



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ
An Autonomous Institute under PMSSY, MoHFW, Govt. of India
DEAN OFFICE



AIIMS/BTI/DEAN/2026/541

Date: 14-08-2026

REVISED OFFICE ORDER

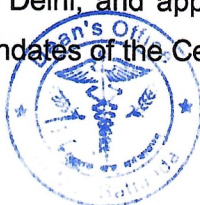
Subject: Constitution of the Undergraduate Cell for MBBS at AIIMS Bathinda.

To streamline, monitor, and facilitate all core activities related to the MBBS course at AIIMS Bathinda, the Undergraduate Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.No.	Name	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Chief-Coordinator
3	Dr. Soumya Swaroop Sahoo	Associate Professor, Community & Family Medicine	Co-coordinator
4	Dr. Jyoti Barwa	Additional Professor, Forensic Medicine & toxicology	Member
5	Dr. Deepak Chaudhary	Associate professor, General Medicine	Member
6	Dr. Harmandeep Singh Jabbal	Associate Professor, General Surgery	Member
7	Dr. Gargi Kapatia	Associate Professor, Pathology	Member
8	Dr. Kavita Poonia	Associate professor, Dermatology, Venereology and Leprology	Member
9	Dr. Ramandeep Kaur	Assistant Professor, Neonatology	Member
10	Dr. Sudhashekhar Kumar	Assistant Professor, Physiology	Member
11	Dr. Vikas Kumar	Assistant Professor, Pharmacology	Member
10	Dr. Monika	Assistant Professor, Obstetrics and Gynaecology	Member

Roles and Responsibilities of Undergraduate Cell

The Undergraduate Cell shall be responsible for ensuring the smooth execution of the MBBS curriculum in accordance with the academic patterns, curriculum structures, and evaluation guidelines adopted from AIIMS New Delhi, and approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:



- **Admissions & Joining:** Coordination of UG NEET counselling, seat allocation, document verification and Hostel allotment in coordination with Registrar office and Hostel committee, conducting Orientation program for newly admitted MBBS batch.
- **Curriculum Coordination:** Implementing and monitoring the undergraduate teaching schedules, integrated lectures, seminars, and clinical postings.
- **Attendance Monitoring:** Maintenance, verification, and periodic publication of monthly student attendance records across all phases of the MBBS course.
- **Examination Scheduling:** Planning and smooth execution of internal assessments, professional examinations, formative evaluations, and timely declaration of results.
- **Internship Program:** Planning and implementation of internship program including developing the Internship logbook and issuing of internship completion (Registrar, AIIMS Bathinda)
- **Student Welfare & Mentorship:** Overseeing the student mentorship programs, addressing academic grievances, and coordinating with the hostel/wellness committees to ensure student well-being.
- Educational Commission for Foreign Medical Graduates (ECFMG) certification, Student exchange program, Student Clubs, and UG student events like INFUSE, AROHA
- **Regulatory Compliance:** Preparing documentation, feedback reports, and data compilation required for academic audits.
- Any other assignments given to the cell pertaining to the course from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.




Prof. (Dr.) Lajya Devi Goyal

**Dean Academics
AIIMS, Bathinda**

Copy to:

- I. PA to Director, AIIMS Bathinda (For the information of Hon'ble Director)
- II. Registrar, AIIMS Bathinda
- III. Concerned Committee Members
- IV. IT Cell (to create e-office ID's of Chief Coordinators and Co-coordinators)
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AIIMS/BT/DEAN/2026/ 542

Date: 14-08-2026

REVISED OFFICE ORDER

Subject: Constitution of the Post Graduate Cell AIIMS Bathinda.

To streamline, monitor, and facilitate all core activities related to MD, MS, MDS, HA and DM/ M.Ch (6 years) courses at AIIMS Bathinda, the Post Graduate Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.No.	Name	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Vice-Chairperson
3	Dr. Gagandeep Kwatra	Additional Professor, Pharmacology	Chief-Coordinator
4	Dr. Navita Aggarwal	Additional Professor, Anatomy	Co-coordinator
5	Dr. Gurvinder Pal Singh	Professor, Psychiatry	Member
6	Dr. Ramnika Agrawal	Additional Professor, Community & Family Medicine	Member
7	Dr. Jyoti Sharma	Additional Professor, Anaesthesiology	Member
8	Dr. Shivani Bansal	Associate professor, Dermatology, Venereology & Leprology	Member
9	Dr. Pankaj Kumar Sharma	Associate Professor, Orthopaedics	Member
10	Dr. Amandeep Kaur	Associate Professor, General Medicine	Member
11	Dr. Jaspreet Singh Shergill	Associate Professor, General Surgery	Member
12	Dr. Nishu	Associate Professor, Obstetrics and Gynaecology	Member
13	Dr. Manish Swami	Assistant Professor, Neonatology	Member

Roles and Responsibilities of Postgraduate Cell

The Postgraduate cell shall be responsible for ensuring the smooth execution of the postgraduate curricula in accordance with the academic patterns, residency structures, and evaluation guidelines

adopted from AIIMS New Delhi, and approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:

- **Admissions & Joining:** Coordination of INI-CET counseling, seat verification, medical examination, hostel allotment (in coordination with Registrar office and Hostel committee) and orientation programs for newly joined Residents.
- **Academic Monitoring:** Implementing and monitoring departmental teaching schedules, rotational inter departmental clinical postings, journal clubs and seminars, Clinical Grand Rounds and clinicopathological conferences (CPC) coordinated by CMET, research methodology workshops through Research cell
- **Thesis & Research Tracking:** Facilitating the submission, ethical clearance tracking, review, and timely protocol approval of MD/MS/MDS/DM/MCh (6 years) theses in coordination with Research Cell and Examination section
- **Logbook Maintenance:** Standardizing and periodically auditing physical/digital logbooks of residents to ensure competency milestones are met.
- **Formative Assessment:** Managing half-yearly progress reports, internal assessments (both theory and Practical).
- **Resident Welfare:** Monitoring PG resident attendance, duty hours, leave, academic progress, and redressal of academic/training grievances.
- **Regulatory & Administrative Liaison:** Preparing data for academic audits, residency extensions, or modifications in rotation rosters.
- **Any other assignments** given to the cell pertaining to the postgraduate courses from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.




Prof. (Dr.) Lajya Devi Goyal
Dean Academics
AIIMS, Bathinda

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AIIMS/BTI/DEAN/2026/ 544

Date: 14-08-2026

REVISED OFFICE ORDER

Subject: Constitution of Ph.D. Cell, at AIIMS Bathinda.

To streamline, monitor, and facilitate all core activities related to PhD program at AIIMS Bathinda, the Ph.D Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.no.	Name of the Faculty	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Vice-Chairperson
3	Dr. Mintu Pal	Additional Professor, Pharmacology	Chief-Coordinator
4	Dr. Himanshu Sharma	Associate Professor, Biochemistry	Co-coordinator
5	Dr. Anuradha Raj	Professor, Ophthalmology	Member
6	Dr. Sanjay Kumar	Additional Professor, Biochemistry	Member
7	Dr. Navneh Samagh	Additional Professor, Anaesthesiology	Member
8	Dr. Abhinav Kanwal	Associate Professor, Pharmacology	Member
9	Dr. Anju Choudhary	Associate professor, Anatomy	Member

Roles and Responsibilities of Ph.D Cell

The Ph.D Cell shall be responsible for ensuring the smooth execution of the Ph.D curricula in accordance with the academic patterns, and evaluation guidelines adopted from AIIMS New Delhi and other INI that are approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:

- **Policy & Regulations:** Formulation and periodic revision of Ph.D. ordinances, guidelines, and SOPs in consonance with UGC/NMC norms.
- **Admissions:** Coordination of Ph.D. entrance examination, eligibility screening, departmental interviews, counselling, document verification, and enrollment in consultation with Academic Section and respective departments.
- **Doctoral Committee Coordination:** Overseeing the timely constitution of individual Doctoral Committees for each registered scholar and ensuring mandatory half-yearly progress presentations.



- **Coursework Management:** Designing, implementing, and evaluating the mandatory PhD coursework, including modules on Research Methodology, Biostatistics, and Research Ethics.
- **Thesis Tracking & Evaluation:** Managing the process of logbook verification, pre-PhD seminar presentations, thesis submission timelines, and the coordination of external national/international examiners.
- **Fellowship & Grant Tracking:** Monitoring the distribution of institutional/extramural fellowships (e.g., ICMR, CSIR, UGC) and ensuring compliance with funding agency frameworks.
- **Quality Assurance:** Ensuring adherence to research ethics, plagiarism policy, publication norms, and timely redressal of scholar grievances.
- **Data Management:** Maintaining a central database of Ph.D. scholars, guides, research areas, publications, and outcomes for reporting and accreditation purposes.
- **Coordination:** Liaising with Departments, Dean Academics, Research Section, Ethics Committee, and external agencies for smooth conduct of the Ph.D. program.
- **Any other assignments** given to the cell pertaining to the PhD program from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.




 Prof. (Dr.) Lajya Devi Goyal
Dean Academics
AIIMS, Bathinda

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REVISED OFFICE ORDER

Subject: Constitution of the Super-specialty Cell AIIMS Bathinda.

To streamline, monitor, and facilitate all core activities related to DM and M.Ch courses at AIIMS Bathinda, the Super-Specialty Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.No.	Name	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Vice-Chairperson
3	Dr. Altaf Mir	Additional Professor, Burns & Plastic Surgery	Chief-Coordinator
4	Dr. Arvinder	Associate Professor, Paediatrics	Co-coordinator
5	Dr. Varun Aggarwal	Additional Professor, Neurosurgery	Member
6	Dr. Nikhil Garg	Associate Professor, Surgical Oncology	Member
7	Dr. Shivani	Associate Professor, Endocrinology & Metabolism	Member
8	Dr. Vikas Lakhanpal	Associate Professor, Neurology	Member
9	Dr. Bhavay Sonik	Associate Professor, Nuclear Medicine	Member
10	Dr. Parminder Kaur	Assistant Professor, Paediatrics	Member

Roles and Responsibilities of Super-specialty Cell

The Super-specialty Cell shall be responsible for ensuring the smooth execution of the postgraduate curricula in accordance with the academic patterns, residency structures, and evaluation guidelines adopted from AIIMS New Delhi, and approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:

- **Admissions & Joining:** Coordination of INI-SS counseling, seat matrix verification, medical examination, hostel allotment (in coordination with Registrar office and Hostel committee) and orientation programs for newly joined Residents.
- **Academic Monitoring:** Implementing and monitoring departmental teaching schedules, rotational inter departmental clinical postings, journal clubs and seminars, Clinical Grand Rounds and clinicopathological conferences (CPC) coordinated by CMET, research methodology workshops through Research cell



- **Thesis & Research Tracking:** Facilitating the submission, ethical clearance tracking, review, and timely protocol approval of DM and MCh theses in coordination with Research Cell and Examination section
- **Logbook Maintenance:** Standardizing and periodically auditing physical/digital logbooks of residents to ensure competency milestones are met.
- **Formative Assessment:** Managing half-yearly progress reports, internal assessments (both theory and Practical).
- **Resident Welfare:** Monitoring Super-specialty resident attendance, duty hours, leave, academic progress, and redressal of academic/training grievances.
- **Regulatory & Administrative Liaison:** Preparing data for academic audits, residency extensions, or modifications in rotation rosters.
- **Any other assignments** given to the cell pertaining to the postgraduate courses from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.



Prof. (Dr.) Lajya Devi Goyal

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REVISED OFFICE ORDER

Subject: Constitution of the Cell for Fellowship Programs AIIMS Bathinda.

To streamline, monitor, and facilitate all specialized post-doctoral, post-graduate, and clinical fellowship programs at AIIMS Bathinda, the Fellowship Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.No.	Name	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Vice-Chairperson
3	Dr. Suresh Kumar Goyal	Associate Professor, Urology	Chief-Coordinator
4	Dr. Apurba Patra	Associate Professor, Anatomy	Co-coordinator
5	Dr. Harmeet Kaur	Additional Professor, Radiodiagnosis	Member
6	Dr. Vikasdeep Gupta	Associate Professor, ENT	Member
7	Dr. Ankit Rai	Associate Professor, Orthopaedics	Member
8	Dr. Tarun Kumar Singh	Associate Professor, Dentistry	Member
9	Dr. Gegal Pruthi	Associate Professor, Anaesthesiology	Member
10	Dr. Surjeet Kumar	Associate Professor, Paediatrics	Member
11	Dr. Ankita Soni	Associate Professor, Pathology	Member
12	Dr. Neena	Assistant Professor, Obstetrics and Gynaecology	Member

Roles and Responsibilities of the Fellowship Cell

The Fellowship Cell shall be responsible for ensuring high standards of sub-specialty clinical training in accordance with the fellowship academic structures adopted from AIIMS New Delhi and approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:

- **Program Inception & Approval:** Assess requirement of faculty, infrastructure, and clinical material for Fellowship Programs and recommend accordingly. Assisting clinical departments

in drafting curriculum proposals, eligibility criteria, and operational frameworks for new fellowship programs prior to SAC review.

- **Admissions & Onboarding:** Coordinating seat advertisements, entrance evaluations/interviews, credential verification, and joining protocols for incoming fellows.
- **Curriculum Implementation:** Monitoring advanced clinical postings, hands-on surgical/laboratory training, and inter-departmental academic schedules specific to sub-specialties. Liaise with Academic Section, respective departments, and regulatory bodies for smooth implementation.
- **Logbook & Portfolio Auditing:** Periodically reviewing advanced skill portfolios, case logs, and research publications required for the successful completion of the fellowship.
- **Exit Evaluations:** Organizing final clinical and viva-voce examinations, managing external examiner panels, and processing fellowship completion certifications.
- **Certification:** Recommend candidates for award of Fellowship certificate after satisfactory completion of course requirements.
- **Grievance Redressal:** Address academic and administrative issues of Fellowship candidates.
- **Any other assignments** given to the cell pertaining to advanced fellowship courses from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.




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Dean Academics
AIIMS, Bathinda

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REVISED OFFICE ORDER

Subject: Constitution of the Allied Health Sciences Cell at AIIMS Bathinda.

To streamline, monitor, and facilitate all core activities related to the various B.Sc. and diploma programs in Allied Health Sciences / Paramedical courses (including Medical Laboratory Technology, Medical Radiology & Imaging Technology, Operation Theatre Technology, etc.) at AIIMS Bathinda, the Allied Health Sciences Cell is hereby constituted with the following faculty members, functioning under the guidance of the undersigned.

S.No.	Name	Designation & Department	Role
1	Dr. Lajya Devi Goyal	Dean Academics	Chairperson
2	Dr. Monica Kakkar	Associate Dean Academics	Vice-Chairperson
3	Dr. Shilpa Jain	Professor, Biochemistry	Chief-Coordinator
4	Dr. Vandana	Associate Professor, Ophthalmology	Co-coordinator
5	Dr. Rohit Mahajan	Additional Professor, Radiotherapy	Member
6	Dr. Jawahar Singh	Associate Professor, Psychiatry	Member
7	Dr. Chandarkant Pilia	Assistant Professor, PMR	Member
8	Dr. Rattan Singh	Associate Professor, FMT	Member
9	Dr. Bhawna	Assistant Professor, Microbiology	Member
10	Dr. Pallavi Saraf	Assistant Professor, Pathology	Member
11	Dr. Rajathi R	Assistant Professor, Physiology	Member
12	Dr. Shubham Kabra	Assistant Professor, Radiodiagnosis	Member
13	Mr. Atul Sharma	Assistant Professor, INER	Member

Roles and Responsibilities of the Allied Health Sciences (AHS) Cell

The Allied Health Sciences Cell shall be responsible for ensuring the smooth execution of the undergraduate paramedical curricula in accordance with the academic structures adopted from AIIMS New Delhi, national paramedical council frameworks, and approved by the Standing Academic Committee (SAC), AIIMS Bathinda. The core mandates of the Cell include, but are not limited to:



- **Curriculum & Academics:** Frame, review, and update syllabus, teaching schedules, and training modules for all Paramedical Courses.
- **New Courses:** Evaluate proposals and recommend starting of new Paramedical/Allied Health Science Courses based on institutional and healthcare needs.
- **Admissions & Examinations:** Assist in admission process, orientations for technical batches, internal assessments, and conduct of examinations for Paramedical Courses.
- **Clinical Training:** Plan, coordinate, and monitor clinical postings, skill lab training, and internship programs for Paramedical students.
- **Attendance & Eligibility Tracking:** Reviewing and compiling course-wise student attendance data monthly to ensure candidates meet mandatory percentages before the professional exam.
- **Infrastructure & Resources:** Assess and recommend requirements for classrooms, laboratories, equipment, and teaching aids.
- **Faculty Development:** Organize training, workshops, and CME for teaching faculty involved in Paramedical Courses.
- **Regulatory Compliance:** Ensure adherence to guidelines of regulatory bodies and AIIMS for all Paramedical Programs.
- **Quality Monitoring:** Conduct periodic audits of academic and clinical training to maintain standards.
- **Student Affairs:** Address academic issues, attendance, discipline, and grievances of Paramedical students.
- **Coordination:** Liaise with Academic Section, clinical departments, and external agencies for smooth conduct of courses.
- **Certification:** Recommend eligible candidates for award of diploma/degree/certificates after successful completion.
- **Any other assignments** given to the cell pertaining to allied health and paramedical courses from time to time.

The committee shall meet at least once every quarter or as required to review academic progress and address immediate concerns. The Coordinator/ Member Secretary shall maintain minutes of all meetings and submit the compliance/progress reports to the Dean Academic.



Prof. (Dr.) Lajya Devi Goyal
Dean Academics
AIIMS, Bathinda

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