



# **ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA**

**अखिल भारतीय आयुर्विज्ञान संस्थान, बठिंडा**

**INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY  
WELFARE**

**NEAR GIANI JAIL SINGH COLLEGE, JODHPUR ROMANA, DAWABALI ROAD-151001**

## **Invitation for quotations of Disposable/Consumable surgical items for OPD for AIIMS Bathinda**

Reference No: AIIMS/Bathinda/Proc-Cell/Surgical Consumables/2021-36

Date of Issue: 28-January-2021

Last Date of Submission: 04-February-2021 at 01:00 PM.

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA**

**NEAR GIANI JAIL SINGH COLLEGE, JODHPUR ROMANA, DAWABALI ROAD-151001**

Email: [procurementcellaiimsbti@gmail.com](mailto:procurementcellaiimsbti@gmail.com)

Reference No: AIIMS/Bathinda/Proc-Cell/Surgical Consumables/2021-36

## **Invitation of quotation for various disposable/consumable items for OPD at AIIMS Bathinda.**

**Sealed Quotations** are invited on behalf of Director AIIMS, Bathinda for various disposable/consumable items for OPD (**Annexure-I**), as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the Procurement Cell, First Floor, Ayush building, AIIMS, Bathinda on or before **04:00pm on 04-February-2021. The envelope containing the quotation must be sealed and super-scribed as under:**

“QUOTATION DISPOSABLES/CONSUMABLES FOR VARIOUS OPD AT AIIMS  
BATHINDA Reference No: AIIMS/Bathinda/Proc-Cell/Surgical Consumables/2021-36 **DUE  
ON 04-February-2021 AT 04:00 PM**”

### **1. Terms & Conditions:**

- a. The quotations received **after this deadline or unsealed shall not be entertained** under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer submitted by fax/email shall not be considered and no correspondence will be entertained in this matter.
- b. Quotations must be in the **enclosed prescribed Performa (Annexure – 2) on the letter head of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- c. The supplier should supply all the items.
- d. Rates must be quoted in Indian Rupees.
- e. Rates must be inclusive of all charges (including Freight charges, Insurance, installation, taxes etc.)
- f. No overwriting or cutting is permitted in the rate, If found, the quotation shall be summarily rejected.
- g. The **rates quoted must be valid for 90 days minimum from the date of opening of the quotation** and silence of any tendered on this issue shall be treated as agreed with this condition.
- h. **Total cost/amount will be taken in consideration for L1.** Becoming L1 will not be criteria for awarding of purchase order unless the rates are reasonable & justified.
- i. The firm / agency may satisfy the following conditions and **attach self-attested copy of the same with the quotation:**
  - The firm shall have valid GST/Other taxes and IT PAN.
  - The firm should not be black listed by any Government agency/Department.

- Purchase order of any government institute.
- j. Quotations qualified by such vague and indefinite expression such as “subject to prior confirmation”, subject to immediate acceptance” etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily.
- k. **Delivery Period** – within 20 days from purchase order.
- l. **Liquidated Damage** – If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- m. **Payments Terms:** Payment will be only after satisfactory delivery/ commissioning of material and after inspection by the AIIMS Bathinda.
- n. **Disputes:** In the event of any dispute of disagreement arising between the contractors and any other department of AIIMS Bathinda with regards to the interpretation of “Terms & Conditions” of the inquiry, the same shall be referred to arbitrator appointed by The Executive Director, AIIMS, Bathinda. Whose decision will be final and binding upon the contractor.
- o. AIIMS, Bathinda reserves the right to increase or decrease quantity. Decision of Quantity of items in the AIIMS, Bathinda will be final in this regard.
- p. AIIMS, Bathinda reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Executive Director, AIIMS, Bathinda will be final in this regard.
- q. No quotation will be accepted if received after due date. The envelope containing quotation should sealed with WAX/TAPE on both sides.

**Enclosures:**

1. Annexure-1 (Consumable items/ Specification)
2. Annexure-2 (Format of price bid)

**Chairman,**  
Procurement Cell,  
AIIMS, Bathinda

### ANNEXURE-I (SPECIFICATIONS)

<b>Sr. No</b>	<b>Item Name</b>	<b>Quantity Balance</b>	<b>Unit</b>	<b>Qty Required</b>
1.	Face mask 3- ply with elastic securing loops	NIL	NO.	5000
2.	Face mask 3 ply with tie securing loops	NIL	NO.	5000
3.	POP (PLASTER OF PARIS) 10 cm bandage	NIL	No.	200
4.	POP (PLASTER OF PARIS) 15 cm bandage	NIL	No.	200
5.	DRESSING PAPER TAPE (Micropore Tape) 2"inch/3"inch	NIL	NO.	100
6.	Surgical blade 11 no	NIL	NO.	200
7.	Surgical blade 12 no	NIL	NO.	200
8.	Surgical blade 15 no	NIL	NO.	200
9.	Surgical blade 23 no	NIL	NO.	200
10.	Surgical gloves 6.5 no	NIL	IN PAIR	1000
11.	Surgical gloves 7.0 no	NIL	IN PAIR	1000
12.	Surgical gloves 7.5 no	NIL	IN PAIR	2000
13.	Nitrile examination gloves	NIL	IN NO.	5000

**Reference no:**

**Date:**

**[Letter Head of firm]**  
**PRICE BID FORM**

To,  
The Chairman,  
Procurement Cell,  
All India Institute of Medical Sciences (AIIMS),  
Jodhpur Romana, Mandi Dabwali Road,  
Bathinda, Punjab.

Dear Sir,

I/We ..... am/are submitting the quotation for reference  
“Quotations for disposables for OPD at AIIMS, Bathinda vide Reference No:  
AIIMS/Bathinda/Proc-Cell/Surgical Consumables/2021-36, due on 04-February-2021 at 04:00  
PM”.

1. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby officer to supply at the following rates:

S.no	Name of Item with Specification	Qty.	Quoted make	Unit Price	GST	Total cost
1						
2						
		Total cost/ amount				
Total cost/amount (in word)						

Note:

- The bidder must quote their quotation only in abovesaid format on the letter of firm otherwise quotation will be REJECTED.
- Catalogue must be attached with quotation for technical evaluation.

Date:

(Name):

Place:

Name of Firm/Company/Agency:

GSTIN No:

Phone No:

Email:

(Signature of Authorized Person)