

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA**

ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰ ਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ | ਅਖਿਲ ਮਾਰਟੀਏ ਆਯੁਰਵਿਜ਼ਾਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ
(A Central Autonomous Body under the Ministry of Health and Family Welfare, New Delhi)

DEPARTMENT OF ENGINEERING & ESTATE OFFICENo. AIIMS/Bathinda/Estate/CIR/ **1286**Dated: **22**Nov 2023**CIRCULAR**

Subject: Inviting applications for allocation of Type IV and Type III residential accommodation at AIIMS Bathinda.

1. Applications are invited from regular faculty for allocation of 01 Nos. each of vacant Type IV and Type III residential accommodations at AIIMS Bathinda campus, in the format attached along with this circular.

2. Details of the residential accommodation, Licence Fee and allied charges are tabulated below for information:

Type	No. of vacant units	Monthly License Fee	Water Charges per month	Electricity Charges
Type IV	01	Rs. 970	Rs. 140	PSPCL Tariff Charter, as revised from time to time.
Type III	01	Rs. 660	Rs. 140	

3. Interested regular faculty should submit their applications in the prescribed format attached with this circular (through proper channel) duly recommended by HoD, to the Estate Office, AIIMS Bathinda, C Block, Second Floor, Medical College, AIIMS Bathinda on or before **07 Dec 2023**, 17:00 hrs. House Rent Allowance shall not be admissible to the allottees.

ਸੰਪਦਾ ਸ਼ਾਖਾ / Estate Branch
ਐਸ ਬਠਿੰਡਾ / AIIMS Bathinda


Dy. Director (Admin.),
AIIMS Bathinda

Distribution: -

1. PA to Director, AIIMS Bathinda – For information to Hon'ble Executive Director.
2. Dean (Academics), Dean (Research), Dean (Examination), AIIMS Bathinda.
3. Medical Superintendent, AIIMS Bathinda.
4. Head of Departments, AIIMS Bathinda – *For distribution among the eligible faculty of their respective departments.*
5. Principal, INER, AIIMS Bathinda.



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ESTATE OFFICE



Application for Allotment of Residential Accommodation

Reference Circular No. and Date				
Name of the Applicant				
Employee Code				
Date of Birth (in DD/MM/YYYY format)				
Complete Designation				
Department				
Name of the Head of Department				
Pay Level as per 7 CPC as on date of issue of Circular				
Date of Joining Central Govt. Service				
Date of Joining at AIIMS Bathinda				
D/o Appointment to the Pay Level as per 7 th CPC, at AIIMS Bathinda (Write NA if not applicable)	Level 14 A	Date	Month	Year
	Level 13 A2	Date	Month	Year
	Level 13 A1	Date	Month	Year
	Level 12	Date	Month	Year
If any other Pay Level, please mention in subsequent columns along with date of entry in that Pay Level (Write NA if not applicable)		Date	Month	Year
		Date	Month	Year
		Date	Month	Year
Basic Pay as on date of issue of Circular				
Date of Retirement (to be filled by Estate Office) (No application for allotment shall be considered within six months of the date of superannuation as per CGPRA Rules)				

Signature of applicant with date

Whether differently abled? If yes, please attach self-attested copy of Disability Certificate	
Whether SC / ST? If yes, please attach self-attested copy of certificate	
Whether Ex-Servicemen? If yes, please attach previous service documents	
Whether on Deputation at AIIMS Bathinda? If yes, please mention Tenure	
Do you/your spouse presently occupy any type of residential/ Hostel accommodation at the campus of AIIMS Bathinda? If yes, please give details	
E-mail (mandatory)	
Mobile	
Type entitled for (as per Pay Level)	
Type of accommodation applied for (<i>Your name will be included in the Priority List for Type mentioned in this column only</i>)	
Do you own a house at Bathinda either in your own name or in the name of any member of your family? If yes, please provide details (<i>in a separate sheet if this space is insufficient</i>)	
If answer to above is yes, please mention the details about any monthly income from the house (<i>in a separate sheet if this space is insufficient</i>)	
Are you debarred from allotment of Govt. Accommodation? If yes, please specify up to which date.	

1. I certify that the information given above is correct. In case any of the above information is found to be incorrect, the allotment is liable to be canceled straightaway.
2. I undertake to comply with the rules and regulations governing maintenance, prohibition of unauthorized construction, cooperation with civil/electrical/other maintenance officials, required for the timely maintenance of government accommodations.

Signature of applicant with date

Recommended by HoD/Faculty Incharge of Dept.

Please read instructions on page 3

NOTE:

- This application must be recommended by the HoD and should reach Estate Office on or before the last date prescribed in the Circular.
- Date format used should be long e.g., 10 Nov 2021, 25 Jul 2020 etc.
- Overwriting/cutting/strike should be avoided
- No application shall be entertained for allotment within six months of the date of superannuation (retirement)
- It is be noted that furnishing of incorrect information, with a deliberate intention to get Govt. accommodation, may lead to disciplinary action under CCS(Conduct) Rules. Hence, due diligence and care should be undertaken by the applicants before filling any particulars in the application form. The responsibility of furnishing of correct information lies entirely on the applicant and Estate Office shall not be responsible for any incorrect information or particular furnished/ concealed by the applicant in his/her application.
- Licence fee applicable is liable to be revised by the Directorate of Estates, MoHUA, Govt. of India and the same shall be required to be paid by the allottee.
- The applicant shall be responsible for proper upkeep and maintenance of the allotted accommodation. If unauthorized construction is detected at any stage after allotment, the allottee shall be liable for disciplinary action and the allotment shall be canceled straightaway.
- The applicant shall be required to cooperate with civil/ electrical and other maintenance staff of AIIMS Bathinda for various maintenance works like repair, preventive maintenance, Electricity meter reading etc.
- The applicant shall be required to comply with the rules, regulations, instructions issued from time to time by the authorities of AIIMS Bathinda related to the efficient management of Estate.
- No employee shall be allotted an accommodation if the spouse of such Government Servant has already been allotted an accommodation at the AIIMS Bathinda campus, unless such accommodation is surrendered.
- In case after the allotment of the residential accommodation, the spouse of the allottee becomes an employee of AIIMS Bathinda, then it shall be the responsibility of the allottee to intimate this fact in writing to the Estate Office, AIIMS Bathinda in order to regulate the grant of House Rent Allowance as per the rules and regulations enforce.
- The allottee shall inform the Estate Office, AIIMS Bathinda regarding rental income, if any, from the house owned at the time of allotment/ acquired after the allotment of Government accommodation either in his/her own name or in the name of any members of his/ her family at the place of posting or in an adjoining municipality, and whenever any change effects in that rental income.
- I have read and agree to comply with the above terms.

Signature of applicant with date