agenda.

**SACM  
ITEM 01/16**

**To CONSIDER & APPROVE the remuneration for various activities (academic/examination) at AIIMS Bathinda.**

The following is placed for approval of the Academic Committee on the line of AIIMS Delhi and Mentor Institute of AIIMS Bathinda, PGIMER, Chandigarh.

<b>S.No.</b>	<b>Description of the remuneration</b>	<b>Remuneration</b>
<b>PhD</b>		
1.	Evaluation of thesis	Rs. 5000/- per External Indian Examiner and the Internal Indian Examiner (ChiefGuide) per thesis US\$ 100-DD for foreign Examiner asper thesis.
2.	For oral, practical/Viva voice Examination	Rs.5000/-for Internal Examiner Rs. 5000/- for External Examiner
<b>MD/MS/MDS/MHA/M.Sc</b>		
1.	Evaluation of thesis	Rs.5000/-per examiner per thesis
<b>D.M/M.Ch./PhD/MD/MS/MDS/MHA/M.Sc.</b>		
1.	For conducting Clinical/Practical/Viva-voce examination	Q.P Setting -1500/- per (Set-2). Practical & Viva-voce-150 per Student Max Rs. 6000/-
<b>Professional Examination (Theory)</b>		
1	Chief Superintendent (Senior Faculty)	Rs.750.00 per session
	Supervisor (Faculty)/Group "A" Officer	Rs.600.00 per session
	Group "B & C"	Rs.450.00 per session
	Group "D"	Rs. 250.00 per session
<b>All under Graduate Examinations</b>		
1.	Setting of Question Paper	Rs.1500/- per paper(02 set) + Postal Charge.
2.	Evaluation of Answer sheet and conduct of practical/Clinical/VivaVoce Exam	Rs.75.00 per Answer Sheet with a minimum of Rs.1000.00,  Viva/practical Rs.50/-per student Minimum of Rs. 1000.00
<b>Professional Examination: Practical</b>		

**MINUTES OF THE 1ST STANDING ACADEMIC COMMITTEE MEETING-AIIMS BATHINDA**

1.	Sr. Resident/ Demonstrator/Lecturer(In college of Nursing) Group "A"	Rs. 450/- Practical
2.	Dy. Nursing Superintendent/Asst. Nursing Suptd. Nursing Sister/Tutor/Tech. Officer/Tech.Assistant. Group - B	Rs. 400/-
3.	Lab. Tech/Lab Asstt./Lab Attendant	Rs.300/-
4.	Nursing Orderly/Nursing AYA/Officer Attendant, Peon/sanitary AttendantGroup - "D"	Rs. 250/-

**For conducting Institute Body Meetings**

1.	Director Office PA/ Steno	Rs.1000/-
2.	IT Personnel/ Clerk	Rs.500/-
3.	Peon	Rs.300/-

**For examination conducted outside AIIMS Bathinda:**

S.No.	Description of remuneration	Remuneration
1.	Center Superintendent/Exam Superintendent i.e. Principal/H.O.D./Headmaster Headmistress his/her nominee who is responsible for the overall smooth conduct of the Examination and for signing the documents	Rs. 2200/- per exam
2.	Assistant Superintendent or the immediate Assistant to the center/Exam Superintendent (One for every candidate)	Rs. 1500/- per exam
3.	Administrative Staff (who assists the superintendent/Asstt. Superintendent in all matters related to the examination (one for 1000 candidates)	
4.	Invigilators (should be teacher by profession) Two invigilator per room where 50-100 candidates are seated	One session of three and half an hours Rs.1000/- per examination per invigilator
5.	Class IV employees Electrician, Sweeper, Watchman, Water boy and peon etc.	Rs. 200/- per day.
6.	Person deputed for Frisking work	Rs.600/- per day
7.	Typist	Rs. 500/- paper
8.	Technicians Group-C	Rs.300/-
9.	Volunteers Group-C	Rs.300/- per day
10.	Refreshment charges for persons deployed during the theory examination	Rs. 100/- per person deputed on examination
11.	Morning tea & Snacks/breakfast/during the main (Professional) practical	Actuals may be given at the discretion of the



	examination	Director/Dean Academics/Dean Examination
<b>Remuneration for AIIMS Faculty/Officers/Staff (Local and outstation centers)</b>		
1.	Faculty/Group-A Officer	Rs.3000/-
	Group-B Officers	Rs.2000/-
	Group-C Officer	Rs.1000/-
	Any other	Rs.500/-
<b>Contingency for AIIMS representative deputed at outstation examination centres</b>		
1.	Faculty/Officer-in-charge	Rs.5000/-
	Assisting Officer/Staff	Rs.4000/-

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after discussion it is decided that the remuneration will not be paid to the internal examiners of the Institute. The Chairman and Committee Members approved the agenda.

**SACM**

**ITEM 01/18**

**To CONSIDER & APPROVE the Awards, Honours, Medals, Gold Medals, Trophies in various course at AIIMS Bathinda.**

1. The Gold Medal will be conferred during annual convocation upon the candidate for which following guidelines are being proposed.

(a) A student of the University, passing out the respective academic course/program in the first attempt and scoring highest marks and placed in class with aggregate marks of minimum of 65% and above, shall be eligible for the award for the Gold Medal of this endowment.

(b) The Gold Medal may be instituted in the name/honour chosen by the Donor.

(c) The Donor is required to pay an endowment amount of Rs.1,00,000/- (rupees one lac only) in the form of Cheque/Demand Drat drawn in favour of All India Institute of Medical Sciences Bathinda, payable at Bathinda towards institute of Gold Medal Award by the AIIMS Bathinda.

(d) The AIIMS Bathinda shall utilize the amount of interest earned on the corpus amount (endowment amount) of Rs.1,00,000/- towards institution of the Gold Medal.

(e) The Gold Medal to the eligible student shall be awarded every year in the Annual Convocation of the Institute.

(f) The savings in the accrued interest, if any after the award of the gold Medal shall be added on to the corpus fund of the Institute.

(g) In case of tie-up by two or more than two candidates for the award of Gold Medal to the same course, the marks secured in the previous qualifying exam shall be taken into consideration in awarding the Gold Medal. A committee duly constituted by the Director shall devise the modalities of breaking the tie.

**Prof. (Dr.) D.K Singh**  
**Member Secretary**

**Prof. (Dr.) Rajiv Kumar**  
**Chairman**



- (h) The decision of the AIIMS Bathinda on all matters concerning the institution of the Gold Medal Award and its modalities for the conferment shall be final and binding on the Donors. A medal award committee consisting of the Director as Chairman and Members from Dean's Committee shall be constituted that will examine and finalize the recommendation to Dean's Committee (Examination).
- (i) The AIIMS Bathinda shall send an Invitation of the Annual Convocation to the Donor every year along with the details of the Gold Medal awardee.
- (j) The Donors who intend to Institute Gold Medal Award by the AIIMS Bathinda shall submit the application in the prescribed format to the AIIMS Bathinda.
- (k) The list of the Gold Medal Awards instituted for various academic programs/ course shall be disseminated on the AIIMS Bathinda website.

**Resolution: -**

**The Member Secretary presented the agenda before the Committee and after discussion, the Chairman and Committee Members approved the agenda.**

**SACM  
ITEM 01/19**

**TO CONSIDER AND APPROVE the tutor post in nursing college on tenure basis.**

The Director AIIMS Bathinda has requested the Standing Selection Committee AIIMS Bathinda for suggestion regarding the selection of nursing tutor on tenure basis. A meeting of the standing selection committee held on 19 Sept 2021 and it was suggested that the post of nursing tutor be converted in tenure basis on the lines of SR/Demonstration in other departments.



**Prof. (Dr.) D.K Singh  
Member Secretary**



**Prof. (Dr.) Rajiv Kumar  
Chairman**



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA  
 अखिल भारतीय आयुर्विज्ञान संस्थान बठिंडा अधिल डाक्टरी आधुनिकीकरण संस्थान, बठिंडा  
**STANDING SELECTION COMMITTEE**



17<sup>th</sup> Sept 2021

**MINUTES OF THE STANDING SELECTION COMMITTEE, AIIMS, BATHINDA**

**Subject: Opinion regarding appointment of Tutor in Nursing College, AIIMS, Bathinda**

In reference to Letter No. AIIMS Bathinda/Diroffice/2k21/200 dated 17 Sept 2021 of Executive Director, AIIMS, Bathinda regarding recruitment of Tutors in Nursing College, AIIMS, Bathinda. A meeting of Standing Selection Committee was convened on 17.09.2021, where the matter regarding recruitment of Tutors in Nursing College, AIIMS, Bathinda was thoroughly examined and deliberated.

The committee observed that, it is a two years old advertisement and recruitment process for the post of Tutor in Nursing College, AIIMS Bathinda, where only limited number of candidates have qualified in the written examination in ratio of 3:1 in each category. Furthermore, minimum qualifying criteria defined in advertisement i.e. the minimum qualifying (written and interview) separately will be 40% for general category and 35% for SC/ST and OBC category is arbitrary in absence of any existing rules in AIIMS or prior approval of Standing Selection Committee in this regard. As it is a Group-A teaching post, which should be minimum 50% and more weightage should be given to highly qualified candidates (MSc Nursing or PhD Nursing qualified).

Therefore, Standing Selection Committee is of the opinion that this process may be kept on hold in the larger interest of institute and these posts of Nursing Tutors should be filled after final decision of Governing Body of the Institute in this regard.

  
 Prof. (Dr.) Suresh K Sharma,  
 Subject Expert, SSC-AIIMS Bathinda

  
 Prof. (Dr.) Latha Venkatesan  
 Subject Expert, SSC-AIIMS Bathinda

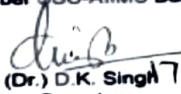
  
 Prof. (Dr.) Vikas Chawla  
 Representative of Vice Chancellor  
 I K Gujral PTU, Member SSC-AIIMS Bathinda

Prof. (Dr.) Rajeev Ahuja  
 Member SSC-AIIMS Bathinda

  
 Prof. (Dr.) Kamlesh Upadhyay  
 Member SSC-AIIMS Bathinda

Prof. (Dr.) Rajiv Garg  
 DGHS Representative,  
 Member SSC-AIIMS Bathinda


  
 Prof. (Dr.) Rajiv Kumar  
 Chairman, SSC  
 AIIMS Bathinda

  
 Prof. (Dr.) D.K. Singh  
 Member Secretary  
 SSC-AIIMS Bathinda

**Resolution: -**

The Member Secretary presented the agenda before the Committee and after detailed discussion it is decided that the tutor post in the college of Nursing be converted in tenure post. The Chairman and Committee Members approved the agenda.

  
 Prof. (Dr.) D.K. Singh  
 Member Secretary

  
 Prof. (Dr.) Rajiv Kumar  
 Chairman

**SACM  
ITEM 01/20**

**To CONSIDER & APPROVE ex post facto provisional rules of MBBS examination at AIIMS Bathinda.**

AIIMS Bathinda being the new raising institution had to conduct MBBS examination. For the conduction of MBBS professional examination, examination SOPs were required. Examination Committee which was constituted by PGIMER Chandigarh, Mentor Institute of AIIMS Bathinda prepared provisional rules for the MBBS Professional Examination. These rules are approved by the Director PGIMER, Chandigarh, Dean Examination Dr. Satish Kumar Gupta Director & after the joining of Executive Director, he also approved the provisional rules as there was not any Internal Academic Committee/Council was formed at the time.

Hence, it is proposed that the ex post facto approval be given of the provisional rules passed by the Exam Committee.

**Resolution: -**

**The Member Secretary presented the agenda before the Committee and after discussion the Chairman and Committee Members approved the agenda.**

**SACM  
ITEM 01/21**

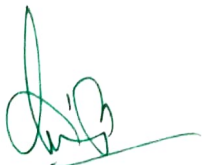
**To CONSIDER & APPROVE any other Agenda with the permission of Chair.**

**Resolution: -**

**Not any other agenda was discussed.**

**Vote of Thanks**

The Executive Director AIIMS Bathinda ended the meeting with vote of thanks to the Chairperson and Hon'ble Members of the Standing Academic Committee.



**Prof. (Dr.) D.K Singh  
Member Secretary**



**Prof. (Dr.) Rajiv Kumar  
Chairman**