



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA

INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND
FAMILY WELFARE NEAR GIANI ZAIL SINGH COLLEGE, JODHPUR ROMANA,
DABWALI ROAD-151001

Invitation for Quotations for miRNA Isolation and cDNA Synthesis Kits in the Department of Biochemistry for Project Gap-004

Reference No: AIIMS Bathinda/Proc.Cell/SK/HSCSIT/2023-2348

Date of Issue: 17 Oct 2023

Last Date of Submission: 08 Nov 2023 Time 17:00

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BATHINDA
NEAR GIANI ZAIL SINGH COLLEGE, JODHPUR ROMANA, DABWALI ROAD-
151001

Email: procurementcellaiimsbti@gmail.com

**Invitation for Quotations for miRNA Isolation and cDNA
Synthesis Kits in the Department of Biochemistry for
Project GAP-004**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Bathinda, for the supply of **miRNA Isolation and cDNA Synthesis Kits** for the Department of Biochemistry at AIIMS, Bathinda as per the terms and conditions mentioned below. The filled quotations, along with all the required documents, must reach the office of **The Procurement Cell, administrative block medical collage building, AIIMS, Bathinda-151001, Punjab on or before 08 Nov 2023 at 17:00** The Envelope containing the quotation would please be sealed and superscribed as under:

**“INVITATION FOR QUOTATIONS FOR miRNA ISOLATION AND cDNA
SYNTHESIS KITS FOR PROJECT GAP-004 Reference No. AIIMS
Bathinda/Proc.Cell/SK/HSCSIT/2023-2348 Due on 08 Nov 2023 time
17:00**

1. Terms & Conditions:

1. Quotations need to be submitted **by speed post/registered post** or may be submitted directly to **The Procurement Cell, administrative block medical collage building, AIIMS, Bathinda-151001, Punjab** after obtaining the acknowledgment for the same in the office of the Chairman, Procurement Cell, AIIMS Bathinda.
2. The envelope containing the quotation should be sealed with wax/tape on both sides. The quotations received unsealed or after the deadline shall not be entertained under any circumstances whatsoever. In case of postal delay, the Institute will not be responsible. The offers submitted by fax/email shall not be considered, and no correspondence will be entertained in this matter.
3. Quotations must be in the **enclosed prescribed Performa (Annexure – 1) on the letterhead of the firm duly signed** by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of the quotation by the authorized representative, a letter of authorization must be attached with the quotation.
4. The supplier should supply all the items.
5. Rates must be quoted in Indian Rupees in figures as well as in words. Rates must be quoted as per the format specified, taxes extra if any must be written separately.

6. Rates must be inclusive of all charges (including Freight charges, Insurance, installation, taxes etc.)
7. In general, no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
8. Quotations qualified by such vague and indefinite expression such as “subject to prior confirmation”, subject to immediate acceptance” etc. will be treated as vague offers and it will be rejected accordingly. Any conditional quotation shall be rejected summarily.
9. The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tenderer on this issue shall be treated as agreed with this condition.
10. Becoming L1 will not be the criteria for awarding of purchase order unless the rates and quality are reasonable & justified.
11. **The supplier may be asked to submit a sample of the product, which will be evaluated technically at AIIMS, Bathinda.** Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee. The **bid** to be submitted by the **Bidder shall** consist of **2 (two) parts:** - **Part - I** The **bidder shall seal the two envelopes (both technical & financial bids in two separate envelopes, clearly mentioned on envelope)** and put in one outer cover. **L1 will be awarded only after satisfying the quality criteria and desired specifications by the authority.**
12. The expenditure incurred for demonstrating the items will be borne by the supplier.
13. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letterhead of supplier/firm/ agency.
14. The firm/agency may satisfy the following conditions and attach a self-attested copy of the same with the quotation:
 - The firm shall have valid GST No. and PAN No.
 - **Certificate of non-inclusion in the blacklisted by Govt/Department as per given format attached in Annexure-2 Rs. 100/ - stamp paper duly notarized.**
 - **Purchase order of any Govt. Institute.**
15. Market standing of minimum 3 Years.
16. **Delivery Period** – 30 days from the award of work.
17. **Liquidated Damage:** -In the event of the Seller’s failure to supply the goods/services as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the

the contract price of the delayed/undelivered goods/services mentioned above for every week of delay or part thereof, subject to the maximum value of the liquidated Damages being not higher than 10% of the value of delayed goods.

18. **Guarantee/Warranty Terms:** The materials supplied by the result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/ supply order. The seller guarantees that the said materials would continue to conform to the description and quality aforesaid for a period of 36 months from the date of delivery of the said materials to the buyer.

19. **Payment Terms: Payment will be only made after satisfactory delivery/ commissioning of material and after inspection by the authority at AIIMS Bathinda.** 100% payment will be done only after the delivery and submission of the following documents by vendors to the Finance Accounts Section-

- a) Contingent Bill in triplicate along with supporting vouchers.
- b) Store Receipt Certificate issued by stores.
- c) Inspection Report issued by the concerned department if applicable.

20. **Disputes:** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Bathinda with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Bathinda whose decision will be final and binding upon the contractor.

21. AIIMS, Bathinda reserves the right to increase or decrease amount of work. Decision of the AIIMS Bathinda on Quantity be final in this regard.

22. AIIMS, Bathinda reserves the right to reject any quotation or part or whole of the quotation process without assigning any reason. Decision of the AIIMS, BATHINDA will be final in this regard.

Enclosures:

1. Annexure-1 ((Price-Bid Form with List of Items /Specifications).
2. Annexure-2 (Declaration Certificate.)

Chairman
Procurement Cell,
AIIMS, Bathinda

**[Letter Head of Firm]
PRICE BID FORM**

To,
The Chairman,
Procurement Cell,

AIIMS, Bathinda-151001,
Punjab.
Dear Sir,

1. I/We.....am/are submitting the quotation for _____ **Due on PM.** for “miRNA Isolation and cDNA Synthesis Kits” for Department of Biochemistry in AIIMS Bathinda.
2. I/We thoroughly examined and understood terms and conditions of the contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of the rate contract.

S. No.	Items	Unit Qty.	Taxes	Unit Price with Taxes	Total Amount	Amount in Words
1	miRNA Isolation Kit from Serum/Plasma	1				
2	miRNA Isolation Kit from Tissues	1				
3	miRNA Reverse Transcription Kit	1				

SPECIFICATIONS of CONSUMABLES ITEMS Sr. no. 1,2,3

Product name: miRNA Isolation Kit from Serum/Plasma	Product name: miRNA Isolation Kit from Tissues	Product name: miRNA Reverse Transcription Kit
spin-column based protocol	spin-column based protocol	Technology: Locked Nucleic acid
Kit should be based on no phenol phase separation	Kit should follow a Phenol-free protocol	Kit should be for PCR Systems, either SYBR Green or hydrolysis probe detection methods.
Lysis and precipitation buffers should ensure total miRNA recovery from serum/plasma and efficient removal of proteins without phenol	Fast and convenient procedure with gDNA Eliminator Columns	enable fast and convenient miRNA polyadenylation and reverse transcription in a single reaction step
Optimal miRNA should yield from minimal plasma amounts (200 µl)	Efficient enrichment of miRNA and RNAs <200 nucleotides	The kit should be designed for use with of either SYBR Green or an LNA-enhanced hydrolysis probe as the detection method.
MinElute columns allow small elution volumes	Elute columns allow small elution volumes	LNA oligonucleotides-based technology
UCP columns should enable ultraclean eluates	Purification of total RNA, including small RNAs ≥18 nucleotides, from animal tissues and cells	Should be Optimized for both detection methods of miRCURY LNA miRNA PCR Assays and Panels
Columns should be miRNA specific and Yield should be 3% miRNA out of total RNA	Kit Should efficiently purify RNA from up to 5 mg frozen tissue or 1 x 10 ⁶ cells	Should be Fast, easy, and reliable first-strand synthesis Includes RNA spike-in template for monitoring performance

Date:

Place:

Phone No:

Email:

(Name):

Name of

Firm/Company/Agency:

GSTIN No:

(Signature of Authorized Person)

DECLARATION

Date.....

To,

The Chairman,
Procurement Cell,
AIIMS, Bathinda-151001, Punjab.

Dear Sir,

Reference No.: _____ Due on _____ PM.

I / We hereby confirm that our firm has not been banned or black listed by any government organization/Financial institution/Court /Public sector Unit/ Central Government.

Signature of Authorized Person.....

Name.....

Designation.....

Seal

Place:

Date: