

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA**

JODHPUR ROMANA, MANDI DABWALI ROAD, BATHINDA, PUNJAB- 151001

ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ | ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ

**RECRUITMENT CELL**

AIIMS/BTI/RC/Project/1556

14 August 2024

**Advertisement for Walk-In Interview for the Posts of Project  
Department of Anaesthesiology, AIIMS Bathinda**

Opening Date	14 Aug 2024
Date of Walk-In-Interview	28 Aug 2024 at 10:00 AM
Reporting Time for Candidates	09:00 am to 10:30 am (28 Aug 2024)

Applications in the prescribed format are invited for the posts of the project entitled **“Strengthening of Palliative Care Services in Bathinda.”** on a purely temporary basis. The details of the post are as follows:

Name of Post & Number of Post	Tenure of the Post	Monthly Emoluments	Essential Qualification & Age Limit	Desirable Qualification
<b>Palliative Care Doctor (One)</b>	08 Months	₹ 80,000/-	MBBS With state valid state medical council Registration + Minimum 1-2 years of experience in Health care setup.  <b><u>Age Limit:</u></b> As per the government rules	1 Training in Palliative Care 2 Excellent Proficiency in English both Written and verbal. Good proficiency in Hindi & local languages 3 Willing to travel to visit patients at home care setup

<p><b>Project Coordinator (One)</b></p>	<p>08 Months</p>	<p>₹ 40,000/-</p>	<p>Graduate in relevant subject /Field + three years' experience Or Master in relevant subject/field.</p> <p><b>Age Limit:</b> As per the government rules</p>	<ol style="list-style-type: none"> <li>1 Previous experience in handling research projects and fieldwork.</li> <li>2 Three (03) years of work experience in health-related research projects.</li> <li>3 Knowledge of Microsoft Excel, Word, PowerPoint, and other internet programs.</li> <li>4 Well-versed in local languages (Punjabi &amp; Hindi) and English (oral and written).</li> </ol>
<p><b>Oncology Dietician (One)</b></p>	<p>08 Months</p>	<p>₹ 30,000/-</p>	<p>BSc Home Science Food and Nutrition/Clinical Nutrition and Dietician/Food Science and Nutrition/Food Service Management from a recognized university/institution + two years' experience Or MSc Home Science Food and Nutrition and Dietician/Clinical Nutrition and Dietician/Food Service and Nutrition/Food Service Management from a recognized university/institution</p> <p><b>Age Limit:</b> As per the</p>	<ol style="list-style-type: none"> <li>1 Two (02) years of work experience.</li> <li>2 Knowledge of Microsoft Excel, Word, PowerPoint, and other internet programs.</li> <li>3 Well-versed in local languages (Punjabi &amp; Hindi) and English (oral and written).</li> </ol>

			government rules	
<b>Medical Social Worker (One)</b>	08 Months	₹ 30,000/-	<p>Graduate in Social Work or a related field, such as psychology or sociology + three years of experience</p> <p>Or</p> <p>Master in Social Work or a related field such as psychology or sociology (Preferable)</p> <p><b>Age Limit:</b> 35 years on the date of the interview.</p>	<p>1 Previous experience in handling research projects and fieldwork.</p> <p>2 Three (03) years of work experience in health-related research projects.</p> <p>3 Knowledge of Microsoft Excel, Word, PowerPoint, and other internet programs.</p> <p>4 Well-versed in local languages (Punjabi &amp; Hindi) and English (oral and written).</p>

\*The tenure of the post can be extended according to the need of the above-said project and the performance of the candidate.

**Job Profile: Candidates are expected to do field visits, as and when required as per the demand of the project.**

## **Roles and Responsibilities of Staff:**

### **I. Palliative Care Doctor (One):**

#### **IPD –**

1. To take ward rounds daily.
2. Independently carry out a comprehensive patient assessment and develop a medical management plan.
3. Present the ward round to a senior palliative care physician.
4. Ensure that inputs of Specialist Palliative care physicians in the team are sought, taken, documented, and implemented for patient care plans.
5. Maintain up-to-date and accurate documentation of care in patient records including electronic medical records.
6. Independently carry out minor procedures at ward level like nasogastric tube insertion, urinary catheter insertion, wound management, etc.
7. Keep up-to-date knowledge of the pharmacology of medications that are commonly used in palliative care.

#### **OPD –**

1. Provide clinical care to patients referred through external OPDs.
2. Triage the patients seen in external OPDs for OPD consultation or admission at day care or home care registration as per the need.

#### **Home Care Visit –**

1. Visit patients at homecare as per the schedule and needs of the family/patient.

### **II. Project Coordinator (One):**

- Point of contact for coordinating various day to day activities in consultation with Project Lead.
- Will actively participate in the finalization of tools, recruitment of participants, field-based data collection, record keeping, implementation, and other project-related activities.
- Implementation of the project i.e., recruiting subjects, obtaining written informed consent, conducting interviews and data analysis, maintaining follow-up records, and data entering for the trial purpose.
- Organize time-to-time sensitization and training activities as required for the project.
- Responsible for the compilation of results and finalization of the report.
- Update the Project Lead regarding the progress of the project on a timely basis.
- Accomplish all the work as and when assigned towards project activities and candidature can be terminated if performance is not satisfactory.

### **III. Oncology Dietician (One):**

- An oncology dietitian has to deal with cancer patients and their families to develop a diet during cancer treatment.
- Collaborate with the team to manage diet-related aspects of care, including designing nutrition interventions or assessments.
- Evaluate the patient's nutritional status and needs, including screening for malnutrition and assessing dietary intake.
- Oversee nutrition interventions, such as dietary counseling, tailored meal plans, or supplements.
- Provide ongoing dietary guidance and support to dietary guidance and support to participants, addressing any issues related to adherence or side effects.

### **Medical Social Worker (One)**

1. To assess the patient's and caregivers needs in terms of their social, financial and emotional concerns and their coping strategies.
2. To maintain and update a list of resource organizations to support patients and caregivers.
3. Work as a team member in the multidisciplinary team consisting of doctors, nursing and palliative care staff.
4. To coordinate and support the patients, family, and other team members.
5. To assist patients and families in understanding of the medical problem, in an appropriate language.
6. Preparing the patient and the families regarding their disease and disease progression and communicating the care and action plan appropriately to the patient and caregiver.
7. To facilitate family meetings to support patients/persons with illness and his family with interpersonal issues as a result of illness.
8. To conduct group sessions where feasible to encourage peer-to-peer sharing of experiences.
9. To conduct home visits where necessary to support patients with illness to adjust to his/her home environment, including encouraging independence in patients.
10. To support the patient in a smooth transition from the hospital to the community and maintain the link with the patient, the community, and the health services.
11. To be able to support families with bereavement counseling as and when needed.

**Mode of Selection:** Interview/ Written exam or both (at Academic Block, Medical College Building, AIIMS, Bathinda).

**How to apply:** Applicants are required to bring the duly filled application form along with the following documents by 28 Aug 2024.

#### **Documents required at the time of the interview:**

- Two passport-size photographs.
- Self-attested photocopies of relevant documents pertaining to educational qualifications and experiences.
- Application Form in the prescribed format.
- All Educational and experience documents in Original.

#### **Essential documents needed for walk-in interview:**

All candidates should submit the filled application in the prescribed format and Bio-data on the day of the interview and should appear in person for the interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications, and relevant experience, on **28 Aug 2024** at 09:00 am at the **College Council Hall, Admin Block, Medical College, AIIMS, Bathinda**. For any query, the candidate can mail to **Dr. Mayank Gupta**, Project Lead, Associate Professor, Department of Anaesthesiology at [drm\\_gupta@yahoo.co.in](mailto:drm_gupta@yahoo.co.in) information and further updates will also be available on the website [www.aiimsbathinda.edu.in](http://www.aiimsbathinda.edu.in).

#### **Note:**

1. The above posts are purely temporary for sanctioned projects and duration.
2. No TA/DA or any other allowances will be paid for attending the interview.
3. Your appointment may be cancelled at any time in case of any misconduct, or unsatisfactory work or if the candidate is found ineligible later or withdrawal of funds by the funding agency.

4. The rules and regulations of AIIMS Bathinda and/or the funding agency (Cipla Foundation) will be applicable to the selected candidate.

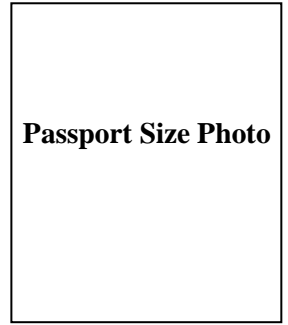
#### **GENERAL TERMS & CONDITIONS:**

- 1. Reporting time for candidates starts at 09:00 am on 28 Aug 2024 and the closing time to report for the interview is 10:30 am on 28 Aug 2024, after which no additional candidates would be entertained for an interview.**
2. The above posts are filled purely on a temporary basis, co-terminus with the project & the candidate will have no right to claim permanent Employment under AIIMS Bathinda or the funding agency or continuation of his/her services in any other project.
3. No inquiries shall be entertained in this regard after the due date.
4. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.
5. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with the statutory council (if applicable), and other relevant testimonials at the time of interview.
6. All information/updates pertaining to this advertisement including result, joining, etc. will be displayed on the AIIMS, Bathinda website which is [www.aiimsbathinda.edu.in](http://www.aiimsbathinda.edu.in)
7. No individual intimation may be sent by the AIIMS, BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting the institute website [www.aiimsbathinda.edu.in](http://www.aiimsbathinda.edu.in)
8. Please note the details of requirement for eligibility and details of salary before applying for the post in detail.
9. All educational professional and technical qualifications should be from a recognized Board/ University and full-time.
10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).
12. This position will be purely on a temporary/contractual basis for the specified period of time and based on the project.
13. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.
15. Canvassing in any form will be a disqualification.
16. Age/Education qualification/Experience will be considered till the last date of the advertisement.

**Recruitment Cell,  
AIIMS, Bathinda**

**FORMAT FOR APPLICATION**

1. Name of the Post applied for:
2. Advertisement File No. & Date:
3. Name of the Candidate (BLOCK LETTER):
4. Father's Name (BLOCK LETTER):
5. Date of Birth:
6. Age:
7. Gender:
8. Material Status:
9. Category (UR/OBC/SC/ST):
10. Permanent Address:
11. Address of Correspondence:
12. Email Address:
13. Phone No./Mobile: \_\_\_\_\_ Landline No.: \_\_\_\_\_
14. Qualification from High School and above:



S. No.	Qualification	Name of Board/ University	Year of Passing	% of Marks
1.				
2.				
3.				
4.				
5.				

15. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

16. If selected what period would you require for joining the post:

16. I have read the salary description mentioned in the notice in detail and not only do I fully agree to it but also would abide by the principle mentioned. **Yes/No**

17. Please provide two references with whom you have worked in the past with their email ID and contact number.

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate:

Signature of Candidate:

Date:

Place:

.....

(Signature of the Candidate)

\*Kindly attach a self-attested copy of all necessary documents in favor of your eligibility for qualifications and experience.

**Enclosures attached:**

- 1.
- 2.