ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
JODHPUR ROMANA, MANDI DABWALI ROAD, BATHINDA, PUNJAB- 151001
ਅਖਿਲ ਭਾਰਤੀ ਆਯੁਰਵਿਗਿਆਨ ਸੰਸਥਾਨ, ਬਠਿੰਡਾ | अखिल भारतीय आयुर्विज्ञान संस्थान, बठिंडा

RECRUITMENT CELL

AIIMS/BTI/RC/Project/1681   22 Oct 2024

Advertisement for Walk-In-Interview for the Post of Field Worker for a Project in the Department of Community and family Medicine, AIIMS Bathinda

Opening Date	22 Oct 2024
Closing Date (Crucial date for age limit and Essential Qualification)	02 November 2024
Google Form Link	**https://forms.gle/jZGR9F31p9W4MN5w8**
Last date for applying on Google Form	02 November 2024 at 05:00 PM
Date of Walk-In-Interview	05 November 2024 at 11:00 AM
Reporting Time for Candidates	09:30 AM to 11:00 AM (05 November 2024)
Venue	College Council Hall, Admin Block, Medical College, AIIMS Bathinda

Applications in the prescribed format are invited for the posts of **Field Worker** in **the research project funded by the Model Rural Health Research Unit (MRHRU) & Department of Health Research (DHR)** project entitled **"Preparedness of the Schools to tackle childhood obesity in Punjab A concurrent mixed method exploratory survey"** on purely temporarily basis. The details of the posts are as follows:-

Name of Post & Number of Post	Tenure of the Post	Monthly Emoluments	Essential Qualification & Age Limit	Desirable Qualification
Field Worker 01 (One)	10 Months*	@₹19600- per month (Including HRA)	Graduate or, Post Graduate degree in Life science / Health / Nutrition Maximum age limit (35 years)	Previous experience in handling research projects and field work. Knowledge of Microsoft Excel, Word, Power Point and other internet programs Well-versed in local languages (Punjabi & Hindi) and English (oral and written).

1. **Roles and Responsibilities of Staff: -**

   Field Worker (One)

   - Actively participate in recruiting research participants, obtaining written informed consent, collecting data and maintaining records.
   - Maintain records and analyse results obtained as per SOPs.
   - Be involved in the compilation of results and finalization of the report.
   - Coordinate various day-to-day activities in consultation with the Principal investigator.

- Update the principal investigator regarding the progress of the project on a regular basis.
- Executing finance and administrative-related tasks of the project.
- Undertake all the work related to the project as and when assigned. The candidature can be terminated if performance is not found satisfactory.

2. **Mode of Selection:** The applications received will be scrutinized by the selection committee. Recruitments will be made through an Interview (at Academic Block, Medical College Building, AIIMS, Bathinda). Selected Candidates will be notified through email & on the institution's website, www.aiimsbathinda.edu.in.

3. **How to apply:** Interested candidates should fill in a Google form available at https://forms.gle/jZGR9F31p9W4MN5w8 and Applicants are required to bring the duly filled application form along with the documents enlisted in point no. 4, on **05 November at 09.30 AM**. Applicants should send the duly filled application form in soft copy to drmadhurverma@gmail.com on or before **02 November 2024 by 05:00 PM** before appearing for the interview. For any query, the candidate can mail to **Dr. Madhur Verma**, Principal Investigator, Associate Professor, Department of Community and Family Medicine, AIIMS Bathinda, Punjab -151001 at drmadhurverma@gmail.com. Information and further updates will also be available on the website www.aiimsbathinda.edu.in.

4. **Documents required at the time of the interview:**

(a) Two passport-size photographs.

(b) Self-attested photocopies of relevant documents pertaining to educational qualificationsand experiences.

(c) Application Form in the prescribed format.

(d) All educational and experience documents are in their original format.

5. **Essential documents needed for Walk-In-Interview:** All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk-In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, on **05 November 2024 at 09:30 AM** at the **College Council Hall, Admin Block, Medical College, AIIMS Bathinda**. For any query, the candidate can mail to **Dr. Madhur Verma**, Principal Investigator, Associate Professor, Department of Community and Family Medicine, at drmadhurverma@gmail.com information and further updates will also be available on the website www.aiimsbathinda.edu.in.

Note:-

1. The above posts are purely temporary for sanctioned project and duration.

2. No TA/DA or any other allowances will be paid for attending the interview.

3. Your appointment may be cancelled at any time in case of any misconduct, unsatisfactory work or if the candidate is found ineligible later.

4. The rules and regulations of AIIMS Bathinda and/or funding agency (MRHRU/DHR) will be applicable on the selected candidate.

GENERAL TERMS & CONDITIONS: -

1. **Reporting time for candidates starts at 09:30 AM on 05 November 2024, and the closing time to report for an interview is 11:00 AM, after which no additional candidates would be entertained for the interview.**

2. The above posts are filled up on a temporary basis, co-terminus with the project & the candidate will have no right to claim permanent Employment under MRHRU/DHR/AIIMS Bathinda or continuation of his/her services in any other project.

3. No enquiries shall be entertained in this regard after the due date.

4. Eligibility criteria may be changed as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.

5. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with the statutorycouncil (if applicable) and other relevant testimonials at the time of interview.

6. All information/updates pertaining to this advertisement, including result, joining etc., will be displayed on the AIIMS Bathinda website, which is www.aiimsbathinda.edu.in

7. No individual intimation may be sent by the AIIMS BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting the institute website, www.aiimsbathinda.edu.in.

8. Please note the details of the requirements for eligibility and details of salary before applying forthe post.

9. All educational professional and technical qualifications should be from a recognized Board/ University and full-time.

10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.

11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).

12. This position will be purely on a temporary/contractual basis for the specified period of time and based on the project.

13. The salary is a consolidated sum without any other benefits, and it is based on the experience, qualifications, skill set, etc., of the candidates.

14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.

15. Canvassing in any form will be a disqualification.

16. Age / Education qualification/Experience will be considered till the last date of theadvertisement.

17. Those who are already working under various research schemes and desire to be considered for the post should send their applications through the proper channel to the undersigned with an NOC certificate from the employer that he/she will be relieved immediately if selected.

Recruitment Cell
AIIMS, Bathinda

FORMAT FOR APPLICATION

1. Name of the Post applied for:

2. Advertisement File No. & Date:

3. Name of the Candidate (BLOCK LETTER) :

4. Father's Name (BLOCK LETTER) :

5. Date of Birth:

6. Age:

7. Gender:

8. Marital Status:

9. Category (UR/OBC/SC/ST) :

10. Permanent Address:

11. Address of Correspondence:

12. Email Address:

13. Phone No.   Mobile_____Landline No._____

14. Qualification from High School and above:
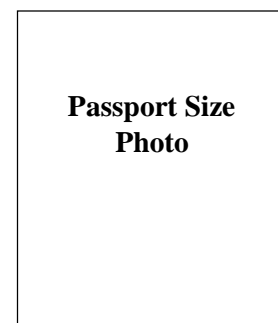
S. No.	Qualification	Name of Board/ University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

15. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

16. Kindly attach DOB document, Qualification, Experience and any other important in favour of your eligibility for the post applied as Annexure.   If selected what period would you require for joining the post:

17. Please provide two references with whom you have worked in the past with their email ID and contact number
    1.

    2.

DECLARATION

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge and have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, my candidature/ service is liable to be terminated.

I have read in detail the salary description and the roles and responsibilities mentioned in the notice for the post I have applied for. I agree to abide by them if I am selected for the post.

Place: Name of Candidate:_____
Date: Signature of Candidate:_____

Annexures: -

1.

2.

3.

4.