ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
JODHPUR ROMANA, MANDI DABWALI ROAD, BATHINDA, PUNJAB- 151001

RECRUITMENT CELL

Letter No.- AIIMS/BTI/2025/186   **Date:18-12-2025**

AIIMS Bathinda

Opening Date	**18ᵗʰ Dec 25**
Date of Walk-In-Interview	**2ⁿᵈ Jan 26**
Reporting Time for Candidates	**9:00 AM**
Venue	**CFM Department AIIMS Bathinda**

Applications in the prescribed format are invited for various posts for CSR **project funded by HMEL for Mobile Medical Units** on purely temporarily basis. The details of the posts are as follows:-

Name of Post (Number of Posts)	Tenure of the Post	Monthly Emoluments	Essential Qualification & Age Limit	Desirable Qualification
Medical Officer (03)	1 Year	₹ 67,000 +10% HRA = 73,700/-	1. MBBS Degree from an institution recognized by MCI/NMC 2. Valid registration with state medical council/NMC	1. Postgraduate diploma in Family Medicine/ Community health/ public health preferred. 2. 1-3 years of experience in public health settings, mobile health programs, or PHCs. 3. Proficient in digital health platforms, e Sanjeevani, EMR systems, computer skills. 4. Proficiency in English Punjabi, Hindi language understanding / speaking
Paramedical Staff-(02)	1 Year	₹ 28,000+10% HRA = 30,800/-	1. DMLT/Diploma in Radiography/BSc or any equivalent graduation from a recognized institute. 2. Registration with paramedical council (if applicable)	1. Experiencing in operating point-of- care testing (POCT) equipment 2. Exposure to public health screening camps or MMUs 3. Experience of diagnostic lab, working in Health clinics 4. Proficiency in Punjabi

Post	Tenure	Salary	Essential Qualification	Desirable Qualification
				language
Liason Officer (02)	1 Year	₹ 28,000+10% HRA= 30,800/-	Master of Public Health or Social Work (MSW) Or Graduation degree in Social Work Or Equivalent degree	1. Experience in rural health outreach, IEC/BCC, and community mobilization 2. Familiarity with one health, zoonotic awareness or telemedicine services. 3. Knowledge of local dialects and community leadership preferred 4. Proficiency in Punjabi language 5. Proficiency in computer skills
Staff Nurse-III (03)	1 Year	₹ 28,000+10% HRA = 30,800/-	1. GNM (General Nursing and Midwifery) or B.sc Nursing from a recognized institution. 2. Must be registered with state nursing council 3. Maximum age limit (40 years)	1. Experiencing in community outreach, immunization drives, or mobile health units. 2. Basic knowledge of telemedicine, patient counselling, and data entry 3. Proficiency in Punjabi language 4. Proficiency in computer skills

* The tenure of the post can be extended according to the need of the above said project and performance of the candidate.

Roles and Responsibilities of Staff: -

Medical Officer

- Administer primary clinical care encompassing diagnosis, treatment, minor operations, and emergency stabilization for all patients attending the MMU.

- Direct and oversee the MMU team, ensuring the synchronized operation of nurses, chemists, laboratory technicians, auxiliary nurse midwives, drivers, and support personnel.

- Execute national health initiatives (RMNCH+A, NCD screening, tuberculosis, vector-borne illness management, etc.) during outreach visits.

- Administer and supervise diagnostic services, analyses point-of-care testing, and facilitate prompt referrals for advanced care.

- Ensure precise documentation of patient data, registers, referral slips, and reporting via the HMIS/NCD portal.

- Guarantee the availability and effective management of pharmaceuticals and supplies, encompassing inventory oversight and emergency medications.

- Oversee the operation and upkeep of MMU apparatus including ECG, glucometer, blood pressure monitor, emergency pack, oxygen supply, and vehicle preparedness.

- Deliver health education and enhance community awareness by involving ASHAs, ANMs, and local leaders for efficient outreach.

- Guarantee the quality of care and patient safety, encompassing infection control, ethical practices, confidentiality, and appropriate biological waste disposal.

- Organize and supervise MMU operations, guaranteeing scheduled visits to designated sites, route optimization, collaboration with PHC personnel, and engagement in review meetings.

Paramedical Staff

- Help the Medical Officer take care of patients by measuring vital signs, doing simple checks, and helping with first aid.

- Do diagnostic tests (RBS, Hb, pee tests, malaria and dengue rapid tests, etc.) and keep correct records of what happens in the lab.

- Give out medicines according to prescriptions and talk to patients about the dose, how to stick to the prescription, and side-effect precautions.

- Make sure that people in the MMU get registered, that people know how long they'll have to wait, and that patients' information is protected.

- Take care of your tools and materials by checking that diagnostic tools and first aid kits work and that things that can be used up are replaced.
- Give nursing care like giving IV or IM drugs, first aid, basic emergency care, injections, and treating wounds

- Support the start of national health programs like NCD screening, ANC/PNC tests, linking immunizations, and health education.

- Make sure that infection control and biomedical waste management are done by following the rules for safe disposal, cleaning, and cleanliness.

- Do things that reach out to the community, get people in the town to help, work with ASHAs/AWWs, and teach people about health.

- Keep records and reports, like patient files, lab logs, drug stock records, and help with the monthly MMU reports.

Liason Officer

- Work with ASHAs, neighborhood leaders, and community groups to get people involved and make sure that as many people as possible are there for the MMU visits.

- Make a list of people and families who are fragile, such as the elderly, disabled, widows, members of marginalized groups, and others who need extra help or follow-up.

- Help with patient registration and guidance so that patients can understand their sickness, treatment, changes they need to make in their life, and the process of being referred to another provider.

- Give psychosocial help to people who have chronic illnesses, mental health problems, social issues, or stigma.

- You should help people learn about government health programs like Ayushman Bharat, JSY, TB rewards, and others. You should also help people get to primary, community, or district hospitals.

- Support the implementation of health awareness activities like IEC campaigns, group sessions, behavior change communication, and focused outreach.

- Do community assessments and field surveys to find disease trends and health needs, and to follow up with people at risk.

- Help keep track of people who fall behind on their treatments, like people who miss immunizations, stop TB treatment, or skip follow-ups for non-communicable diseases (NCDs). This will help make sure that they continue to get the care they need.

- Keep records and reports, like logs of therapy sessions, records of referrals, lists of community outreach activities, and case studies of social issues.

- Encourage connections between different sectors and work with local NGOs, panchayats, schools, and social welfare offices to deal with bigger social issues that affect people's health.

Staff Nurse

- Help the Medical Officer with professional care tasks like measuring patients' vital signs, assessing patients, and doing first steps in triage.

- Give nurse care like first aid, wound dressing, injections (IV/IM/SC), nebulization, and basic emergency planning.

- Back health services for mothers and children. This includes ANC/PNC assessments, hemoglobin testing, advice on diet, and keeping an eye on growth.

- Help with NCD screening by measuring blood pressure, checking blood glucose, calculating BMI, and giving advice on how to change lifestyles.

- Get patients ready for tests, keep their information private, and make sure that patients move smoothly through the MMU.

- Keep track of and take care of medical supplies, like emergency drugs, consumables, dressings, and nursing tools.

- As the rules say, keep from getting infections and control them. This includes making sure that instruments are sterilized, surfaces are disinfected, and biomedical waste is thrown away separately.

- Take part in health education and outreach actions that support hygiene, nutrition, immunization, non- communicable disease, and communicable disease awareness campaigns.

- Record the nursing care that is given, update patient information, keep procedure logs, and help with data entry in the HMIS/NCD portal if that is needed.

- During emergencies, to help stabilize critical patients, and to plan transfers with the Medical Officer and community health workers.

- Make sure that nurse tools like the glucometer, nebulizer, thermometer, weighing scale, oxygen supplies, BP apparatus, and emergency kits are working correctly.

- You should work with ASHA/ANM and community workers to help get people to appointments and follow up with patients who are at high risk or vulnerable.

- Roll out Tele medicine unit and coordinating the same

Mode of Selection: Interview/ Written exam or both (at Academic Block/CFM Department, Medical College Building, AIIMS, Bathinda)

How to apply: Applicants are required to bring the duly filled application form along with following documents on 02/01/2026 at 9:00 AM.

Documents required at the time of interview:-

• Two passport size photographs.
• Self-attested photo copies of relevant documents pertaining to educational qualification and experiences.
• Application Form in prescribed format.
• All Educational and experience documents in Original.

Essential documents needed for Walk-In-Interview. All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, **at 09:00 AM 2 Jan 2026** at the **College Council Hall, Admin Block, / CFM Department Medical College, AIIMS Bathinda**. For any query, the candidate can mail to **Prof. & Head Dr. Rakesh Kakkar**, Department of Community & Family Medicine at drrakesh75@rediffmail.com information and further updates will also be available on the website.

Website of AIIMS Bathinda: www.aiimsbathinda.edu.in.

Note:-

1. The above posts are purely temporary for sanctioned project and duration.

2. No TA/DA or any other allowances will be paid for attending the interview.

3. Your appointment may be cancelled at any time in case of any misconduct, unsatisfactory work or if the candidate is found ineligible later.

4. The rules and regulations of AIIMS Bathinda and/or funding agency (HMEL) will be applicable on the selected candidate.

GENERAL TERMS & CONDITIONS: -

1. **Reporting time for candidates starts at 9:00 AM on 2 Jan 2026 and closing time to report for interview is 10:00 AM on 2 Jan 2026, after which no additional candidates would be entertained for interview.**

2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Bathinda or continuation of his/her services in any other project.

3. No enquiries shall be entertained in this regard after due date.

4. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.

5. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview.

6. All information / updates pertaining to this advertisement including result, joining etc. will be displayed on the AIIMS, Bathinda website which is www.aiimsbathinda.edu.in

7. No individual intimation may be sent by the AIIMS BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website www.aiimsbathinda.edu.in

8. Please note the details of requirement for eligibility and details of salary before applying for the post in detail.

9. All educational professional and technical qualification should be from a recognized Board/ University and full-time.

10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.

11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).

12. This position will be purely on temporary/contractual basis for the specified period of time and based on project.

13. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.

14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.

15. Canvassing in any form will be a disqualification.

16. Age / Education qualification / Experience will be considered till last date of the advertisement.

Recruitment Cell,
AIIMS, Bathinda

FORMAT FOR APPLICATION

1. Name of the Post applied for:

2. Advertisement File No. & Date:

3. Name of the Candidate (BLOCK LETTER) :

4. Father's Name (BLOCK LETTER):

5. Date of Birth:

6. Age:

7. Gender:

8. Category (UR/OBC/SC/ST):

9. Permanent Address:

10. Address of Correspondence:

11. Email Address:

12. Mobile

Passport Size Photo

13. Qualification from High School and above:

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

14. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

15. If selected, what period would you require for joining the post:

16. I have read the salary description mentioned in notice in detail and not only I fully agree to it but also would abide by the principle mentioned.   Yes/No

17. Please provide two references with whom you have worked in the past with their email id and contact number.

       I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate: Signature of Candidate:

Date   Place:-

                                                  . . . .

                                           (Signature of the Candidate)

*Kindly attached self-attested copy of all necessary documents in favor of your eligibility about qualification and experience.

Enclosures attached: -
1.
2.