

RECRUITMENT NOTIFICATION

Opening Date	16 July 2026
Last date for applying on Google form	05 August 2026 by 05:00 PM
Google Form Link	https://forms.gle/ZQABVdARgPndF7vLA
Date of Walk in Interview	10 August 2026, 08:30 AM onwards

The Institute invites applications from eligible Indian Nationals for engagement of the personnel purely on contractual basis under the **Addiction Treatment Facility (ATF)** established under the **National Action Plan for Drug Demand Reduction (NAPDDR)**, supported by the **Ministry of Social Justice & Empowerment (MoSJE)**, **Government of India** and coordinated by the **National Drug Dependence Treatment Centre (NDDTC)**, **AIIMS, New Delhi**. The engagement shall **initially be for a period of one year or till continuation of the project, whichever is earlier**, and may be extended subject to satisfactory performance, availability of funds and continuation of the scheme.

Details of Posts

Sr. No.	Name of Post	No. of Posts Advertised Category Wise	Consolidated Remuneration	Essential Qualification & Age Limit
1	Counsellor	UR-02	Rs 56,100/- per month	M.A./M.Sc. in Psychology with M.Phil. in Clinical Psychology and at least 2 years of experience. Age Limit: - Between 21-35 Years
2	Data Manager	UR-01	Rs 21,000/- per month	Graduate Degree in any discipline with one year diploma in Computer Application Or Graduate Degree in Computer Applications/Computer Science/Information Technology Higher Qualification: Masters in Computer Science/Information Technology/Information Science/Mathematics /Statistics Age limit: Maximum 60 years.

The candidates willing to appear in the above said **walk-in-interview** must fill the **Online Google Form by last date i.e 05 August 2026** and bring your brief bio-data in the **proforma attached** along with certificate of age, qualification, experience and caste, completed in all respects. The document verification conduct at AIIMS, Bathinda followed by interview of eligible candidates only on the same day.

Note:

I. **The interview may also be extended to the next day, if the number of applicants is more. Hence, kindly prepare yourself and plan your journey accordingly.** No TA/DA or accommodation will be provided for attending the interview.

II. Inadequately filled/ incomplete application form/application received without prescribed fee will be summarily rejected and no enquiry or representation will be entertained in this regard.

Process to apply:

The aspiring applicants satisfying the eligibility criteria, in all respects, can fill the application form attached with this advertisement.

➤ **Step-1** Fill the Google Form with below mentioned link and submit it, without which, your application will not be considered as completed:

Link: <https://forms.gle/ZQABVdARgPndF7vLA>

➤ **Step-2** Download the application form (provided on the website) and bring it on the day of interview.

Important Instructions: -

• **Bring the hard copy of the application form (as uploaded at the time of filling the Google Form) with proof of fees deposited (Transaction receipt) on the date of Interview**

• **All original documents to be brought on the date of interview as mentioned in para 2 below (no need to send the hard copy).**

GENERAL INSTRUCTIONS: -

1. Age Limit:

Cutoff date to determine eligibility in terms of upper age limit and all other qualifications and experience of candidates will be the last date of submission of google form in the link mentioned in the application process i.e., **05 August 2026**.

(i) The upper age limit is relaxable to 10 Years for Persons with Benchmark Disability.

(ii) **To be eligible for selection** for these posts, the candidate should possess

the essential qualification and experience on **05 August 2026** will be considered.

(iii) The candidates who are in service in any Government Institutions are required to submit **No Objection Certificate** from the present employer at the time of Interview.

(iv) No age relaxation will be available to reserved category candidates applying for unreserved vacancy.

(v) Age relaxation will be regulated as per the instructions issued in this regard by Department of Personnel and Training from time to time.

On the day of Interview, the candidate is required to be present '**in person**' with all original certificates at **Ground Floor, Admin Block, Medical College Building, AIIMS Bathinda** along with:

- (i) Application form (duly filled)
- (ii) Residence Proof.
- (iii) Age Proof.
- (iv) Qualification proof. (as mentioned in Essential Criteria)
- (v) NOC document. (if applicable)
- (vi) Age Relaxation Document (if applicable)
- (vii) Experience certificate.
- (viii) Caste certificate in Central Government format.
- (ix) Proof of Application fee paid.
- (x) Any other relevant document in support of your candidature.

Note: Self attested copy of the above-said documents is required to be attached with the application form.

2. Application Fee (Non-Refundable): -

The Candidates will be required to pay prescribed Application Fees through Online Mode only via Payment Gateway's Link mentioned below.

Payment Link: -

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=2322756>

The amount of fee to be paid is as under: -

Category	Total Amount Payable
UR / OBC / EWS	₹ 1,180/-
SC/ST	₹ 590/-
For Persons with Benchmark Disabilities	NIL

Note: Candidates belonging to OBC/ SC/ ST category can apply for the aforementioned posts but they will not be eligible for any concession/relaxation etc.

The transaction reference number and the date of transaction should be mentioned in the application form. No application fee is applicable for Persons with Benchmark Disability (PwBD) candidates. **The fee once remitted will not be refunded or adjusted under any circumstances.** Applications without the prescribed fee will not be considered and summarily rejected.

3. Selection Procedure: -

The selection will be on the basis of the interview. **The prescribed qualification is minimum requirement and mere possessing the same does not entitle any candidate for selection.** Candidates are requested to visit AIIMS, Bathinda website regularly for updates regarding recruitment/selection process.

4. Tenure & Expiry of Contract: -

The appointment is purely on contract basis initially for a period of **01 year or till continuation of the project, whichever is earlier. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the Institute OR for continued contractual appointment, which may be renewed or terminated as per policy/rule/need of the Institute/terms of the project.** However, the contractual appointment shall not be extended beyond the period of one year and if the contract is not extended further, the same will lapse automatically. **The appointee can also leave the Institute by giving One months' notice or by paying salary in lieu of this notice period or for the period of which notice falls short of one month**

5. GENERAL TERMS & CONDITIONS

- i. The appointment shall be purely on contractual basis under the Addiction Treatment Facility (ATF) established under the National Action Plan for Drug Demand Reduction (NAPDDR) and funded by the Ministry of Social Justice & Empowerment (MoSJE), Government of India.
- ii. The selected candidate shall be governed by the rules and regulations of AIIMS Bathinda and by the terms and conditions of the ATF Scheme as amended from time to time.
- iii. The Competent Authority reserves the right to amend, modify or withdraw any condition of this advertisement without prior notice.
- iv. Candidates must ensure that they fulfil all eligibility conditions before submitting the application.
- v. If at any stage it is found that the candidate has furnished false information or suppressed any material fact, his/her candidature shall be cancelled and services, if appointed, shall be terminated without notice.
- vi. Original certificates/documents shall be verified before the Interview and again at the time of joining.
- vii. The Institute reserves the right to shortlist candidates based on educational qualification, experience, suitability or any other criteria considered appropriate by

the Selection Committee.

- viii. Mere submission of application or appearance in the Interview shall not confer any right for selection.
- ix. The Institute reserves the right not to fill any or all advertised posts without assigning any reason.
- x. Canvassing in any form shall lead to disqualification.
- xi. The decision of the Selection Committee and Competent Authority shall be final and binding on all candidates.
- xii. No interim correspondence regarding recruitment shall be entertained.
- xiii. Any dispute arising out of this recruitment shall be subject to the jurisdiction of the competent courts at Bathinda, Punjab only.
- xiv. Corrigendum, addendum, interview schedule and final result, if any, shall be uploaded only on the official website of the Institute. Candidates are advised to visit the Institute website regularly for updates.
- xv. The Institute reserves the right to increase or decrease the number of vacancies depending upon administrative requirements and availability of funds.
- xvi. Any matter not specifically covered in this advertisement shall be decided by the Competent Authority of AIIMS Bathinda, whose decision shall be final.

8. REMUNERATION, LEAVE & SERVICE CONDITIONS

i. Remuneration

The selected candidates shall receive consolidated remuneration as approved under the ATF Scheme/NHM norms and adopted by AIIMS Bathinda.

No annual increment, Dearness Allowance, House Rent Allowance, Transport Allowance or any other allowance shall be admissible unless specifically approved by the funding agency.

Statutory deductions, wherever applicable, shall be made from the consolidated remuneration.

ii. Leave

Leave shall be governed by the rules applicable to contractual/project employees of AIIMS Bathinda.

Leave cannot be claimed as a matter of right.

Unauthorized absence shall attract disciplinary action including termination of contract.

iii. Working Hours

The selected candidates shall work as per Institute working hours. However, they may be required to work beyond office hours, on holidays or weekends depending upon project requirements.

iv. Reporting Officer

The contractual staff shall report to the Nodal Officer/Principal Investigator, Addiction Treatment Facility (ATF), Department of Psychiatry, AIIMS Bathinda, or any other officer authorized by the Competent Authority.

v. Confidentiality

The selected candidates shall maintain complete confidentiality regarding patients, official records, research data and administrative matters during and after completion of the contractual engagement.

vi. Termination

The Institute reserves the right to terminate the contractual engagement at any time if:

- Performance is found unsatisfactory.
- Misconduct is established.
- Project is discontinued.
- Funds are not available.
- Services are no longer required.
- Any false information submitted by the candidate is detected.

vii. This issues with the approval of the Competent Authority.

Sd/-

Dr. Agyapal Singh
OIC, Recruitment Cell
AIIMS, Bathinda