ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
JODHPUR ROMANA, MANDI DABWALI ROAD, BATHINDA, PUNJAB- 151001

# DEPARTMENT OF COMMUNITY & FAMILY MEDICINE

**Letter No.-** **Date:**

**AIIMS Bathinda**

| | |
|---|---|
| **Opening Date** | **27/11/26** |
| **Date of Walk-In-Interview** | **08/12/26** |
| **Reporting Time for Candidates** | **9:00 AM** |
| **Venue** | **CFM Department AIIMS Bathinda** |

Applications in the prescribed format are invited for various posts for CSR **project funded by HMEL for Mobile Medical Units** on purely temporarily basis. The details of the posts are as follows:-

| Name of Post (Number of Posts) | Tenure of the Post | Monthly Emoluments | Essential Qualification & Age Limit | Desirable Qualification |
|---|---|---|---|---|
| Medical Officer (01) | 1 Year | ₹ 67,000 +10% HRA = 73,700/- | 1. MBBS Degree from an institution recognized by MCI/NMC<br>2. Valid registration with state medical council/NMC | 1. Postgraduate diploma in Family Medicine/Community health/ public health preferred.<br>2. 1-3 years of experience in public health settings, mobile health programs, or PHCs.<br>3. Proficient in digital health platforms, e Sanjeevani, EMR systems. |

* The tenure of the post can be extended according to the need of the above said project and performance of the candidate.

**Roles and Responsibilities of Staff: -**

**Medical Officer**

Administer primary clinical care encompassing diagnosis, treatment, minor operations, and emergency stabilization for all patients attending the MMU.

Direct and oversee the MMU team, ensuring the synchronized operation of nurses, chemists, laboratory technicians, auxiliary nurse midwives, drivers, and support personnel.

Execute national health initiatives (RMNCH+A, NCD screening, tuberculosis, vector-borne illness management, etc.) during outreach visits.

Administer and supervise diagnostic services, analyses point-of-care testing, and facilitate prompt referrals for advanced care.

Ensure precise documentation of patient data, registers, referral slips, and reporting via the HMIS/NCD portal.

Guarantee the availability and effective management of pharmaceuticals and supplies, encompassing inventory oversight and emergency medications.

Oversee the operation and upkeep of MMU apparatus including ECG, glucometer, blood pressure monitor, emergency pack, oxygen supply, and vehicle preparedness.

Deliver health education and enhance community awareness by involving ASHAs, ANMs, and local leaders for efficient outreach.

Guarantee the quality of care and patient safety, encompassing infection control, ethical practices, confidentiality, and appropriate biological waste disposal.

Organize and supervise MMU operations, guaranteeing scheduled visits to designated sites, route optimization, collaboration with PHC personnel, and engagement in review meetings.

**Mode of Selection:** Interview/ Written exam or both (at Academic Block/CFM Department, Medical College Building, AIIMS, Bathinda)

**How to apply:** Applicants are required to bring the duly filled application form along with following documents on 08/12/2026 at 9:00 AM.

**Documents required at the time of interview:-**

- Two passport size photographs.
- Self-attested photo copies of relevant documents pertaining to educational qualification and experiences.
- Application Form in prescribed format.
- All Educational and experience documents in Original.

**Essential documents needed for Walk-In-Interview.** All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested

photocopies of documents regarding age, qualifications and relevant experience, **at 09:00 AM on** 08 **December 2026** at the **College Council Hall, Admin Block, / CFM Department Medical College, AIIMS Bathinda**. For any query, the candidate can mail to **Prof. & Head Dr. Rakesh Kakkar**, Department of Community & Family Medicine at drrakesh75@rediffmail.com information and further updates will also be available on the website.

Website of AIIMS Bathinda: www.aiimsbathinda.edu.in.

**Note**:-

1. The above posts are purely temporary for sanctioned project and duration.
2. No TA/DA or any other allowances will be paid for attending the interview.
3. Your appointment may be cancelled at any time in case of any misconduct, unsatisfactory work or if the candidate is found ineligible later.
4. The rules and regulations of AIIMS Bathinda and/or funding agency (HMEL) will be applicable on the selected candidate.

**GENERAL TERMS & CONDITIONS: -**

1. **Reporting time for candidates starts at 9:00 AM on 12th November 2026 and closing time to report for interview is 10:00 AM on 12th November 2026, after which no additional candidates would be entertained for interview.**
2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Bathinda or continuation of his/her services in any other project.
3. No enquiries shall be entertained in this regard after due date.
4. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.
5. Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview.
6. All information / updates pertaining to this advertisement including result, joining etc. will be displayed on the AIIMS, Bathinda website which is www.aiimsbathinda.edu.in
7. No individual intimation may be sent by the AIIMS BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website www.aiimsbathinda.edu.in
8. Please note the details of requirement for eligibility and details of salary before applying for the post in detail.
9. All educational professional and technical qualification should be from a recognized Board/ University and full-time.
10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).

12. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
13. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.
15. Canvassing in any form will be a disqualification.
16. Age / Education qualification / Experience will be considered till last date of the advertisement.
17. Wait list of the candidate will also be uploaded. Waiting list of eligible candidates will be used for filling up of any additional Medical Officer vacancy that may arise during the next quarter, subject to the availability of sanctioned positions as per approval from CA. This will help ensure the timely replacement of personnel and maintain continuity of healthcare services under the project without disruption.

**Dr Rakesh Kakkar**
**Prof. & Head**
**Dept. of CFM,**
**AIIMS, Bathinda**

## FORMAT FOR APPLICATION

**Passport Size Photo**

1. Name of the Post applied for:
2. Advertisement File No. & Date:
3. Name of the Candidate (BLOCK LETTER) :
4. Father's Name (BLOCK LETTER) :
5. Date of Birth:
6. Age:
7. Gender:
8. Category (UR/OBC/SC/ST) :
9. Permanent Address:
10. Address of Correspondence:
11. Email Address:
12. Mobile

13. Qualification from High School and above:

| S. No. | Qualification | Name of Board/University | Year of Passing | Percentage of Marks |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |

14. Experience (Post Qualification):

| S. No. | Post | Name of the Institution | From (DD/MM/YY) | To (DD/MM/YY) | Total Experience | Duties & Responsibility |
|---|---|---|---|---|---|---|
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |

15. If selected what period would you require for joining the post:

16. I have read the salary description mentioned in notice in detail and not only I fully agree to it but also would abide by the principle mentioned. Yes/No

17. Please provide two references with whom you have worked in the past with their email id and contact number.

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate:
Date

Signature of Candidate:
Place:-

. . . . . .
(Signature of the Candidate)

*Kindly attached self-attested copy of all necessary documents in favor of your eligibility about qualification and experience.

**Enclosures attached: -**
**1.**
**2.**