

All India Institute of Medical Sciences,
Bathinda, Punjab

Department of Engineering & Estate, AIIMS Bathinda

**INVITATION OF
QUOTATION FOR
PROCUREMENT OF HSD
FOR DG SETS AT AIIMS
BATHINDA**

Last date of submission of quotation is 31 May 2025, 16:00 hrs.



Reference No.: AIIMS Bathinda/Engg. & Estate/ 25-26/4481 dated 15 May 2025

TERMS AND CONDITIONS FOR PROCUREMENT OF HSD

1. The quantity required is **18000 Litres (Eighteen Thousand Litres only)**.
2. The Fuel required is High Speed Diesel Specifications of the HSD fuel required are attached with this bid document as per Annexure 1.
3. The bidder has to supply fuel to the HSD yard located at AIIMS Bathinda through his/ her own vehicle in one go or in phases. Minimum quantity in each phase should be 5000 litres.
4. The responsibility for safe and secure transmission from the source of fuel to the HSD yard of AIIMS Bathinda is of the bidder only. Also, unloading of HSD at HSD Yard of AIIMS Bathinda is also in the scope of the bidder only. The tools and tackles required for unloading has to be brought along by the bidder only. After unloading proper packing of the HSD Tanks of AIIMS Bathinda has to be done by the bidder only.
5. **Payment Terms:-** The payment shall be remitted to the successful bidder after receipt of HSD Fuel at yard and on submission of Invoice for the quantity. The quantity delivered at the HSD yard will be inspected by the AIIMS Bathinda officials and only after the satisfactorily report, the bidder will be given an acknowledgement of the receipt of HSD Fuel.
6. **Delivery Terms: -** The fuel has to be delivered within 20 days after placement of Work Order to the successful bidder. Any delay after 20 days may lead to cancellation of the Work Order issued by AIIMS Bathinda without any compensation to the bidder. AIIMS Bathinda reserves the right to procure the HSD from the next successful bidder also if there is any default by the L1 bidder in following the terms and conditions of the tender document.
7. The successful bidder shall warrant and be deemed to have warranted that all stores supplied against this Contract are free and clean of infringement of any Patent, Copyright or Trademark, and shall at all times indemnify the purchaser against all claims which may be made in respect of the stores for infringement of any right protected by Patent Registration of design or Trade mark and shall take all risk of accidents or damage which may cause a failure of the supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfilment of the contract.
8. Bidder's bill will be passed for payment only after the stores have been received, inspected and accepted by the Purchaser.
9. Rejected stores will remain at destination at the Bidder's risk and responsibility.
10. The fuel supplied will be inspected by AIIMS Bathinda at the HSD yard. If the fuel is not as per the specifications, then it is liable to be rejected. AIIMS Bathinda shall not be responsible for any loss to the bidder in this case and no compensation will be paid. The testing and certification of the fuel supplied shall be responsibility of the bidder only and appropriate certificates will be submitted to AIIMS Bathinda.

11. Consortium of bidders submitted single bid on the portal is not allowed.
12. The make of the HSD Fuel shall be IOCL, HPCL, BPCL or any other authorized retail outlet as authorized by the Ministry of Petroleum & Natural Gas, Govt. of India or its authorized agency. The bidder shall have the appropriate licence to sell the HSD fuel issued by the concerned agency of Government of India and the same shall be attached with the quotation.

OTHER TERMS AND CONDITIONS

1. AIIMS, Bathinda, Punjab reserves the right to amend or withdraw any of the terms and conditions contained in the Bid Document or to reject any or all bids without assigning any reason. The decision of the Executive Director and CEO, AIIMS Bathinda in this regard shall be final and binding on all.
2. Canvassing whether directly or indirectly, in connection with the bid is strictly prohibited. The bids submitted by such persons who resort to canvassing will be liable to be rejected and the bidder may also be blacklisted from participating in any further bidding process at AIIMS Bathinda.
3. Submission of bid implies that the bidder accepts all the terms and conditions of this bid document and has read all the conditions associated with this document.

Financial Bid:

- i. The bidder shall quote the price in the format enclosed with this document and fill up the relevant parts accordingly.
- ii. The Bid with conditions other than those specified in the Bid document will be liable to be summarily rejected. No modification by the bidder in any of the conditions of bid document will be permitted.
- iii. Each page of the Bid shall be signed either by the bidder himself or by a person duly authorized by the bidder (to sign the bid). The letter of authorization must be submitted in original along-with the bid if bid signed by other person on behalf of the bidder.
- iv. With reference to the format of the financial bid, Rate at (A) may be variable. Rate will be as on date of delivery of the fuel at AIIMS Bathinda. For e.g. if delivery staggered over four phases i.e. 01 July, 04 July, 05 July and 07 July 2023, then the rate as on date of delivery (per litre rate of HSD as per government approved rates on that day) will be taken into account for billing purpose for (A) above. Rate at (B) will be fixed and will not be changeable after submission of bid document.

4. Evaluation

- i. If there is discrepancy between words and figures, the amount in words shall prevail prior to detailed evaluation; AIIMS, Bathinda, Punjab shall determine the substantial responsiveness of each bid. A substantially responsive bid is one, which conforms to all the terms and conditions of bid document without any deviation.

ii. AIIMS, Bathinda, Punjab shall evaluate in detail and compare the substantially responsive bids and comparison of bids shall be on the price/rate of the services offered as indicated in the rate schedule in financial bid of the bid document.

5. **Selection criteria to be adopted for evaluation of the bids:** - Selection will be based on the lowest quote received for supply of HSD Fuel at AIIMS Bathinda including all taxes.

6. **Annulment of Award**

Failure of the successful bidder to comply with the requirement of any of the bid clause shall constitute sufficient ground for the annulment of the award. In such a case, the Department may make the award to any other bidder at its discretion or call for New Bid/Tender.

7. **Period of validity of bids**

The bid shall remain valid for a minimum of 90 days period. A bid valid for a shorter period shall be rejected by AIIMS, Bathinda, Punjab as non-responsive.

8. **Dispute Resolution:** -

(a) In case of any dispute, the same will be settled amicably between the parties.

(b) If the matter is not settled amicably, the same will be resolved through arbitration. The parties shall be bound by the Arbitration and Conciliation Act, 1996 along with all the amendments subsequent thereto.

(c) Dispute(s) is/are subject to the jurisdiction of Courts of Law based at Bathinda, Punjab, India.

9. **Counter Offer to Bidder**

The Department reserves right to counter offer the price against price quoted by the bidder.

10. **Alteration in Bid Document by Bidder**

If during the process of Bid/Tender finalization, it is detected that the bidder has submitted bid documents after making some changes / additions / deletions in the bid documents downloaded from the Web site, the offer may be rejected and the EMD of the bidder may be forfeited in addition to any other action taken as per prevalent rules, including blacklisting of the firm.

11. Offers submitted by Telegram/ FAX/ Email/ WhatsApp shall not be considered. No correspondence will be entertained in this matter.

ELIGIBILITY CRITERIA FOR QUALIFICATION OF THE BIDDERS

Qualification Bid should have scanned copy of documents in following order:

- (1) Tender Document with each page duly signed and stamped by the authorized signatory of the agency in token of their acceptance;
- (2) Copy of PAN Card/ Passport/ Voter Card/ Aadhar Card of the authorized person.
- (3) Copy of Licence issued by the agency of Government of India/ Ministry of Petroleum & Natural Gas authorizing for sale of HSD. The licence should be valid as on the last date of receipt of bid and also during the supply period of the HSD fuel to AIIMS Bathinda.
- (4) Original "Copy of Authorization Letter" or "Power of Attorney" in case person other than the bidder has signed the bid document.
- (5) Financial Bid

Financial Bid format to be attached

	Quantity	Per Litre Price in Rupees including all taxes (A)	Transportation charges for delivery to AIIMS Bathinda HSD yard Per Litre (B)	Discount offered on (A) in Rupees (C)	Effective Price per litre in Rupees (D= A + B - C)	Total price for 18000 litres (D X 18000) in Rupees (E)
HSD Fuel as per specifications attached	18000 Litres (Eighteen Thousand litres)	Rs	Rs.	Rs.	Rs.	Rs.

Total (E) in words - _____

1. Rate at (A) may be variable. Rate will be as on date of delivery of the fuel at AIIMS Bathinda. For e.g. if delivery staggered over four phases i.e. 01 July, 04 July, 05 July and 07 July 2023, then the rate as on date of delivery (per litre rate of HSD as per government approved rates on that day) will be taken into account for billing purpose for (A) above.
2. Rate at (B) will be fixed and will not be changeable after submission of bid document.

Signature and stamp of the bidder with date