

#### RECRUITMENT CELL



# ADVERTISEMENT FOR WALK-IN INTERVIEW FOR THE POST OF LAB TECHNICIAN FOR MEDICAL COLLEGE LEVEL\_VRDL, AIIMS BATHINDA

Opening Date	25 Dec 2024
<b>Closing Date</b> (Crucial date for age limit and Essential Qualification)	29 Dec 2024
Google Form Link	https://forms.gle/AKv2DiJ7SxCqZ7MCA
Last date for applying on Google Form	29 Dec 2024 at 10:00 AM
Date of Walk-In-Interview	30 Dec 2024 at 11:00 AM
Reporting Time for Candidates	09:00 AM to 11:30 AM (30 Dec 2024)
Venue	College Council Hall, Admin Block, Medical College, AllMS Bathinda

1. Applications in the prescribed format are invited for the contractual posts of "Lab Technician" under the scheme "Setting up of Nation-wide Network of Laboratories for Managing Epidemics and National Calamities" to the All India Institute of Medical Sciences, (AIIMS), Bathinda (Medical College Level VRDL), through ICMR during the financial year 2024-25." under Dr Kamla Kant, Associate Professor, Principal Investigator, Medical college level VRDL, AIIMS Bathinda, Punjab -151001. The details of the posts are as follows:-

Name of Post & Number of Post	Tenure of the Post	Monthly Emoluments	Essential Qualification & Age Limit	Desirable Qualification/ Experience
Lab Technician	12 months* (purely temporary and	20,000/- plus 9% HRA	12th pass in science subject and two years diploma in medical laboratory Technician OR one	Working experience in clinical
02 (Two)	co-terminus with the project)	(Increment as admissible as per DST norms)	year DMLT plus one year required experience from a in recognized organization in field/ laboratory. (Or) B.Sc (MLT)/ B.Sc in Microbiology/ Biotechnology/ Life Science having basic knowledge of lab tech. <b>Age.</b> Age up to 30 years	microbiology laboratory testing

\* The tenure of the post can be extended (extendable to five years) depending on the candidates' performance and budget grant from funding agency.

## Note:

i. The HRA will be admissible as per the classification of the city where the lab is located

ii. Increment rate will be 5% after every 02 years as per DST norms.

iii. If due to revised structure, any official (Contractual) gets less than what is currently being paid to him, due to any reason, the existing pay will be protected till he/she reaches the same level under the revised structure.

#### Job Description.

#### 1. Lab Technician:-

- Perform all viral disease investigations received in the laboratory.
- Ensure timely diagnosis of all viral disease investigations done in the laboratory.
- Maintenance of all documentation(inventory/logbook/SOP/raising demand for any equipment/ Chemical/plastic ware/glassware/kits etc.).

2. <u>Mode of Selection.</u> The applications received will be scrutinized by the selection committee. Recruitments will be made through Interview/ Written exam or both (at Academic Block, Medical College Building, AIIMS, Bathinda). Selected Candidates will be notified through email & institution website.

3. How to apply: Interested candidates should fill in a Google form available at https://forms.gle/AKv2DiJ7SxCqZ7MCA and Applicants are required to bring the duly filled application form along with the documents enlisted in point no. 4, on 30 Dec 2024 at 09.00 AM. Applicants should send the duly filled application form in soft copy to drkamlakant@gmail.com on or before 29 Dec 2024 by 1 0 :00 AM before appearing for the interview. For any query, the candidate can mail to Dr. kamla kant, Principal Investigator, Associate Professor, Department of Microbiology, AIIMS Bathinda, Punjab -151001 at drkamlakant@gmail.com. Information and further updates will also be available on the website www.aiimsbathinda.edu.in.

#### 4. Documents required at the time of interview:-

(a) Two passport-size photographs.

(b) Self-attested photocopies of relevant documents relevant to educational qualifications and experiences.

(c) Application Form in the prescribed format.

(d) All Educational and experience documents in Original.

5. <u>Essential documents needed for Walk-In-Interview</u>. All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, on **30p-Dec 2024 at 09:00 AM** at the College Council Hall, Admin Block, Medical College, AIIMS Bathinda. For any query, the candidate can mail to Dr. Kamla Kant, Principal Investigator, Associate Professor, Department of Microbiology at <u>drkamlakant@gmail.com</u> information and further updates will also be available on the website <u>www.aiimsbathinda.edu.in</u>.

1. The above posts are purely temporary for sanctioned project and duration.

2. No TA/DA or any other allowances will be paid for attending the interview.

3. Your appointment may be cancelled at any time in case of any misconduct, or unsatisfactory work or if the candidate is found ineligible later.

4. The rules and regulations of AIIMS Bathinda and/or funding agency (ICMR) will be applicable on the selected candidate.

### **GENERAL TERMS & CONDITIONS:-**

1. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Bathinda or continuation of his/her services in any other project.

2. No enquiries shall be entertained in this regard after due date.

3. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.

4. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview.

5. All information / updates pertaining to this advertisement including result, joining etc. will be displayed on the AIIMS, Bathinda website which is <u>www.aiimsbathinda.edu.in</u>

6. No individual intimation may be sent by the AIIMS BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting the institute website <u>www.aiimsbathinda.edu.in</u>

7. Please note the details of requirement for eligibility and details of salary before applying for the post in detail.

8. All educational professional and technical qualification should be from a recognized Board/ University and full-time.

9. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.

10. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).

11. This position will be purely on temporary/contractual basis for the specified period of time and based on project.

12. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.

13. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed / stopped for that period.

14. Canvassing in any form will be a disqualification.

15. Age / Education qualification / Experience will be considered till last date of the advertisement.

16. Those who are already working under various research schemes and desire to be considered for the post should send their applications through the proper channel to the undersigned with NOC certificate from the employer that he/she will be relieved immediately if selected.

17. Age Relaxation- Relax- able up to 5 years for Government Servants and for SC/ST/OBC candidates in accordance with the instructions issued by the Department of Personnel and Training from time to time in this regard. Age relaxation may be given to candidates having working experience in ICMR or any other govt. funded projects.

18. The project post will automatically expire on completion of tenure. However, it may be renewed further on the basis of satisfactory performance report of the appointee. **Candidate has to intimate the Principal Investigator one month before the completion of tenure, regarding his / her willingness for continuation of further tenure.** The project post appointment can be terminated at any time by the Institute on the recommendation of Principal Investigator of the concerned project. The appointee can also leave the Institute by giving 30 days' notice or salary in lieu of the notice period or for the period of which notice falls short of one month.

Recruitment Cell, AIIMS, Bathinda

### FORMAT FOR APPLICATION

- 1. Name of the Post applied for:
- 2. Advertisement File No. & Date:
- 3. Name of the Candidate (BLOCK LETTER) :
- 4. Father's Name (BLOCK LETTER) :
- 5. Date of Birth:
- 6. Age:
- 7. Gender:
- 8. Marital Status:
- 9. Category (UR/OBC/SC/ST) :
- 10. Permanent Address:
- 11. Address of Correspondence:
- 12. Email Address:
- 13. Phone No. Mobile\_\_\_\_\_Landline No.\_\_\_\_\_
- 14. Qualification from High School and above:

S. No.	Qualification	Name of Board/ University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

Passport Size Photo

### 15. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experienc e	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

- 16. Kindly attach DOB document, Qualification, Experience and any other important in favour of your eligibility for the post applied as Annexure. If selected what period would you require for joining the post:
- 17. Please provide two references with whom you have worked in the past with their email ID and contact number

1.

2.

# DECLARATION

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge and have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, my candidature/ service is liable to be terminated.

I have read in detail the salary description and the roles and responsibilities mentioned in the notice for the post I have applied for. I agree to abide by them if I am selected for the post.

Place: Date:

Name of Candidate:	
Signature of Candidate:	

# Annexures: -

1.

2.

- 3.
- 4.