



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BATHINDA

Mandi Dabwali Road, Bathinda – 151001 (Punjab).

Website: www.aiimsbathinda.edu.in

Expression of Interest (EOI)

(Empanelment of Hotels for providing hotel accommodation, food, and travel facility to the employee and guests of AIIMS Bathinda)

NIQ No: AIIMS Bathinda / Proc-cell / 2025 / 224

DATE: 19/11/2025

Date of Issue of EOI

: 19.11.2025 (17:00 Hrs)

Last date of submission of EOI

: 24.11.2025 (17:00 Hrs)

**EXPRESSION OF INTEREST (EoI) FOR EMPANELMENT OF
HOTELS AT BATHINDA**

Name of the Work	Providing hotel accommodation, food, and travel facilities to the employee and guests of AIIMS Bathinda.
Estimated Volume of Business Per Annum	Rs. 15-20 Lakhs
Duration of Contract	Two years with the date of award of contract and with provision to extend the contract for another one year with applicable terms & conditions in mutual agreement between both parties, with written consent.
Starting Date & Time for submission of EoI	19/11/2025 from 5:00 PM
Closing Date & Time for submission of EoI	24/11/2025 up to 5:00 PM
EoI to be submitted to	Executive Director, AIIMS Bathinda, Mandi Dabwali Road, Bathinda – 151001, Punjab
Place of opening of EoI	O/o the Executive Director, AIIMS Bathinda, Mandi Dabwali Road, Bathinda – 151001, Punjab

The EoI document can be downloaded from the AIIMS Bathinda website at www.aiimsbathinda.edu.in.

Please keep visiting our website for any corrigendum/amendments and submit the quotation accordingly.

1 NIQ 1

EXPRESSION OF INTEREST (EoI) FOR EMPANELMENT OF HOTELS AT BATHINDA

1. Background

All India Institute of Medical Sciences, Bathinda is an Institution of National Importance under the Ministry of Health & Family Welfare, Government of India. AIIMS Bathinda invites Expressions of Interest (EoI) from eligible hotels located within Bathinda city for empanelment to provide accommodation, food, and allied services for the Institute's guests.

2. Name of Work

Providing hotel accommodation, food, and travel facilities to the employees, examiners, consultants, dignitaries, and guests of AIIMS Bathinda.

3. Estimated Volume of Business

As per the requirement. No minimum commitment is guaranteed by AIIMS Bathinda.

4. Duration of Empanelment

For a period of two years from the date of award of the contract, and with provision to extend the contract for another one year with applicable terms & conditions in mutual agreement between both parties, with written consent.

5. Eligibility Criteria

- Minimum 3-star category hotel located within Bathinda city limits
- Minimum of 15-20 fully furnished rooms
- Valid PAN, GST, Trade Licence, FSSAI Licence
- Not blacklisted by any government organization on letterhead.
- Ability to provide food, accommodation, and transport services is desirable
- Market standing of at least 3 years.
- Pick & drop at the railway station to the hotel and back.

6. Terms & Conditions

- Room tariff shall include a 24-hour cycle with complimentary breakfast/Lunch/Dinner.
- The Hotel will provide free wi-fi/internet services and such like facilities
- The tariff should include room rent as applicable, with basic catering facilities as available to other guests. However, expenses related to individual needs, such as laundry, telephone usage charges, and other personal expenses, should be billed directly to the occupant.
- The AIIMS Bathinda shall book the different categories of rooms on the basis of the requirements of the Institute and the type of guests
- Based on the actual booking of rooms during the month, the empanelled hotel has to submit the bills addressed to 'Executive Director, AIIMS Bathinda', which shall be submitted monthly. The bill, if found correct for payment, will be paid within 30 days.
- No advance payment shall be made.
- Empanelment may be terminated with 30 days' notice.

7. Description

- I. Quotation may be sent by post /hand to the Executive Director, AIIMS Bathinda, Mandi Dabwali Road, Bathinda – 151001, Punjab, clearly mentioning the NIQ no. on the

envelope.

- II. AIIMS Bathinda has no obligation for any loss/delay/non-receipt of offers. Offers received late/incomplete are liable for rejection/non-acceptance.
- III. The offers will be scrutinized by the committee constituted for the purpose. If required, the committee will visit the hotels to inspect the facilities and amenities claimed in the offer. The committee will recommend the names of hotels suitable for empanelment for each location. The committee's decision will be final and binding on the bidders.
- IV. The offer shall be valid for 3 (Three) months from the last date of submission of EoI / revised EoI (if any).
- V. The Institute reserves the right to modify the conditions of the EoI at any time without assigning any reasons for the same.
- VI. AIIMS Bathinda reserves the right to accept/reject any offer in part or in full, without assigning any reason whatsoever.
- VII. If the last date of receiving/opening of the offer coincides with a holiday, then the next working day shall be the receiving/opening date.
- VIII. The final selection of the vendor will be as per the following selection process:
 - (i) Verification of documents by a committee constituted for the purpose in support of the eligibility criteria with Financial Effect as mentioned in Annexure – I;
 - (ii) Physical visit to the hotel premises (if required) to check the services, amenities, and credentials of the hotel by the committee constituted for this purpose for ground validation.
 - (iii) Evaluation of financial effect by the committee in view of the amenities and competitiveness of rates.
 - (iv) Recommendation of names of hotels suitable for empanelment.
 - (v) Approval of names of hotels suitable for empanelment by the competent authority. The Institute may empanel one or more hotels as per the requirement and budget.
 - (vi) The decision of the Institute in the matter will be final and binding to all the bidders/empanelled hotels.

8. Penalty

- (a) The tenderer should ensure regular and uninterrupted quality services at all times.
- (b) Failure of service and negligence shall be measured in terms of the following:
 - (i) Not providing accommodation and services as per the booking;
 - (ii) Any other matter which is an act of negligence or breach of ethics by the hotel.

9. Arbitration and Dispute Resolution

- (a) Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Executive Director of the Institute.
- (b) The award of the sole Arbitrator shall be final and binding on all the parties. The

arbitration proceeding's shall be governed by the Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of the contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration, and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Bathinda only.

10. Jurisdiction of Court

The courts at Bathinda shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.



OIC, Procurement Cell

For & on behalf of Director, AIIMS Bathinda

PROCUREMENT CELL

AIIMS Bathinda

Annexure -I
Bidder's Profile with Financial Effect

Expression of Interest submitted in response to the enquiry notification issued by the AIIMS Bathinda for the Empanelment of a Hotel.

Sr. No.	Particulars	Description in detail
1.	Name of the Hotel	
2.	Complete Contact details of the Authorized Person of the Hotel, including name, address, telephone, mobile number, Email id, website (if any)	
3.	EOI for Hotel Situated at	
4.	Complete Postal Address with Tel. No., Fax/Email	
5.	Year of Registration / Establishment of Hotel	Please enclose a self-attested copy of the required documents- in case of Proprietor – Registration with Shop & Establishment Authorities or equivalent authorities, in case of Partnership – Partnership Deed, in case of company – Certificate of Registration and Memorandum of Association or any other document required for registration of a hotel.
6.	PAN No	(enclose copy)
7.	Please enclose a copy of the last three years of IT returns/acknowledgements	2022-23 2023-24 2024-25
8.	Please enclose a copy of the annual accounts (Balance Sheets and Profit & Loss Account for the last three Financial Years	2022-23 2023-24 2024-25
9.	GST No.-----	(enclose copy)
10.	Details of Health/Food License No.	(enclose copy)
11.	Details of any other license required to run the hotel (please specify)	Name of License _____ Name of License _____ Name of License _____ (enclose copy)
12.	Preferably, the bidders should have the following in-room amenities and services. Please specify the availability of these amenities and facilities by writing 'Yes' or 'No' against each one.	a) Newspaper Yes / No b) Tea/Coffee Maker with Accompaniments Yes / No c) Mineral Water facility (daily two bottles of at least 200 ml) Yes / No d) Standard Toiletries (i) Soap Yes / No (ii) Toothpaste Yes / No (iii) Tooth Brush Yes / No (iv) Comb Yes / No (v) Bath Towel Yes / No (vi) Hand Towel Yes / No

		(vii) Toilet Roll Yes / No (viii) Shampoo Yes / No (ix) Sewing Kit Yes / No (x) Shower Cap Yes / No (xi) Shower Gel Yes / No (xii) Shaving Kit Yes / No (xiii) Moisturizer Yes / No (xiv) Shoe Shiner Yes / No (xv) Room Slippers Yes / No (xvi) Any other, please specify _____ e) Press Iron & Stand Yes / No f) Daily Housekeeping of room Yes / No g) 24 Hrs Room Service Yes / No h) 24 Hrs Hot and Cold Service Yes / No i) 24 Hrs power backup for all amenities Yes / No j) Restaurant/Dining facility Yes / No k) In Home Laundry facility Yes / No l) Digital Locker Yes / No m) Unlimited Wi-fi/Internet Service Yes / No n) Conference hall with the seating capacity of 40 in cluster style seating (Round Table) Yes / No o) Conference Hall equipped with Audio & Visual facility Yes / No p) Doctor on emergency Yes / No q) Parking facility for guests Yes / No r) TV with cable connection in room Yes / No s) Refrigerator Yes / No t) Complimentary Airport & Railway Station Transfer Facility Yes / No u) Distance in Kilometers from Bathinda Railway Station _____ v) Distance in Kilometers from Bus Depot _____ w) Distance in Kilometers from Airport _____ x) Distance in Kilometers from AIIMS Bathinda campus _____ y) Any other facility (Please specify).																																
13.	Category of Rooms with Complimentary Breakfast/Lunch/Dinner: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Sl. No.</th> <th style="width: 30%;">Room Category</th> <th style="width: 35%;">Offered Rate for Single Occupancy (Base price and taxes separately)</th> <th style="width: 25%;">Offered Rate for Double Occupancy (Base price and taxes separately)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		Sl. No.	Room Category	Offered Rate for Single Occupancy (Base price and taxes separately)	Offered Rate for Double Occupancy (Base price and taxes separately)																												
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14.	Enclosure brochure of your hotel (if any).																																	

Note:

1. Bidder has to fill in each and every column.
2. The hotel has to provide vehicle services to the employee/guest of AIIMS Bathinda from the Airport/Railway Station - to hotel - to AIIMS Bathinda (To and Fro) or any other place as decided by

AIIMS.

3. Parking & toll charges, if any, may be claimed on production of parking/toll slips with monthly bills.

Date:

Signature & Seal of the Applicant

Annexure-II
UNDERTAKING
(ON LETTER-HEAD OF THE HOTEL)

To
The Executive Director,
AIIMS Bathinda,

Name of the Hotel _____

Name of the Bidder _____ Due date: _____

Sir,

1. This is to certify that I/We, before signing this bid, have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions of the EoI.

2. I/We shall provide quality hotel accommodation to the Institute with amenities as mentioned in our technical bid.

(Signature of the Bidder)

Name and Address of the Bidder

Telephone Number

ANNEXURE – III

CERTIFICATE

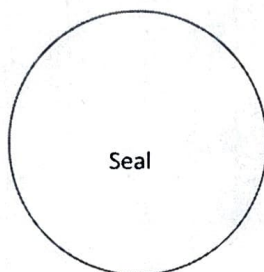
(To be provided on letterhead of the Hotel)

I hereby certify that the above firm has never been blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I hereby certify that the Earnest Money Deposit (EMD) and/ or Performance Security Deposit (PSD) of the above firm have not been forfeited by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in every respect, and in any case, at a later date, it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:



Authorized Signatory

Name:

Designation:

Contact No.:

Place: