



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

**Tender document for 'Milk and Milk Products Booth at
AIIMS Bathinda campus'**



LAST DATE OF SUBMISSION – 10 AUGUST 2021

DATE OF TENDER OPENING – 11 AUGUST 2021 AT 12:00 NOON

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Checklist for Tender submission		
Name of the Tender – “Milk & Milk Products Booth at AIIMS Bathinda Campus”		
Name of the Tenderer		
Name of Site		
	Name of document	Whether Yes/No
(a)	All pages of the Tender document have been signed by the bidder	
(b)	Tender Form No. 1 submitted	
(c)	Annexure I and II submitted	
(d)	Demand Draft for Tender Fee of Rs. 500/-	
(e)	Price Bid should be enclosed in separate sealed envelope marked ‘B’	
(f)	Except Price Bid, all other documents including two Demand Drafts are enclosed in envelope marked ‘A’	
(g)	The two envelopes marked ‘A’ and ‘B’ are sealed in a Master envelope addressed to ‘ The Director, AIIMS Bathinda, Mandi Dabwali Road, Bathinda-151001 ’, with name of the tenderer and tender written on the envelope.	
(h)	Copy of PAN card	
(i)	Any other (please mention)	

NOTE: Tender must be submitted in two sealed envelopes separately i.e., the tender form duly signed on every page along with all the required documents in one envelope (**Envelope–A**) and the offer/price bid (Licence Fee for Space for one month) on the prescribed Performa in the second envelope (**Envelope–B**). Both the envelopes are to be sealed in **Master Envelope** addressed to “**The Executive Director, AIIMS Bathinda, Mandi Dabwali road, Bathinda – 151001.**” Name of the Tenderer should be written on the envelope. There should be no cutting/overwriting in quoting the price bid. Tender form is not transferable.

Dated:

(Signature of tenderer plus stamp in case of Firm/Organization)

Name & Address with Email of the tenderer in Full

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

<i>Cost of Tender Form is Rs. 500 only</i>	<i>To be paid through Demand Draft in favour of 'The Executive Director, AIIMS Bathinda' payable at Bathinda</i>
Mention Demand Draft number:	Mention Demand Draft date:

Detailed Terms & Conditions for licensing out space measuring 225 square feet (15 Feet X 15 feet) for allocation of site for the proposed 'Milk & Milk Products Booth' at AIIMS Bathinda.

TERMS AND CONDITIONS FOR TENDER

1. Tender must be submitted in two sealed envelopes separately i.e., the tender form duly signed on every page along with all the required documents in one envelope (Envelope–A) and the offer/price bid on the prescribed Performa in the second envelope (Envelope–B). Both the envelopes are to be sealed in Master Envelope and the name of tenderer with address and Name of the tender should be clearly mentioned on the envelopes. Those who fail to follow this procedure may be disqualified forthwith.

EARNEST MONEY DEPOSITED

2. In compliance with Ministry of Finance, Department of Expenditure letter no. F.9/4/2020-PPD dated 12 November 2020, no EMD shall be required to be submitted along with this Tender document.

RECEIPT & OPENING OF TENDERS

3. Tender should reach in the office of Executive Director, AIIMS Bathinda **upto 10 August 2021 (Tuesday) on or before 11.00 A.M.** Tender document/technical bid shall be **opened on 11 August 2021 (Wednesday) at 12.00 (Noon)** (in the presence of tenderers or their authorized representative). In case, the last date of receipt of tenders happens to be a holiday/bank holiday in Bathinda, the tenders will be received till the next working day upto the same time.

4. Earnest Money/Security Deposit/qualification documents etc., already deposited with the Institute in connection with any other case/tender shall not be considered.

PRE-QUALIFICATION DOCUMENTS

5. The following pre-qualification documents are to be submitted along with the tender form in a separate envelope from the envelope containing the commercial bid. However, the tenders received without any of the following documents, may render the tender invalid and the commercial bid would not be opened: -

(a) The applicant must be resident of India and any one of the following documents (self-attested) mentioned will be submitted as a proof of residence namely: -

(i) Passport

- (ii) Driving Licence
- (iii) Voter Identity Card
- (iv) Aadhaar Card
- (v) Water/Electricity Bill (Latest)
- (vi) Telephone Bill (BSNL, Latest)

(b) Self-Attested photocopy of the Ownership Document, in case of firm a Partnership Deed and Registration Certificate under Companies Act along with memorandum of association etc. as the case may be.

(c) In case of firm/company, an Attested photocopy of authority to negotiate and sign tender and licence deed on behalf of the firm/company.

(d) Self-attested Passport size photograph should be pasted on the tender No. 01.

(e) Affidavit to the effect that the firm/individual is not blacklisted by any Govt. Organisation and that no criminal case or any economic offence is pending under any Court of Law/Registered with Police (Annexure-I).

(f) An affidavit to the effect that the applicant/firm either himself/herself does not already have a concurrent licence from AIIMS Bathinda for running the shop/commercial site, (Annexure II).

(g) PAN Number and photocopy of PAN Card duly attested.

6. If more than one tender is received from one/ single firm or its partners or director of the company the tender with the highest bid from the said firm will be entertained.

IMPORTANT NOTE:

- (i) This tender form cannot be sold / transferred to anybody who has not purchased the form
- (ii) Only original purchaser of the form has right to bid. No bid can be made on behalf of the purchaser.
- (iii) The person who gives his/her tender to other person shall be debarred for next two years from dealing with AIIMS Bathinda.
- (iv) Price bid once submitted with tender cannot be revised (unless or otherwise negotiated after opening of tender/bid).
- (v) The person who backs out after bidding will be debarred for next two years from dealing with the AIIMS Bathinda. His/her earnest money shall also be forfeited.

OTHER CONDITIONS REGARDING ALLOTMENT OF SITE

7. The tenderer who does not have any licence of shop/commercial site from AIIMS Bathinda on the date of filling of this tender shall submit an affidavit to the effect that:

- (a) "The applicant/firm either himself/herself does not already have a concurrent licence from AIIMS Bathinda for running the shop/commercial site". (Annexure-II).

NOTE: A Licensee cannot have more than one licence of the shop /commercial site from AIIMS Bathinda and in case at any stage it is found that he/she has any interest / share / partnership in any other shop/commercial site, the licence shall stand terminated / cancelled & his/her/their security/PBG forfeited.

8. One person/firm may be allowed to have one shop/commercial site at a time.

9. The licence will be allotted for two years which is awardable in order of highest bid and shall be governed by the provisions of the Public Premises (Eviction/Regulations) Act and rules framed there under from time to time for the purpose of any action in case of default. In case the first highest bidder backs out and fails to take possession of the premises he/she will be debarred for two years and the earnest money shall be forfeited and the next two tenderer(s) in order of licence fee rates/bids may be considered for/offer the license as per direction of the Authority. If, the next two tenderer(s) also back(s) out and fail(s) to take possession of the premises, their earnest money shall also be forfeited, debarred for next two years, the tender may be cancelled and the fresh tender will be floated.

10. In case, at the time of opening of price bids, if two bids are found equal, the bidders who have quoted the same bid shall be called for negotiation and the highest bidder be allotted the shop. In case, both the bidders opt to skip the negotiation, the decision will be made by draw of lots. Further, it has also been decided that in case the bidder so selected doesn't come forward to take possession of the said shop, his/her EMD will be forfeited and offer of allotment would be made to the second bidder. In case of denial by the second bidder also, his/her EMD would also be forfeited and retendering of the site shall be done.

11. The Executive Director, AIIMS Bathinda reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and without any prior notice to the tenderers whatsoever.

12. Licence fee should be mentioned both in figures as well as in words, wherever required.

DOCUMENTS/PAYMENTS TO BE SUBMITTED BY SUCCESSFUL TENDERER (S)

13. Documents/payments are to be submitted/deposited by the successful bidder within 15 days from the issue of licence memo or before taking over the possession of the premise whichever is earlier. The possession of the premises will be given after the submission of the following documents:

- (a) Licence Deed on Non-Judicial Stamp Papers Worth minimum of Rs.5/-.
- (b) One-Month Advance Licence Fee plus Goods Services Tax@ 18 %
- (c) Security deposit equal to the amount/sum of three months Licence Fee plus Goods Services Tax and Rs. 50,000/- as additional Security against Electricity supply.
- (d) The licensee should deposit the Police verification Report receipt within 15 days of taking over the possession of the shop and must deposit the Police Verification Report within 03 months from the issue of the allotment letter of the premises.

Note: If the licensee does not submit the aforesaid documents/payments within the stipulated period a fine @ Rs.500/- per day will be charged for each day of delay beyond the stipulated period, till the actual deposit of the same. In this case allotment is also liable to be cancelled; EMD forfeited and offer may be made to the 2nd or 3rd highest bidder as per the decision of AIIMS Bathinda.

- (e) In addition to above, the successful bidder shall submit a Bank Guarantee or Fixed Deposit (FDR) pledged in favour of the Executive Director, AIIMS Bathinda, issued by any local nationalized bank, equal to 3 months licence fee as security which shall remain valid upto 42 months, within a month of taking over possession. Failure to submit the Bank Guarantee / pledged FDR in time shall attract a fine of Rs.2500/- per day and if delay is more than 15 days, the offer of licence is liable to be terminated.

14. The tenderer will be sole proprietor of the premises, and if not, the document-governing letter of Authority from the firm shall be furnished along with the documents mentioned in the para-13 above.

PERIOD OF LICENCE

15. The licence shall initially be for a period of **two years** (subject to satisfactory services) with **10% increase every year in the licence fee from second year and onwards**. The licence is further extendable for another one year by the Executive Director, AIIMS Bathinda subject to the satisfactory service of the licensee and may be extended entirely on the discretion of the Executive Director, AIIMS Bathinda, for terms and increase in monthly

licence fee for each term as deemed fit by the authorities. The licensee shall not be eligible for such extension as a matter of right whatsoever, and the decision of the Executive Director, AIIMS Bathinda, shall be final and binding on the licensee. In default, the provisions of P.P. Act, 1971 shall be invoked.

FABRICATION OF THE PREMISES

16. The space to be allocated for the milk booth shall be open space. The licensee shall be required to fabricate the structure for the Milk Booth at his/her own cost and AIIMS Bathinda will have no role in the fabrication of the premises for the Milk Booth. The licensee will ensure that the fabrication process does not cause any damage to any property of AIIMS, Bathinda.

MINIMUM LICENSE FEE

17. The approximate area to be allocated for the Milk Booth is 225 square feet (15 X 15 feet). The minimum License Fee shall be calculated as follows:

- (a) Rs. 292 per square feet * 225 square feet/3 = Rs. 21900 per month shall be the minimum license fee per month for the proposed Milk Booth.
- (b) GST@18 % shall be charged on above Licence Fee per month i.e., Minimum License Fee inclusive of GST shall be **Rs. 25,842/- (Rupees Twenty-Five Thousand Eight Hundred Forty-Two only)**.

POSSESSION OF THE PREMISES

18. Failure to occupy the premises within 15 days of issue of acceptance/licence letter may result in forfeiture of earnest money and cancellation of licence. In case the licensee, after acceptance of letter of licence of the premises, fails to furnish all the required documents and/or take possession of the said premises within 15 days from the date of issue of letter of licence, he/she shall be charged licence fee at the rates quoted by him from such date upto the period/date, alternative arrangements for running the said premises are made by the Institute.

19. For the purpose of trade, the licensee at his own cost make arrangement for the temporary kiosk/structure on the allotted space and shall ensure display of rates and discount to be allowed by him from the customers and other relevant terms & conditions. The Licensee shall not charge in excess of the market rates/MRP.

20. The licensee shall use the premises solely for the purpose for which it has been licensed out, and for no other purpose and he shall not part with the premises / sub-let the premises to any one directly or indirectly.

SPECIFIC CONDITION

21. The licensee will sell Milk & Milk Products of reputed brands i.e., Verka (Milkfed), Vita (Haryana Dairy), Amul (Gujrat Co-operative) or Mother Dairy. He shall not charge in excess of the approved rates / MRP fixed by them.

The licensee shall ensure provision and sale of quality products of above mentioned co-operative / Govt. Organizations and in no case the items as above which are spurious soiled, damaged, post-dated and expire would be stocked or sold by the license. Breach of these conditions will entail immediate suspension and cancellation of the license. The products shall conform to the rules and laws of the Govt. regarding their sale.

Information about Cooperative organisations is tabulated below:

Verka (Milkfed)	The Punjab State Cooperative Milk Producers' Federation Limited, popularly known as MILKFED, is a state government Cooperative. It sells its products under the Brand Name of VERKA .
Amul (GCMMF)	The Gujarat Cooperative Milk Marketing Federation Limited (GCMMF) is a state government cooperative. It sells its products under the Brand name of AMUL
Vita	Haryana Dairy Development Cooperative Federation Ltd. is a state government cooperative. It sells its products under the Branch name of VITA
Mother Dairy	Mother Dairy is a wholly owned subsidiary of the National Dairy Development Board. It sells its products under the Brand name of MOTHER DAIRY, SAFAL AND DHARA .

22. The licensee must supply only fresh milk. The products to be sold should be within the expiry date. If, any stage, it is found that the products sold are expired products, then fine minimum of Rs. 500 per instance shall be levied on the Licensee. Repeated violation for three instances shall lead to the cancellation of the License.

PAYMENT OF LICENCE FEE

23. The licensee shall pay to the licensor monthly licence fee in advance and without demand by 7th of each month along with Service Tax or any other tax/Cess imposed or revised by the competent authority from time to time. The licence fee for the first month shall be paid within 15 days from the issue of letter / memo. of licensing out of the said space and before taking possession. In case of failure to pay, licence is liable to be withdrawn. The licensee shall pay interest @18% p.a. on licence fee due from him, if he/she does not pay the same on due date, but will not be permitted to do so beyond one month and thereafter his/her licence is liable to be cancelled and the outstanding dues recovered from the security deposit and PBG till the amount is fully recovered. The balance after recovery of amount due to AIIMS Bathinda shall be refunded to the licensee.

24. The licensee will deposit licence fee by crossed Bank Draft in favour of "**The Executive Director, AIIMS Bathinda**", payable at Bathinda.

PAYMENT OF ELECTRICITY / WATER CHARGES

25. In addition to the licence fee, the licensee shall pay the bills of electricity/water according to the reading of electricity/water meter to be installed by him at his/her own cost and the arrears, if any will be recovered from the security. In case separate electricity/water meter is not installed, the licensee shall pay the charges of electricity/water at flat rates fixed by the Executive Director, AIIMS Bathinda from time to time. The licensee will pay the electricity/water bills raised by the Institute within 10 days from the issue of bill failing which the electricity/water supply will be disconnected without any intimation and the arrears if any will be adjusted from the amount of security deposit.

SECURITY DEPOSIT

26. For the faithful performance and observance of the terms and conditions of the licence, the licensee shall deposit in advance within 15 days from the issue of letter/memo. of the offer of the licence and before taking possession of the said premises, security deposit equal to amount/sum of three months licence fee plus GST for each month of Licence Fee with the Executive Director, AIIMS Bathinda, which will be kept by the Institute and refunded only after completion of the tenure.

In addition, the licensee shall deposit Rs. 50,000/- as additional Security against Electricity supply in cash/in shape of FDR which shall remain valid till 42 months in advance within 15 days from the issue of letter/memo. of the offer of the licence and before taking possession of the said premises with the Executive Director, AIIMS Bathinda which will be kept by the Institute and refunded only after getting the No Dues from the concerned Department.

27. The licensee will deposit the amount of security in shape of FDR or by crossed Bank Draft (of any scheduled bank at Bathinda), in favour of “**The Executive Director, AIIMS Bathinda**”.

28. The security or remainder thereof, if not forfeited shall be refunded to the licensee after the expiry of the licence, after the vacation of the premises by the licensee and after adjusting dues, if any.

BANK GUARANTEE / PLEDGED FDR

29. In addition to the above, the licensee will give within one month of taking over the possession, a Bank Guarantee or Fixed Deposit (FDR) pledged in favour of the Executive Director, AIIMS Bathinda issued by any local nationalized bank, of an amount equal to 3 (three) months licence fee, as performance guarantee, as per the conditions mentioned in the paras above, which shall remain valid till 42 months. Non- submission of bank guarantee/pledged FDR within one month of taking over the possession shall attract penalty of Rs.2,500/- per day and if the delay is more than 15 days the license is liable to be terminated. The licensee will give pledged FDR from his / her own bank account /firm

account and pledged FDR from the account of third party / any other person / firm shall not be considered.

EMD of the allottee / licensee will be refunded only after submission of the bank guarantee/ Pledged FDR and in case of non-submission of bank guarantee the same will be kept as security till submission of the bank guarantee / pledged FDR and may be adjusted against dues, if any. However, in case the allottee / licensee without submitting the bank guarantee / pledged FDR, terminate or submits vacation / termination notice before expiry of one month from the date of possession, his / her EMD shall be forfeited.

30. In the event of breach or non-observance of any of terms and conditions of this licence, the Director may forfeit the Security either in full or in part and in that case the bank guarantee/pledged FDR may also be encashed, if required.

LICENCE DEED

31. The licensee shall execute necessary licence deed specifying the terms and conditions as mentioned herein, on the Non-judicial stamp papers worth minimum of Rs.5/- at his/her own cost, within 15 days from the issue of licence memo, along with other documents/ payments, failing penalty as mentioned above shall be imposed.

MAINTENANCE OF THE PREMISES

32. Following terms shall be applicable for maintenance of the premises:

(a) The licensee shall keep the premises in a clean sanitary and tenable condition and shall pay for the cost of making good any damage thereto or to adjacent premises, caused by negligence or misuse of premises by the licensee or before taking over possession whichever is earlier and shall indemnify the licensor against any loss/damage/ additions/ alterations to the premises. The licensee will get the whitewash/paint done in the shop at his/her own costs from time to time as & when required.

(b) The licensee shall not store empty packing cases or baskets or any goods or any other material on the open spaces around the premises or any other place from where such goods or material may be visible from outside. The area in front of the said premises shall not be encroached upon and used or allowed to be encroached upon or used for any purpose other than the public passage. The licensee shall not make any addition or alternation in or around the premises without the written consent of the Director.

(c) The licensee would provide dust free, mosquito / fly free environment. The conditions, which increase the infection, shall not be allowed. The licensor reserves the right to issue directions from time to time for proper sanitation and cleanliness of the premises. These will have to be followed by the licensee.

(d) The licensee will not sell items at higher rates than the MRP or prevailing market rates and shall give mandatory discount, failing suitable penalty will be imposed for every lapse by the Executive Director, AIIMS Bathinda.

(e) In case of failure to implement the directions regarding condition and sale of the products and maintenance of the premises, a fine to the tune of 2%, 3% and 5% of the monthly license fee be imposed upon the licensee for 1st, 2nd and 3rd violations respectively by the Executive Director, AIIMS Bathinda. The tender is also liable to be terminated by the Executive Director, AIIMS Bathinda. The decision of the Executive Director, AIIMS Bathinda, in this case shall be final and binding.

(f) The penalty fine so imposed for violation must be deposited within stipulated period failing interest @ 12% will be charged.

(g) The site will have to be accepted by the allottee on "As is where is basis". The repair required if any shall be the responsibility of the allottee himself/herself.

(h) The Licencee has to make special arrangements for online mode of payment (e.g., through PayTm, Google Pay, Swipe Machine etc.). The online mode of payment should be functioning round the clock and no customer shall be forced to make payment through cash, on account of non-functioning of online mode of payment.

33. The licensee shall ensure promptness of service at the counter and shall appoint necessary staff for the purpose and shall also ensure that there is no mismanagement on his/her part or his/her agents and servants. In case of failure, to implement the directions regarding service at the counter, suitable fine may be imposed by the Executive Director, AIIMS Bathinda and his/her licence is also liable to be terminated by the Executive Director, AIIMS Bathinda.

34. The licensee shall not use any electric broadcaster or any other article that may disturb the atmosphere of the Hospital.

35. The licensee shall pay during the terms of licence all the Central/local taxes and cesses for the time being imposed or assessed on the premises by the competent authority from time to time. The licensee shall pay Goods Services Tax on the licence fee as notified by the Central Excise Commissionerate from time to time. The Goods Services Tax should be deposited along with monthly licence fee.

36. a) No obnoxious trade like Bidi, Cigarette, Pan Masala etc., shall be carried on at the premises. The licensee shall ensure strict 'NO SMOKING' inside the premises.

b) Sale/stock of Bubble Gum/Chewing-gum and spitting is banned in the Institute premises. Hence, the licensee will not stock/sell Bubble Gum/Chewing-gum or toffees with gum ingredients at the shop/site, failing suitable penalty will be imposed.

37. Neither this licence nor any of the rights conferred by it shall be transferred or assigned to any other person, nor shall the premises or any part thereof be sublet directly or indirectly.

38. a) The licensee shall not employ any child labour(s) in contravention of the LABOUR EMPLOYMENT ACT, 1970.

b) The licensee will be fully responsible for implementation of Labour Laws/ Shops & Establishment Legislation including minimum wages, ESI, P.F. & Workmen Compensation etc.

c) The licensee will make the payment of all the employees who are working with them through electronic / cashless mode and will also keep the record of the same for future reference.

39. The licensee would be required to make necessary fire safety arrangement in the shop and also install appropriate number of fire extinguishers in consultation with the Fire Officer of AIIMS Bathinda to ensure safety and security of the public, self and the Institutes property.

VACATION / TERMINATION NOTICE

40. Notwithstanding anything contained in earlier clauses, AIIMS Bathinda shall be at liberty to terminate this licence by giving 30 days clear notice ending with the expiry of that month of licence without assigning any reason whatsoever. However, the licensee may terminate this licence by giving 60 days clear notice ending with the expiry of the month of licence. In this case he/she will be debarred for participating in the tender process initiated for allotment of the same shop / site subsequent to his/her vacation notice and 50% of the one-month licence fee will be charged / deducted from the licensee and the same will be deducted from his security deposit subject to minimum of Rs.20,000/- and maximum of Rs.5 lacs (including the cost of re-tendering).

However, the Executive Director, AIIMS Bathinda reserves the right to allot the licence to the 2nd or 3rd highest bidder, in case the initial licensee opts to terminate the licence any time during the period of initial allotment of the licence.

BUSINESS TIMINGS OF THE PREMISES

41. The timings of the said premises for providing services shall be 06.00 A.M. to 10.00 P.M. The licensee can operate/open the booth before or after above time also, but minimum period shall be as above. The presence of licensee or his persons shall be ensured during the said working hours, otherwise it would be a violation of the terms and conditions calling for termination of licence followed by eviction.

DISPUTE RESOLUTION

42. Any dispute arising out of this contract at any stage shall be referred to the Executive Director, AIIMS Bathinda whose decision shall be final and binding upon both the parties.

VACATION OF THE PREMISES AFTER EXPIRY/REVOCAION OF LICENCE

43. The licensee shall deliver the vacant possession of the premises to the Executive Director, AIIMS Bathinda after the expiry or revocation of the licence. In case, the licensee fails to handover the vacant possession after expiry of licence period, he/she will be liable to pay 5 times of monthly licence fee after the licence period has expired unless it is extended by the Executive Director, AIIMS Bathinda. In case of non-deposit of the fine as above, the same is liable to be deducted from the security deposit/bank guarantee/pledged FDR. In such case the licensee shall be governed by the provisions of P.P. Act, 1971.

44. The licensee shall permit access to the Executive Director, or his duly authorised agent at all reasonable times for the purpose of inspecting the premises and the trade or business carried therein.

45. The Executive Director, AIIMS Bathinda, may modify, impose or relax any clause in the terms and conditions.

46. In case of breach of any of the terms and conditions of this licence, the Executive Director, AIIMS Bathinda may revoke this licence and forfeit the security / EMD and the licensee shall thereupon forfeit all the rights hereunder, and shall remain liable for any sum then due, from him and also for any damage or loss which may be caused to the licensor by reason of such default or for making any alternative arrangement for running the said premises.

EVALUATION CRITERIA & CHECKLIST TO BE ADOPTED FOR FINALIZATION OF THE TENDER FOR THE PROPOSED MILK & MILK PRODUCTS BOOTH

S. no.	Parameters	Remarks
(a)	Cost of the project/ Value of the Fabrication for the proposed Milk & Milk Products Booth.	
(b)	Percentage Discount offered on MRP on items to be sold.	
(c)	Rent proposed to be paid by the Licensee for the space offered by AIIMS Bathinda for the Milk Booth (GST@18 percent shall be charged on Licence Fee per month)	

TENDER FORM No. 01
(ACCEPTANCE OF TERMS & CONDITIONS AND PAYMENT DETAILS PROFORMA)

1. I/We_____ (complete name) accept all the terms and conditions mentioned in this Tender Document.
2. The Price Bid for this tender document is attached separately in separate envelope marked **Envelope B**.

Tender form fee details (DD only)	
FDR/DD number	
Amount	
Date of issue	
Valid Till	
Bank Name	
Bank Address with email	

Performance Bank Guarantee Details	
FDR/DD number	
Amount	
Date of issue	
Valid Till	
Bank Name	
Bank Address with email	

3. Complete Address of the Individual/Firm/Organization participating, along with the details of Police Station applicable, Pin Code, Mobile and Email address.

Complete Address with updated Contact Details

WITNESS 1	WITNESS 2
Signature	Signature
Name	Name
Address	Address
Mobile	Mobile
Email	Email

Paste latest Passport Size photograph of the Tenderer, duly self-attested

Signature of the Tenderer with name and date
 (Tenderer must also sign on each page of Tender Form)

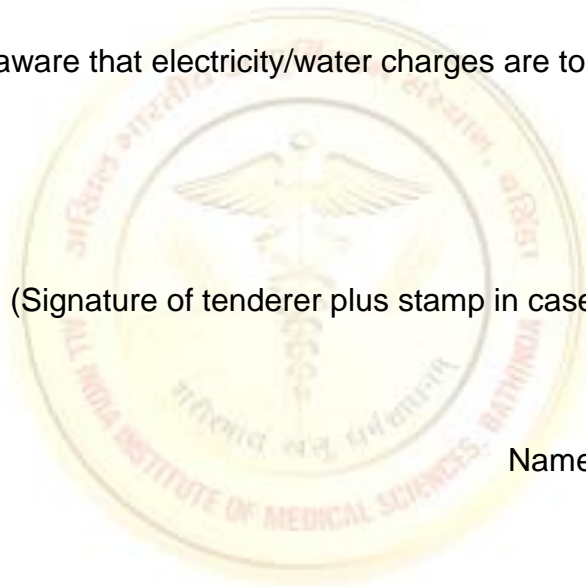
TO BE SUBMITTED IN SEPARATE ENVELOPE (Marked – B)

1. I/We_____ (complete name of individual/Firm/Organization) hereby offer the following monthly Licence Fee for the space measuring 225 square feet at AIIMS Bathinda for the proposed “Milk & Milk Products Booth”

In Figure	Rs.
In Words	

2. I/We are also aware that GST@18% shall be charged on above Licence fee per month.

3. I/We are also aware that electricity/water charges are to be paid separately.



(Signature of tenderer plus stamp in case of Firm/Organization)

Name of the tenderer in Full

**PROFORMA FOR AFFIDAVIT
TO BE WRITTEN ON NON-JUDICIAL STAMP PAPER OF MINIMUM OF RS. 5/-
(TO BE ATTESTED BY A MAGISTRATE FIRST CLASS OR OATH
COMISSIONER/NOTARY PUBLIC)**

I, S/o
R/o.....Police Station.....
District.....Contractor/ partner/sole proprietor (Strike out the work which
is not applicable) of (firm or contractor) do hereby declare
and solemnly affirm that:

- (i) I am/my firm/company is not blacklisted by Union or any State Govt. / Organisation.
- (ii) No individual/firm/companies blacklisted by the Union or State Government or any partner or shareholder thereof, have any connection directly or indirectly with or has any subsisting interest in business of my firm.
- (iii) I am or my partner are not involved / convicted in any criminal case / economic offence and no criminal case/economic offence is pending against me or my partner in any court of Law/Registered with police.

Dated: -.....

Deponent

VERIFICATION

I hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

Deponent.....

**PROFORMA FOR AFFIDAVIT
TO BE WRITTEN ON NON-JUDICIAL STAMP PAPER OF MINIMUM OF RS. 5/-
(TO BE ATTESTED BY A MAGISTRATE FIRST CLASS OR OATH
COMMISSIONER/NOTARY PUBLIC)**

Affidavit to be given by the tenderer who do not have any licence of shop/commercial site from AIIMS Bathinda on the date of filling of this tender

AFFIDAVIT

I,S/o.....
R/o..... Police Station.....
District.....Contractor/ partner/sole proprietor (Strike out the work which is not applicable) of (firm or contractor) do hereby declare and solemnly affirm that:

“The applicant/firm either himself/herself does not already have a concurrent licence from the AIIMS Bathinda for running the trade mentioned in the tender form”.

Dated: - Deponent

VERIFICATION

I hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

Deponent.....